

Agenda
Rural Community of Fundy Shores
Regular Council Meeting
Community Building
March 4, 2026 – 6:00 pm

1. Call To Order

2. Roll Call

3. Declaration of Conflict of Interest

4. Addition, Deletion, or Approval of the Agenda

5. Approval of the Minutes

Regular Council Meeting – February 4, 2026

Committee of the Whole – February 18, 2026

6. Presentation to Council

7. Business Arising from the Minutes/Old Business

a. Procedural By-Law

No questions or comments have been received from the public regarding this draft by-law, therefore, if Council wishes they can proceed with the second reading by summary.

Possible Motion: be it that by-law A-7-2026, being the Procedural By-Law, for the Rural Community of Fundy Shores be read by title for the second time and by summary.

Required Reading – (One the motion above is approved)

Title: By-Law A-7-2026, the Procedural By-Law.

Summary: This by-law provides directions on the fundamental principles for Council meetings, conflict of interest, vacancies on Council, procedures for all meetings of Council and Committees. It further outlines the type of participation from Council, Staff and Public as meetings to help maintain order and transparency.

8. Department Reports

a. General Government

- i. Mayor's Report –
- ii. Councillor's Report
 - 1. Deputy Mayor Heather Saulnier
 - 2. Councillor Deanna Bent
 - 3. Councillor Tina Dealy
 - 4. Councillor Lorraine Thompson
- iii. CAO Report to Council – Report Attached

b. Planning & Inspection

- i. Planning Director's Report –
- c. Public Safety**
 - i. Fire Department – Report Attached
 - ii. RCMP Report Q3 - Report Attached
- d. Economic Development**
 - i. Synergi – Report Attached
- 9. Standing Committee Reports**
 - a. Community & Economic Empowerment Committee**
 - b. PRAC Committee**
 - c. Safe Community & Emergency Preparedness Committee**
 - d. Recreation & Destination Committee**
- 10. Correspondence**
 - a. Correspondence Received**
 - i. Irving Woodlands – Provincial Decision on Proposed Harvesting Plan
 - b. Correspondence Issued**
 - i. Press Release – Medical Isotope Development at Point Lepreau
- 11. Approval of Payments**

General Government – Invoices
- 12. Approval of Accounts**

Expense Report – February 25, 2026
- 13. New Business**
 - a. Epilepsy Awareness Day – March 26**

Council has received a request to declare March 26 as Epilepsy Awareness Day in Fundy Shores.
 - b. Human Resource Manual**

Per Council's discussion during the Committee of the Whole on February 18, 2026, the Human Resource Manual has been amended and submitted for approval by Council.
 - c. Residential & Commercial Incentive Package**

Council reviewed the document during the February 18, 2026 Committee of the Whole Meeting and asked that it be brought forward to the March Regular Council Meeting for final consideration. If Council wishes to see this project move forward, it will need to go for legal review, if Council wishes to dismiss this item for the time being, it can do that as well.
 - d. Tourism Accommodation Levy**

This item has been sent to legal for review following its review at the February 18, 2026 Committee of the Whole. If received from legal prior to the meeting, it will be added to the agenda for consideration.

e. Paramedicine Clinical Pilot Project

Information Only, per Council's discussion at the February Committee of the Whole, it has been submitted to the Department of Health for review and a meeting has been requested.

f. Fire Truck Tender Recommendation

Packages were received from three proponents, they are currently under review for compliance and a recommendation will be provided as soon as possible. Council may need to consider a special meeting in regards to the award of this tender.

14. Closed Session

No Topics.

15. Next Meetings

- a. Committee of the Whole
Community Building
March 18, 2026– 6:00 pm
- b. Regular Council Meeting
Community Building
April 1, 2026 – 6:00 pm

16. Announcements

17. Adjournment

Minutes
Rural Community of Fundy Shores
Regular Council Meeting
Community Building
February 4, 2026 – 6:00 pm

Call to Order

Mayor Cogswell called the meeting to order at 6:00pm

Roll Call

Mayor George (Denny) Cogswell, Deputy Mayor Heather Saulnier, Councillor Deanna Bent, Councillor Tina Dealy, Councillor Lorraine Thompson, Chief Administrator Officer/Clerk Linda Sullivan Brown, Administrative Assistant Jillian Holland, 1 Member of the Public

Declaration of Conflict of Interest

None.

Additions, Deletions and Approval of the Agenda

2026.02.04.14 Moved by Councillor Dealy, **seconded** Councillor Bent to approve the agenda.

Motion Unanimously Carried

Approval of the Minutes

2026.02.04.15 Moved by Councillor Thompson, **seconded** by Councillor Bent to approve the minutes of the January 14, 2026 Regular Council and the January 21, 2026 Committee of the Whole meeting as written.

Motion Unanimously Carried

Presentation to Council

- a. Community Member Lorraine Justason presented to Council regarding a proposed community busing program. Lorraine presented a proposal for a wheelchair-accessible community bus serving the Southwestern New Brunswick region, intended to provide transportation for seniors and individuals with disabilities to community events, doctor appointments, etc.

Ms. Justason shared her business plan and financial objectives. She noted that a funding application has been submitted to Eastern Charlotte and that she has met with Nick Curtis in St. Stephen, who has completed an application to the Regional Development Corporation on her behalf to help fund the purchase of a secondhand bus.

Ms. Justason further outlined the proposed funding sources for the project, including community crib tournaments and supper fundraisers. She noted that she has retained legal, and accounting support, as well as insurance, and has registered the organization, and identified the current project officers, including a treasurer, secretary, and vice-president.

Ms. Justason also advised Council that she is scheduled to meet with Ken Stanic, Mayor of McAdam, to learn more about how McAdam community acquired its bus and to seek advice. Additionally, she indicated her intention to meet with a regional nursing home to explore a potential partnership for transporting seniors.

Ms. Justason advised Council that the proposed service would charge transportation fees on a per-kilometer basis. She noted that funds raised through fundraising efforts would be set aside to subsidize transportation for individuals unable to pay, ensuring equitable access to the service.

Ms. Justason indicated that the bus would have seating for 17 passengers, accommodate up to two wheelchairs, and allow service animals. Lorraine also advised Council that all volunteer and hired bus drivers would be required to undergo criminal record checks.

Mayor Cogswell wished Ms. Justason well in her efforts and expressed his interest in receiving updates on the progress of the initiative. He also advised that Fundy Shores staff will assist in promoting future fundraising activities on social media.

Business Arising from the Minutes/Old Business

a. Building By-Law

2026.02.04.16 Moved by Councillor Bent, seconded by Deputy Mayor Saulnier to declare that the by-law C-4-2026 being the Building By-Law for the Rural Community of Fundy Shores be read for the third time by title and enacted.

Motion Unanimously Carried

The following was read by Councillor Bent: *"By-Law No. C-4-2026 being the Building By-Law for the Rural Community of Fundy Shores"*.

b. Universal Building Fees By-Law

2026.02.04.17 Moved by Deputy Mayor Saulnier, seconded by Councillor Thompson to declare that the by-law C-3-2026 being the Universal Fees By-Law for the Rural Community of Fundy Shores be read for the third time by title and enacted.

Motion Unanimously Carried

The following was read by Deputy Mayor Saulnier: *"By-Law C-3-2026 being the Universal Fees By-Law for the Rural Community of Fundy Shores"*.

c. Code of Conduct By-Law Update

2026.02.04.18 Moved by Councillor Dealy, seconded by Councillor Bent to declare that the by-law A-6-2026 being the Code of Conduct By-Law for the Rural Community of Fundy Shores be read for the third time by the title and enacted.

Motion Unanimously Carried

The following was read by Councillor Dealy: *"By-Law A-6-2026 being the Code of Conduct By-Law for the Rural Community of Fundy Shores"*.

d. Remuneration By-Law

2026.02.04.19 Moved by Councillor Thompson, seconded by Deputy Mayor Saulnier to declare that the by-law A-5-2026 being the Remuneration By-Law for the Rural Community of Fundy Shores be read by the title for the third time and enacted.

Motion Unanimously Carried

The following was read by Councillor Thompson: *"By-Law A-5-2026 being the Remuneration By-Law for the Rural Community of Fundy Shores"*.

Department Reports

a) General Government

- i) Mayor's Report- Mayor Cogswell submitted his reports online. Denny also Mayor Cogswell thanks Councillor Dealy for her fundraising efforts to raise money for the St. George Food Bank last month. He also thanked community members and council for their donations of food and money. Denny reiterated the importance of donating to the St. George Food Bank as this organization serves Fundy Shores as well.

ii) Councillor's Reports

- 1. Deputy Mayor Heather Saulnier- Deputy Mayor Saulnier submitted her report online.
- 2. Councillor Deanna Bent- Councillor Bent submitted her reports online.
- 3. Councillor Tina Dealy- Councillor Dealy submitted her reports online.
- 4. Councillor Lorraine Thompson- Councillor Thompson submitted her reports online.

iii) CAO Report to Council

2026.02.04.14 Moved by Councillor Dealy, seconded by Councillor Bent to approve the CAO report as submitted.

Motion Unanimously Carried

b) Planning and Inspection

- i. **2026.02.04.20** Moved by Councillor Dealy, seconded by Councillor

Thompson to approve the Planning Director's Report for January 2026 as submitted online.

c) Public Safety

- i. **2026.02.04.21 Moved** by Councillor Bent, **seconded** by Deputy Mayor Saulnier to approve the Musquash Fire Department Report for January 2026 as submitted online.

Motion Unanimously Carried

d) Economic Development

- i. **2026.02.04.22 Moved** by Councillor Dealy, **seconded** by Councillor Thompson to approve the Synergi Report for January 2026 as submitted online.

Motion Unanimously Carried

Standing Committee Reports

a) Community & Economic Empowerment Committee

No report.

b) PRAC Committee

Councillor Thompson was unable to attend the PRAC Committee, but there was no information concerning Fundy Shores at the meeting.

c) Safe Community & Emergency Preparedness Committee

No report submitted. CAO Brown informed Council that community members can drop off their completed radon test kits at the Fundy Shores office during the week of February 16-20, 2026. This information will be shared with the public in the next week.

d) Recreation & Destination Committee

The committee did not have a formal meeting last month, however, Councillor Dealy informed council that the January 9 Bingo Event in Musquash was successful and the next bingo event will be February 13, 2026 at Musquash Fire Station #1.

Correspondence

a) Correspondence Received

- i. **Capital Renewal Fund- Approved**
Submitted Online.

b) Correspondence Issued

None.

Approval of Payments

2026.02.04.23 Moved by Councillor Bent, **seconded** by Councillor Dealy to accept

payment of General Government Invoices of January 2026.

Motion Unanimously Carried

Approval of Accounts

2026.02.04.24 Moved by Councillor Dealy, **seconded** by Councillor Thompson to approve the Expense Report for January 2026.

Motion Unanimously Carried

New Business

- a. **2026.02.04.25** Moved by Councillor Bent, seconded by Deputy Mayor Saulnier to declare that the by-law A-7-2026 a by-law for the Rural Community of Fundy Shores regulating the proceedings of Council be read by the title.

Title: *"By-Law A-7-2026 a by-law for the Rural Community of Fundy Shores
"Procedural By-Law".*

Motion Unanimously Carried

Closed Session

None.

Next Meetings

- a) Committee of the Whole
Community Building
February 18, 2026- 6:00 pm
- b) Regular Council Meeting
Community Building
March 4, 2026- 6:00 pm

Announcements

None.

Adjournment

2026.02.04.26 Moved by Councillor Dealy, **seconded** by Deputy Mayor Saulnier to adjourn. Meeting adjourned at 6:29 pm.

Motion Carried

George (Denny) Cogswell
Mayor
Rural Community of Fundy Shores

Linda Sullivan Brown
Chief Administrative Officer/Clerk
Rural Community of Fundy Shores

Minutes
Rural Community of Fundy Shores
Committee of the Whole Meeting
Community Building
February 18, 2026 – 6:00 pm

Call to Order

Mayor Cogswell called the meeting to order at 6:00 pm

Roll Call

Mayor George (Denny) Cogswell, Deputy Mayor Heather Saulnier, Councillor Deanna Bent, Councillor Tina Dealy, Councillor Lorraine Thompson (online), Chief Administrator Officer/Clerk Linda Sullivan Brown, Administrative Assistant Jillian Holland, Executive Director of Synergi – Brian Cooke, Economic Development Officer of Synergi – Wade Greenlaw, Cross River Infrastructure Partners Managing Director – Rishi Jain (online), Cross River Infrastructure Partners CEO – Andrew Wilder (online), Cross River Infrastructure Partners Senior Operating Partner – Scott Jarnagin (online)

Declaration of Conflict of Interest

None

Presentation to Council

- a. Cross Rivers Infrastructure Partners gave a presentation to council during closed session. Council returned to open session at 7:04pm.

Topics

a. Residential & Commercial Incentive

Council and Synergi discussed a newly proposed residential and commercial incentive program. This program focuses on creating a development incentive grant to support strategic commercial and residential development aimed at revitalizing the municipality's economic base, improving housing availability, and enhancing quality of life for current and future residents. These initiatives align with Fundy Shores' *Open for Business* 5-year economic development plan, and are designed to foster sustainable growth, attract new private and public sector investments, and support a vibrant, inclusive rural community.

Council agreed to revisit this matter at a future meeting following further research and discussion.

b. Tourism Accommodation Levy

Council and Brian Cooke from Synergi discussed the ongoing tourism accommodation levy. CAO Brown advised that the matter would be brought forward at the next Council meeting and referred to legal counsel for review.

c. Human Resources Manual Review

Council reviewed the newly developed Human Resources documents, including the Rural Community of Fundy Shores Employee Handbook, the CAO and Administrative Assistant job descriptions, the base pay scale document, and the Compensation Recommendations document.

Council suggested changes to the document and will review it at the next Regular Council Meeting.

d. Event Coordinator Position Review

Council reviewed the newly developed Event Coordinator position document, which outlined the potential hiring of an Event Coordinator to organize and deliver several community events throughout the year. Councillor Dealy and Councillor Thompson suggested that these events instead be organized and carried out by community committee volunteers.

Council discussed the advantages and disadvantages of having volunteers organize community events and considered whether stipends should be provided. Council will revisit this topic at the next Regular Council meeting.

e. Paramedic Clinical Pilot Project

Council reviewed documentation related to the Paramedicine Clinical Practice Pilot Project. Mayor Denny advised that the Paramedics Association of New Brunswick has expressed no concerns with the project. He indicated that the pilot is intended to begin as a preventative care clinic and transition into a collaborative care clinic.

Although it is anticipated that the clinic will ultimately be located within the new community complex, the facility will not be ready in time for the initial launch. Once constructed, the clinic is expected to relocate to the new complex.

Council agreed to proceed with the next steps of the Pilot Project. CAO Brown will present the project documentation to the Department of Health.

f. Community Complex Design & Costing

Council reviewed and discussed the current layout and design of the proposed community complex. CAO Brown presented the financial considerations associated with the project, including initial capital construction costs, available capital funding, potential federal funding opportunities, fundraising options, mortgage repayment scenarios, and the use of municipal reserve funds.

CAO Brown brought forward the anticipated operational costs of the proposed facility for Council's consideration. She discussed potential staffing requirements and associated wages, projected power consumption, and the possibility of securing funding through the Green Municipal Infrastructure Fund. She also outlined additional operational expenses, including building maintenance, staff roles and responsibilities, and equipment needs such as vehicles, trailers, and landscaping equipment.

CAO Brown outlined the potential revenue streams associated with the proposed community complex and their projected impact on the overall financial viability of the project. She also discussed anticipated future tax-based growth resulting from the development and the estimated additional income the complex could generate.

Next Meetings

- a. Committee of the Whole
Community Building
March 4, 2025 – 6:00pm

- b. Regular Council Meeting
Community Building
March 18, 2025 – 6:00 pm

Adjournment

This meeting was adjourned at 9:17 pm.

George (Denny) Cogswell
Mayor
Rural Community of Fundy Shores

Linda Sullivan Brown
CAO/Clerk – Treasurer
Rural Community of Fundy Shores

BY-LAW NO. A – 7 – 2026

A BY-LAW FOR THE RURAL COMMUNITY OF FUNDY SHORES REGULATING THE PROCEEDINGS OF COUNCIL

BE IT ENACTED by the Council for the Rural Community of Fundy Shores, under the authority vested in in by section 10 (2) of the Local Governance Act, Chapter 2017, c.18 of the Province of New Brunswick, and in accordance with New Brunswick Regulation 2018-84 – Order in Council No. 2018-310, hereby enacts as follows:

1. Title
 - a. This by-law shall be cited as the “Procedural By-Law”.
2. Application
 - a. This procedural by-law of Council:
 - i. Applies to the following:
 1. All members of Council, including Mayor, Deputy Mayor and Councillors, and
 2. All members of staff required or requested to attend Council meetings, and Committee of Council meetings, and
 3. Any member of the public attending the meetings and/or appearing before Council and/or Committees of Council meetings
 - ii. Shall be used to dispatch of the business of Council and Committees of Council.
3. Fundamental Principles
 - a. The Rural Community of Fundy Shores is committed to open, respectful, and effective local government. These principles are intended to guide the conduct of all Council and Committee meetings and to support good decision-making on behalf of the community.
 - i. Transparency
Council meetings and decisions should be open and accessible to the public whenever possible.
 - ii. Accountability
Members of Council shall conduct themselves in compliance with established procedural rules and ethical standards set out in this by-law
 - iii. Respect and Civility
All participants in Council meetings shall treat one another with courtesy and respect.
 - iv. Fairness and Equal Opportunity
Each Member shall have an opportunity to contribute to discussions, regarding all matters before Council, except where prohibited by law.
 - v. Order and Efficiency
The Council Chair shall take all available measures to ensure respectful discussion and balanced participation.
 - vi. Integrity and Impartiality

Members are expected to act honestly, avoid conflicts of interest, and make decisions that reflect the best interests of the community as a whole.

vii. Inclusiveness and Participation

Council values the input of residents and encourages public participation in a respectful and constructive way. Council is to facilitate action, not obstruct it, while giving all Member of Council a fair opportunity to be heard.

viii. Informed Decision-Making

Decisions should be based on accurate information, professional advice, and thoughtful consideration. Members are responsible for preparing in advance of meetings.

ix. Consistency and Clarity

Procedures and decisions should be applied consistently so that the community and Council Members understand and trust the process.

x. Record and Continuity

Accurate records of meetings ensure transparency, accountability, and the continuity of Council's work on behalf of the community.

- b. These principles reflect Council's commitment to good governance, collaboration, transparency and service to the residents of the Rural Community of Fundy Shores

4. Conflict of Interest

- a. Conflict of Interest shall be disclosed and managed in accordance with the Local Governance Act of New Brunswick and any amendments thereto.

5. Vacancies In Council

- a. Subject to 5(b), the Clerk shall notify Council if a Council seat becomes vacant at the next Regular Meeting of Council, and the Chief Electoral Officer of New Brunswick pursuant to the *Local Governance Act*, SNB 2017, c18 and the *Municipal Elections Act*, SNB 1979, c M-21.01 and any amendments thereto.
- b. Where a vacancy on council results from fewer candidates than are required for office being nominated, the Municipal Electoral Officer shall hold a by-election to fill the vacancy pursuant to the *Local Governance Act*, SNB 2017, c18 and the *Municipal Elections Act*, SNB 1979, c M-21.01 and any amendments thereto.

6. Meetings of Council

- a. The Clerk shall schedule the first Council meeting in accordance with the Local Governance Act, SNB 2017, c 18 and the Municipal Elections Act, SNB 1979, c M-21.01 and any amendments thereto.
- b. At its first meeting, Council shall elected a Deputy Mayor from among the membership of Council. The Deputy Mayor shall be elected by a majority vote of Council, for the term of one year.
- c. The Clerk shall be responsible for the preparation and circulation of the agenda for all meetings of Council. The deadline for agenda submission for the regular meeting of Council shall be noon on the Wednesday preceding that of the meeting.
- d. Agendas shall be posted to the Fundy Shores website, the Monday prior to the scheduled meeting. Should Monday be a holiday, it shall be posted the very next working day.
- e. Types of Meetings
- i. Regular Council Meetings

1. Council shall hold its regular monthly meetings at its Local Government Office on the first Wednesday of the month starting at 6:00pm. If that Wednesday is a holiday, the meeting shall be held on the following day of the week that is not a holiday. Notice of the regular meeting shall be posted to the Fundy Shores Website a week in advance. Should an alternative location be used, a notice shall be placed in accordance with the Local Governance Act of New Brunswick.
 2. Regular Council meetings are used to dispatch the business of the community.
- ii. Committee of the Whole Meetings
1. A Committee of the Whole meeting is scheduled for the third Wednesday of the month at 6:00pm at the Local Government Office. If that Wednesday is a holiday, the meeting shall be held on the following day of the week that is not a holiday. Notice of the Committee of the Whole shall be posted to the Fundy Shores Website a week in advance. Should an alternative location be used, a notice shall be placed in accordance with the Local Governance Act of New Brunswick.
 2. No motions are made at the Committee of the Whole.
 3. Committee of the Whole is an opportunity for Council to get together to discuss the current projects or programs of the day and any progress thereto.
- iii. Special Council Meetings
1. A Special Meeting of Council is called, when the business to be discussed is time sensitive and cannot wait until the next regularly scheduled meeting of Council.
 2. The Mayor or a Majority of Council upon written petition, may, at any time, call a Special Meeting of Council on twenty-four (24) hours notice to the Clerk and its members.
 3. The notice of any special meeting shall be circulated in writing to the member of Council by the Clerk identifying the topics to be discussed, additionally the notice shall be posted to the Fundy Shores website.
 4. Council shall not transact any business at a special meeting except matters specified in the notice, unless ALL members of Council vote unanimously to discuss the matter.
- iv. Emergency Council Meetings
1. The Mayor or Deputy Mayor may, when deemed necessary call an Emergency Council Meeting in the event of a public emergency in relation to the Emergency Management Act of New Brunswick.
 2. An Emergency meeting shall be considered a special public meeting, expect that time requirements for notice of special meetings shall not apply, and the only item to be considered that of the emergency at hand.
 3. The Clerk attempt to post the information to the local government website if possible, however notice is not necessary in the case of an

emergency, however, the business discussed must be publicly available within seven (7) days following the meeting.

f. Open & Closed Meetings

- i. Subject to section 68(1) of the *Local Governance Act*, SNB 2017, c18, which describes those circumstances in which a meeting may be closed, all meetings of Council and Committees of Council shall be open to the public.
- ii. If a meeting is closed to the public, a record shall be made containing only the date of the meeting and the type of matter discussed under section 68(1) of the *Local Governance Act*, SNB 2017, c18. If a meeting is closed to the public, no decisions shall be made with the exception of decisions related to:
 1. Procedural matters;
 2. Direction to an officer or employee of the local government, or directions to a solicitor for the local government.

7. Electronic Meetings

a. General Intent

- i. Council Meetings of all types are ordinarily intended to be held in person. However, it is recognized that circumstances such as illness, travel, or other commitments may make it impractical for in-person attendance.
- ii. Subject to subsection 8.e, a member of Council may attend a meeting of Council by electronic means, in accordance with the *Local Governance Act* of New Brunswick, provided that the technology used:
 1. Allows all Members to hear and speak to each other; and
 2. In the case of an open meeting to the public, allows the public to hear the participating Member(s).
- iii. Fully Electronic Meetings – Exceptional Circumstances
 1. Only in exceptional or extraordinary circumstances – such as a mandatory federal or provincial order related to health, safety, or security and/or;
 2. An extreme weather-related event – as determined by Mayor or in their absence the Deputy Mayor;Council may conduct any type of meeting by fully electronic means. In such cases, Public Notice will be provided in accordance with the sections 69 (7) and 70 of the *Local Governance Act*, SNB 2017 c 18.

b. Notice of Electronic Participation

- i. A Member intending to participate a meeting electronically must provide sufficient notice to the Clerk to:
 1. Ensure the relevant meeting materials are delivered in the Member in advance
 2. Confirm the availability of suitable electronic communication methods; and
 3. If applicable, allow time for the public to be notified of the electronic participation.

c. Closed Session Participation

- i. If a Member is participating electronically to a meeting that is closed to the public, they must at the start of the meeting confirm that they are alone and that confidentiality can be maintained.

- d. Attendance Status
 - i. Any member participating electronically in accordance with this by-law shall be deemed present at the meeting.
- e. Public Notice
 - i. Public notice of the use of electronic means for meetings shall be provided in accordance with the Local Governance Act, SNB 2017, c 18.
- f. Limitations
 - i. Except in the case of illness and/or disability, or with the authorization of Council, by motion, a Member shall not participate in meetings of Council by electronic means, more than 3 times during a calendar year.

8. Quorum

- a. A quorum of Council is a majority of the members elected to Council. At a minimum four (4) members must be present to call the meeting to order.
 - i. Should a meeting fall below quorum due to a conflict of interest during a meeting, Council shall follow procedure outlined in the Local Governance Act.
- b. A quorum must be present to call all meetings of Council to Order. If quorum is not present after fifteen (15) minutes, the Clerk shall record the names of the Council Members present and the meeting shall stand adjourned until the next scheduled meeting or the scheduling of a special meeting of Council to dispatch the business of the Community.
- c. If a Member knows in advance of the meeting, that they will be unable to attend the meeting, the Clerk should also be advised; and if this notice is given to the Clerk at least twenty-four (24) hours in advance of the meeting, and it is determined by the Clerk that as a result of the non-attendance there will be no quorum, the Clerk is authorized to advise the Members the meeting is cancelled and is authorized to advertise on the Fundy Shores website the postponement of the meeting.

9. Presiding Officer

- a. The Mayor shall preside over all meetings of Council. If the Mayor is unable to chair the meeting, the Deputy Mayor shall act as the Chair for the meeting. If the Deputy Mayor is also absent from the meeting, then a Member shall be elected by a majority vote of Council to act as the Chair for that meeting.
 - i. If the Chair is other than the Mayor or Deputy Mayor, they shall preside over the meeting until the arrival of the Mayor or Deputy Mayor (as the case may be), at which time the chair shall be turned over to the Mayor or Deputy Mayor.
- b. The presiding officer, whether the Deputy Mayor, or elected by Council to act in the absence of the Mayor and Deputy Mayor, shall have the same authority, subjected to Act, which presiding over the meeting.

10. Order of the Day (Agenda)

The business of the day shall be dispatched in the following order unless agreed upon by Council to alter the order of business:

- a. Regular Council Meeting
 - Call to Order
 - Roll Call

Declaration of Conflict of Interest
Additions, Deletions or Approval of the Agenda
Approval of the Minutes
Presentations to Council
Old Business
Business Arising from the Minutes
Departmental Reports
Standing Committee Reports
Correspondence
Approval of Payments
Approval of Accounts
New Business
Open Session
Closed Sessions
Next Meetings
Announcements
Adjournment

b. Committee of the Whole

Call to Order
Roll Call
Declaration of Conflict of Interest
Presentations to Council
Projects or Program Updates
Business Reports
Adjournment

c. Special Council Meeting

Call to Order
Roll Call
Declaration of Conflict of Interest
Addition, Deletion or Approval of the Agenda
Business
Adjournment

d. Emergency Council Meeting

Call to Order
Roll Call
Declaration of Conflict of Interest
Addition, Deletion or Approval of the Agenda
Business
Adjournment

11. Admitting Members of the Public Before Council (Scheduled Public Presentations)

- a. Any person, persons or delegates requesting to address Council may be entitled to address Council on a matter of local government jurisdiction. Request to appear before Council shall be made to the Clerk in legible writing (written, printed, typed or emailed) without the use of obscene or improper language. The request must

include the Sender's Name, Contact Information, Civic Address, Presenter's Name if different from the Sender, Subject Matter to be Discussed and supporting documentation to be presented to Council.

- b. Application must be submitted by noon no later than a week in advance of the scheduled meeting (Regular Council or Committee of Council).
- c. Scheduled public presentations shall be no longer than 20 minutes, unless it is persons speaking on behalf of an organization and/or consulting firm commissions by Fundy Shores Council to perform certain studies, projects and/or works. They shall be permitted the time necessary to make presentation to Council if needed to go beyond 20 minutes.
- d. Notwithstanding above section, Council by majority vote, may allow or deny anyone or organization to address Council for whatever time period stipulated in the motion.
- e. When, in the opinion of the Chair of the meeting, a member of the public is guilty of improper conduct at a Council Meeting, the Chair may require that person to leave the meeting forthwith. In accordance with the Code of Conduct Policy for Public Presentations to Council.
- f. These presentations and the information provided before hand are to prepare Council, if they wish, to ask clarifying questions regarding the information provided not to enter into debate with the presenter.

12. Admitting Members of the Public Before Council (Open Session)

- a. An open session during a Council meeting shall be limited to a total 10 (ten) minutes in duration, unless extended by the affirmative votes of the majority of the Council Members present.
- b. Each member of the public may have (3) three minutes during the Open Session to address Council regarding items on the agenda for the meeting, unless prohibited elsewhere in accordance with this by-law or other enactments extended to Council.
- c. A member of the public wishing to address Council must do so in accordance with the Code of Conduct Policy for Public Presentations to Council and also start their presentation by stating their name and local address.
- d. A Council Member may ask or answer a question of the member of the public who is addressing Council, but must not enter into a debate.
- e. The presiding officer may refer members of the public to the appropriate member of Council, department head or other public body for response.

13. By-Laws

- a. Proposed by-laws shall be provided no later than forty-eight (48) hours in advance of a Council meeting, unless it is resolved by a majority affirmative vote of the Council members present at the meeting it is being presented.
- b. All other matters related to the dispatching of by-laws shall be done in accordance with the Act and Regulations of the Province of New Brunswick.

14. Motions

- a. Council may debate and vote on a motion only if it first made by one Council Member and then seconded by another.
- b. Any motion without a seconder, is defeated.

- c. After a motion has been seconded it shall be deemed to be in the hands of Council but the mover may, with the permission of the seconder, withdraw the motion at any time before the decision or amendment.
- d. Council may make only the following motions, when considering the question:
 - i. To refer to committee or staff;
 - ii. To amend;
 - iii. To lay on the table (to set the motion aside temporarily for consideration later in the same meeting);
 - iv. To table under the next meeting;
 - v. To postpone indefinitely;
 - vi. To move the previous question;
 - vii. To adjourn;
- e. A motion made under subsection d iii to vii is not amendable or debatable.

15. Limits of Debate

- a. Once a motion is made and seconded, the mover shall have the privilege to speak first during the debate and at closing the debate prior to the vote of Council.
- b. A member of Council may, at any time during the debate, request that the question, motion or matter under discussion be clarified or restated.
- c. Members should follow the decorum of normal debate by being brief, confining remarks to the question before them, refraining from personal attacks, always being courteous and not speaking until being recognized by the Chair.
- d. A Member of Council may speak more than once in connections with the same question only:
 - i. With permission of Council, or
 - ii. If the Member is explaining a material part of a previous speech without introducing a new matter.

16. Voting

- a. Every member of Council present, who has not withdrawn from the meeting room while the matter is under consideration or put to a vote due to a conflict of interest, shall announce their vote openly and individually and the Clerk shall record it.
- b. No vote shall be taken by ballot or by any other method of secret voting. Any vote taken in such a manner shall be of no effect.
- c. A tie vote on any motion presented to Council is considered defeated.

17. Minutes

- a. The minutes shall be recorded without note or comment:
 - i. The place, date and time of the meeting
 - ii. The name of the presiding officer and the attendance of Council Members and staff
 - iii. The reading, if required, correction and adoption of the minutes of prior meetings, and
 - iv. All resolutions, decisions and proceedings of the Council without note or comment.
 - v. The name and vote of every member voting on a question;
 - vi. If a meeting is closed, a record containing only the type of matter being discussed under section 68(1) Local Governance Act, SNB 2017, c 18 and

the date of the meeting shall be made available to the public, pursuant to section 68 (3) of the Local Governance Act, SNB 2017, c 18.

- vii. Every oral disclosure of a conflict of interest made during the meeting.
- viii. The taking of every oath and the making of every affirmation under section 58 of the Local Governance Act, SNB 2017 c 18.

18. Decorum & Deportment

- a. A member of Council may, at any time, rise on a point of order, a point of privilege or a point of information. All debate shall cease, and the matter be clearly stated by the member and, if applicable, ruled upon by the chair.
- b. No member or person attending the meeting may interrupt a member of Council who is speaking, except to raise a point of order or privilege.
- c. No Member or person attending the meeting may cause a disturbance, disruption or in any manner delay the conduct of the business at a meeting,
- d. Any member or other person permitted to speak on any matter during Council Meetings shall speak respectfully and free from disrespectful or offensive language.
- e. Comments made by an member or other person during Council Meetings shall be restricted to matters within the jurisdiction of Council.
- f. All members of Council shall follow the rules set forth in the Code of Conduct By-Law.
- g. Any person, at the discretion of the chair, may be required to leave the meeting who:
 - i. Breaches this by-law;
 - ii. Behaves in a disorderly manner, or;
 - iii. Uses threats or profane language in a debate.

19. Reconsideration

- a. No by-law, motions, questions, or other matters that have been disposed of by a majority vote at a Council Meeting shall be introduced for re-consideration at a Council Meeting prior to the expiration of 3 months from the disposal date, without a two-thirds (2/3) vote of Council present.

20. Public Hearings

- a. In the event that a Public hearing is required by statute, the hearing shall be held in accordance with the requirements set out in the applicable statute.

21. Communication on Behalf of Council

- a. The Mayor shall be the spokes person on behalf of Council's decisions and direction.
 - i. Personal opinions shall not be included in the capacity of Council's spokesman.

22. Committees

- a. Council may establish or abolish Committees of Council by a majority vote.
- b. The mandate of each Committee of Council must be recorded and approved by a majority vote of Council.
- c. Each Committee of Council shall include at least one member of Council.
- d. The Mayor, or their chosen delegate from Members of Council, shall be a member of each Committee of Council.

- e. Council shall, by a majority vote, appoint the remaining committee participants from the residents of Fundy Shores.
- f. Each Committee of Council shall appoint its own secretary, who shall record the minutes of the committee meetings and deliver said minutes to Council.

23. Other Procedural Matters

- a. When any matter or proceeding has not been contemplated by this by-law or provincial legislations, the most recent version of “Roberts Rules of Order” shall be used as a guide.

24. By-Law Repealed

- a. By-Law Number A-2-2022 “A Procedural By-Law for the Council of the Rural Community of Fundy Shores” is hereby repealed.

25. Effective Date

- a. This by-law comes into effect on the date of final reading and enactment thereof.

Reading for the First Time by Title: _____

Read for the Second Time by Title & Summary: _____

Read for the Third Time and Enacted: _____

George (Denny) Cogswell
Mayor

Linda N. S. Brown
Chief Administrative Officer/Clerk



Date: March 4, 2026

Departmental Report

Department:	Council
Reporting Period:	February 2026
Prepared by (Name):	Mayor Denny Cogswell

Activities:

Date: Feb 10, 2026

Item: CBC Interview 9am

Date: Feb 12, 2026

Item: 7am CBC Radio One Interview

Item: Evening- Regional Services Commission Meeting

Date: Feb 14, 2026

Item: Attended the Family Day Community Skate Party at Musquash Rec Centre rink

Date: Feb 15, 2026

Item: Attend JP Robichaud's 80th Birthday Party and presented certificate

Date: Feb 17, 2026

Item: Morning- Point Lepreau Nuclear Generating Station tour with MLA Ian Lee.

Item: Evening- Synergi board meeting

Date: Feb 18, 2026

Item: Committee of the Whole Council Meeting

Date: Feb 24, 2026

Item: Morning- Meeting with CNIC (Canadian Nuclear Isotope Council)

Item: Afternoon- Fredericton for interview/podcast with the Carr brothers.

Date: Feb 26, 2026

Item: Regional Service Commission Meeting



Date: March 4, 2026

Departmental Report

Department:	Council
Reporting Period:	February 2026
Prepared by (Name):	Deputy Mayor Heather Saulnier

Activities:

Date: Feb. 4, 2026

Item: Regular Council meeting

Date: Feb. 17, 2026

Item: RSC Tourism Meeting. Discussion centered around symposium for tourism operators in the coming month

Date: Feb. 18, 2026

Item: Committee of the whole



Date: March 1, 2026

Departmental Report

Department:	Council
Reporting Period:	February 2026
Prepared by (Name):	Councilor at Large Deanna Bent

Activities:

Date: February 4, 2026

Item: Attended Regular Council Meeting

Date: February 9, 2026

Item: Attended Regional CISM Training/Update Meeting
(Critical Incident Stress Management)

Date: February 14, 2026

Item: Attended Community Skating Event

Date: February 18, 2026

Item: Attended Committees as a whole



Date: March 4, 2026

Departmental Report

Department:	Council
Reporting Period:	February 2026
Prepared by (Name):	Ward #2- Tina Dealy

Activities:

Date: February 4, 2026

Item: Attended regular council meeting.

Date: February 13, 2026

Item: Attended and called Bingo at Musquash Fire Station 1.

Date: February 18, 2026

Item: Attended the committee of the whole meeting.

Date: February 19th, 2026

Item: CBDC meeting.

Date: February 25th, 2026

Item: Attended CBDC Annual Budget Meeting

Recreation and Destination Development Committee report.

The RDD Committee did not meet in February. We are planning on meeting March 10th for an all committees meeting.

Upcoming events – Musquash Community Bingo March 13th, 2026, everyone 19 and over welcome.



Date: March 4, 2026

Departmental Report

Department:	Council
Reporting Period:	February 2026
Prepared by (Name):	Lorraine Thompson, Ward #3

Activities:

Date: February 4, 2026

Item: Regular Council Meeting 31 Malcolm Meehan Rd. Musquash NB

Date: February 10, 2026

Item: Planning for Easter Egg Hunt with Councillor Dealy (Phone Call)

Date: February 18, 2026

Item: Committee of the Whole 31 Malcolm Meehan Rd. Musquash NB

Date: February 19, 2026

Item: PRAC Committee Meeting cancelled due to no files. Training will be scheduled sometime in March.

PRAC Committee Report to Council

March 04/2026

Lorraine Thompson Ward #3

The PRAC Committee Meeting scheduled for February 19/2026 was canceled due to no files submitted. A training session will be scheduled sometime in March.



FEBRUARY 26, 2026

TO: MAYOR & COUNCIL

FROM: LINDA SULLIVAN BROWN, CAO

SUBJECT: MONTHLY REPORT – FEBRUARY 2026

SUMMARY

February has been a busy month with many meetings and appointments. Much of this month's focus has been on completing the Community Complex file, and to bring it to a point where the public can see the conceptual design and potential cost impacts. Bringing this project and several others (development incentives, tourism accommodation levy, paramedicine pilot project, etc) close to the point of Council resolution to carry forward or not has been very rewarding (and sometimes a little stressful 😊, but more rewarding than stressful). I am proud of the quality and quantity of work that all of us working on behalf of Fundy Shores have been able to complete this month.

KEY ACTIVITIES – CURRENT MONTH

- **Community Complex Project**
As Council is aware this project is entering its final stage before additional public consultation, the draft conceptual design is available and financial modeling is moving towards completion. The next stage of this project is to get it in front of the Committees and then the public. The committee meeting and scheduling of the public sessions will be the goal for March.

Additionally, part of the financial modeling needs to include a fundraising component, while that evaluation will not be completed prior to the public engagement, I believe it will need to be an important topic for consideration.
- **Business Park Study**
The business park study for exit 96 and 86 is on-going, this will be a multi month project, with minimal updates until the draft is completed.
- **Fire Truck Tender**
It is my hope to have a recommendation prepared for Council at its meeting in March. However, a portion of the results have to go to legal for consideration, as well as the committee.
- **T4's**
These are completed for 2025.
- **Asset Management**

I have started to work through the Asset Management Course provided by AIM Network. This was part of my workplan for 2026 and will support our Asset Management work and strategy development for Fundy Shores with its current assets and will effectively work for consideration, planning and purchasing of new assets.

- Touch a Truck
Touch a Truck has been scheduled for May 9th, Musquash Fire will also be hosting a Bike Rodeo at the same time, so it will be a fun filled day for the kids. There have been several confirmations from outside agencies to date including – Ambulance NB, Justice and Public Safety (Off Road Division), Fire Marshall's Office, Natural Resources, NB Power, RCMP- with additional invitations to Department of Fisheries, Coast Guard, NB EMO, and Charlotte County Ground Search and Rescue. Our goal is to get as many safety services involved, so if children see them in an emergency setting, they are not frightened. (Margaret, Sara, Adam, Travis and I are working together on this event.)
- Paramedicine Pilot Project –
This project has been filed with the Department of Health and we have requested a meeting.

MONTHLY OBJECTIVES – MARCH

- Community Centre Project
 - Present funding analysis to the Committees, following with scheduling meetings for the wrap up public consultation on this portion of the project.
- Easter Bunny Event
 - Post and share event on social media.
- 2026 Literary Event
 - To date there have been 10 authors/storytellers confirmed, we are hoping for 5 more. Vendor spots are full and we are creating a wait list. To date this event has only spent \$305 out of its \$2500 budget. It was also agreed that we would be hosting a coffee cart, with all proceeds going to breakfast with Santa.
- Fire Truck Tender
 - If a recommendation is not finalized for March's Council Meeting, have it finalized for a meeting during March.
- Event Oversight
 - I will be working on a cost analysis for upcoming events, and the supportive group needed for completion.

FINANCIAL CONSIDERATIONS

There are currently no financial considerations or risks with the projects listed.

ANTICIPATED RISKS AND/OR ISSUES

N/A

COUNCIL REQUESTS, CONFIRMATIONS OR DIRECTION REQUESTED

None at this time in relation to this report. All items requesting direction will be presented as agenda items.

Respectfully Submitted,

L. Brown

Linda Sullivan Brown, CAO/Clerk - Treasurer

Appendix – Monthly Meeting

Meetings & Events		
Date	Name	Description
29-Jan-26	Cross Rivers/Eden	Meeting with Mayor, Synergi and Cross Rivers for Updates
30-Jan-26	Brenda-Dale & Stephen	Updated Design Conversations and Costing of New Facility
02-Feb-26	Eric Dube and Alex Mason	RDC Funding Opportunists for new facility
02-Feb-26	FCM Webinar	Inclusive Engagement Sessions
02-Feb-26	Don Darling - Wayne Long's C	Conversation on Energy File Advancement
03-Feb-26	Carly Steben, FCM	Funding Opportunists New Facility - Green Feasibility Study
03-Feb-26	FCM Webinar	Anti Racism, Equity and Inclusion Engagement Session
04-Feb-26	Stephen Stone, Kieron and Br	Business Park Feasibility Study
04-Feb-26	Regular Council	
05-Feb-26	FCM Webinar	Workshop Engagement Practices
06-Feb-26	NB Power	Point Lepreau - Property Taxation Analysis
06-Feb-26	FCM Webinar	Designing Inclusive Engagement
10-Feb-26	Marc Poirier	Interview for Spotlight on 2024/2025 ETF Projects
11-Feb-26	Tina Dealy	Event Contractor Documentation Review
11-Feb-26	Penny Bruin	National Issues Committee Member for CAGFO
13-Feb-26	Brian Cooke	Incentive Package Review prior to Council Meeting
17-Feb-26	Dillon Consulting	Business Park Feasibility Study
17-Feb-26	Tina Dealy	Walk through the funding modeling for the new facility
18-Feb-26	Committee of the Whole	
19-Feb-26	AIM Network	Outcomes Focused Asset Management Webinar
20-Feb-26	CAGFO	Professional Development Committee Meeting
23-Feb-26	AIM Network	New Road Map Tool for Asset Management
24-Feb-26	Canadian Nuclear Isotopes C	Briefing Meeting with Mayor Cogswell and Synergi
25-Feb-25	Department of Environmenta	Flood Preparedness and Resilience Session
26-Feb-26	CAGFO	Board of Directors Meeting

Planning & Inspections Report to Council

As of February 25th, 2026

Rural Community planning update

- By-law C-3 (Universal Fees By-law) and C-4 (Building By-law) now need to be registered at the Provincial Land Registration Office to take effect and complete the adoption process.
- Preliminary work on a rural community subdivision by-law in-progress.
- Referred an inquiring private utility developer to speak to Rural Community and Synergi.

Rural Community building and development update for 2026

- One (1) new building permit issued to-date.
- \$41,171.00 in new construction value added to-date.
- One (1) new zoning confirmation letter issued to-date.

Rural Community enforcement update

- One (1) new enforcement to-date – none new in report period.
- Since reporting began in 2023, thirty-five (35) enforcement files have been closed in Fundy Shores for enforcements related to the building code, dangerous or unsightly premises, or the rural plan.

Rural Community civic addressing update

- One (1) new civic address assigned in Fundy Shores to-date – none new in report period.

Respectfully submitted by,



Alex Henderson, Planning Director, M.C.P., MCIP, RPP (NB)



Date: March 4, 2025

Departmental Report

Department:	Musquash Fire
Reporting Period:	February 2026
Prepared by (Name):	Chief Wayne Pollack

Activities:

Date: Feb 7, 2026

Item: Ice rescue training Welch Cove Rd, Maces Bay

Date: Feb 17, 2026

Item: Mutual aid for Eastern Charlotte Fire Department

Date: Feb 22, 2026

Item: Outside fire Lepreau

Date: Feb 23, 2026

Item: MVC Lepreau



**Report to Fundy Shores Mayor and Council
Rural Community of Fundy Shores**

Meeting: Mar. 04, 2026

31 Malcolm Meehan Rd., Musquash

Prepared by Brian Cooke, Executive Director

March Reporting

- **Land Acquisition:**

- Waiting for DTI to undergo their land surplus process.
- We are still waiting for a crown corporation to complete their surplus disposal process on properties identified in 2024. It is understood that these properties are with its legal department.

- **Business Development:**

- Synergi, with the Mayor and CAO, attended a virtual high-level briefing from the Canadian Nuclear Isotope Council on medical isotopes.
- Synergi and the CAO met with Dillon Consulting to discuss lands relevant to the commerce park study and potential opportunities. Dillon Consulting were onsite with drones to get an overview of the area.
- Added a business to the Business Directory. There are now 17 businesses/ groups listed.
- Worked with the CAO in amending the Tourism Accommodation Levy (TAL) policy draft. Met with Council at the Committee of the Whole meeting to discuss direction on the TAL.



- Met with the Vice President, Atlantic of Sussex Strategy Group to discuss opportunities regarding medical isotopes.
 - Synergi and Envision Saint John are working on a framework for nuclear energy support. Working toward a final draft in the coming weeks.
 - Prepared notes/ brief information regarding the nuclear energy/ medical isotope support motion.
 - Synergi drafted a survey on digital infrastructure and services. Aiming for March for the survey to be available and completed by residents and businesses.
 - Synergi continued holding biweekly meetings with the proponent of the medical isotope facility, and met with them on five separate occasions to discuss presentations to better explain project opportunities and understand economic benefits for the municipality and companies.
 - Synergi is preparing a marketing brief to ONB for future business opportunities and investment attraction.
 - Researching potential proponents for medical isotope processing and understanding needs for companies to locate in Fundy Shores.
- **Housing:**
 - Worked with the CAO in amending the final draft of the commercial and residential incentive program. Met with Council at the recent Committee of the Whole meeting to discuss changes and direction.



J.D. IRVING, LIMITED

Woodlands Division

P. O. Box 5777, 300 Union Street, Saint John, New Brunswick, Canada E2L 4M3

Tel: (506) 632-7777 Cellular: (506) 654-7758 email: willett.andrew@jdirving.com

February 6, 2026

RE: Provincial Government Decision Abruptly Rejecting the Proposed JDI Shared Landscapes Initiative Plan

Mayors and Municipal Leaders,

We are deeply frustrated with this week's decision of the Government of New Brunswick to abruptly reject our proposed plan to meet the Government's Shared Landscapes Initiative that we have recently reviewed with many of you, your communities and organizations.

As a Crown Licensee, we were asked by the Government to propose a plan to meet the objectives of increasing the protection of lands and waters in New Brunswick for 10% -15%, as part of the planning process for the 2027 Forest Management Plan.

We were also asked by the Government to seek support from local communities for the plan. It was our understanding that the Government would then meet with other stakeholders and consult with First Nations on the proposed plan and balance the interests of economic, social and ecological values.

We continue to believe that our proposal balances ecological and social goals, while improving the competitiveness of New Brunswick's most important industry. At this time, we do not yet fully understand why the Government made this rash decision to abruptly reject our proposal before there was a chance to fully consider the plan and consult more broadly with other stakeholders and First Nations.

However, we can share what we do know.

Without the proposed swap, we cannot add land around your communities without compromising the wood supply. Should the Government proceed with adding these areas without a swap, the area of working forest will be reduced, with the effect of immediately reducing the available wood supply.

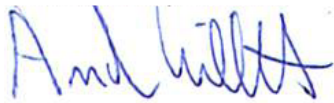
The Government's announcement means that wood fibre will remain further from our operations and we won't be able to reduce the number of trucks on public roads. This situation seriously erodes our competitive position in a time when the industry is under significant pressure from tariffs and uncertainty.

We remain committed to continued engagement with you and your communities to develop win/win/win solutions. I will continue to update you as the situation changes. We thank you for your feedback over the past two years and for your support of our proposal.

We would be grateful if you would continue to express your community's concerns and support for a balanced proposal with the Provincial Government.

Sincerely,

J.D. IRVING, LIMITED - WOODLANDS



Andrew Willett

Director, Sustainability & Community Relations

Cc: James D. Irving, Jason Limongelli, Robert Fawcett

COMMUNITIES ASKED. WE LISTENED.

For the past two years, our forestry team and I have met with close to 50 communities and municipal organizations across the province to build a forestry plan that protects what matters most: the environment, jobs and the individual values of the rural communities where we live and work.

Right now, the rules say Crown timber license holders are mandated to harvest in places like Moncton's primary Turtle Creek watershed, along the Fundy Trail Parkway, and in Doaktown's municipal wellfield.

We don't want to. And communities have told us they don't want that either.

Our proposal – developed at government's request – strikes the right balance: it keeps forestry activities in remote areas like the Renous highway, prevents harvesting in sensitive areas like major watersheds, increases water and wetland protection, expands old-forest conservation, and adds 46,000 hectares of new protected areas. It meets and exceeds the government's own conservation targets, all while supporting local economies, tourism, and drinking-water security.

This week, government suddenly halted this process before the department could even evaluate the plan, ignoring the work we and communities have done. It's the worst kind of reactive policy that puts investment, jobs and our economy at risk.

In today's tariff climate and amid other economic uncertainties, the forestry sector is facing more pressures than ever before. Just last week Premier Holt spoke in her State of the Province Address that her government is "committed to weathering this storm with you with a steady hand. We're not going to make rash decisions. We're not going to change course every other day." The government's statement this week does not follow this commitment.

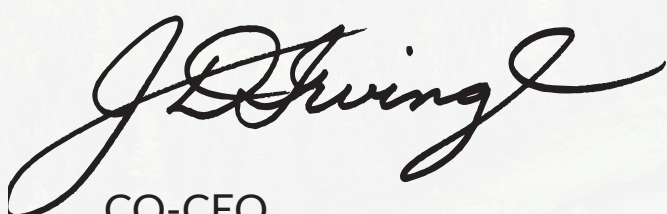
We've seen where this road leads. In British Columbia, years of poor public policy have driven away investment and accelerated a catastrophic decline of that province's forestry industry. New Brunswick cannot afford to make the same mistake.

Forestry supports over 26,000 jobs and more than 50 communities in this province. Stability matters. The economy matters.

We remain committed to a balanced plan that protects the environment, the forest and the people who depend on it.

Because New Brunswick deserves both.

Signed,



CO-CEO
J.D. Irving, Limited



J.D. IRVING, LIMITED

Approval of Invoices Month of: February 2026			
Services	Vender	Description	Invoice Total
General Government			
	Community Deveopment of Eastern Charlotte	Economic Development Services	\$ 6,333.33
	Doane Grant Thornton	Accounting Support November-January	\$ 940.13
	Brun Net	IT Support	\$ 778.87
	Irving Energy	Propane Cylinder/Tank Rental	\$ 172.50
	Greg Burnett	Snow Removal and Sanding	\$ 690.00
	NB Power	Office Power	\$ 622.68
	Dolly Parton Imagination Library	Sponsorship	\$ 1,000.00
	Bell Mobility	Cellular Services	\$ 11.50
	Signs by Andrew	Signage	\$ 205.00
	Rentokil	General Pest Service	\$ 65.13
	Brun Net	Printer Services	\$ 53.36
	Bell Aliant	Office Phone/Internet	\$ 588.89
		<i>Subtotal</i>	\$ 9,537.51
Musquash Fire Department			
	Saint John Energy	Heat Pump Rental Fire Station #1	\$ 76.43
	Saint John Energy	Heat Pump Rental Fire Station #2	\$ 172.49
	G. R. Bunett Enterprises Ltd.	Snow Removal and Sanding	\$ 1,035.00
	Xplore	Station #1 Internet	\$ 120.74
	Telus	Services	\$ 142.11
	Costco	Family Day Skating Party Supplies	\$ 57.10
	314 Shields	11 Radio Leather Straps	\$ 2,200.00
	Rodd Hotel Miramichi	2 Night's Stay	\$ 628.41
	Eric Thompson	Snow Removal	\$ 705.00
		<i>Subtotal</i>	\$ 4,432.28
Community Services			
	Scott Mawhinney	Construction/Repairs	\$ 3,433.95
	Tina Dealy	Easter Party Supplies	\$ 145.83
		<i>Subtotal</i>	\$ 3,433.95
Solid Waste			
	Southwest NB Serives Commission	Fero Waste and Recycling	\$ 4,637.36
	Fero	Monthly Services	\$ 22,632.20
		<i>Subtotal</i>	\$ 4,637.36
		Total Invoices	\$ 22,041.10

The Rural Community of Fundy Shores

Fiscal Year Period January 01,2026 To February 28,2026

Income & Expense Statement

Printed: 10:29:25AM 02/25/2026

Page 1 of 5

		Fiscal YTD						
account	AcctName	Period YTD	Current Month		Annual Budget	Variance	% Used	
EXPN	EXPENSES							
EX01	Expense							
E 01-2100-0000	General Government Expenses	\$ 0.00	\$ 0.00	\$0.00	\$ 0.00	\$ 0.00	0.00	
E 01-2111-0000	Mayor Honourarium	0.00	949.09	\$949.09	26,814.00	25,864.91	3.54	
E 01-2111-0100	Mayor Other	0.00	39.12	\$39.12	2,500.00	2,460.88	1.56	
E 01-2113-0000	Councillor Honourarium	0.00	2,440.51	\$2,440.51	57,985.00	55,544.49	4.21	
E 01-2113-0100	Councillor Other	0.00	35.20	\$35.20	7,500.00	7,464.80	0.47	
E 01-2119-0000	Other Legislative Costs	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2120-0000	General Administrative	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2121-1000	Chief Administrative Officer	8,172.50	12,258.75	\$20,431.25	106,361.00	85,929.75	19.21	
E 01-2121-2301	Payroll Deductions	1,656.45	2,484.66	\$4,141.11	27,000.00	22,858.89	15.34	
E 01-2121-4000	Office Building	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2121-4110	Janitorial Services	0.00	0.00	\$0.00	3,000.00	3,000.00	0.00	
E 01-2121-4120	Power	0.00	0.00	\$0.00	6,000.00	6,000.00	0.00	
E 01-2121-4130	Building Repairs/Maintenance	1,015.65	700.72	\$1,716.37	8,000.00	6,283.63	21.45	
E 01-2121-4160	Property Taxes	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2121-4170	Office Building Insurance	0.00	0.00	\$0.00	1,750.00	1,750.00	0.00	
E 01-2121-4200	Solicitor/Legal Fees	0.00	0.00	\$0.00	12,500.00	12,500.00	0.00	
E 01-2121-9000	Other Administrative Services	1,568.00	2,352.00	\$3,920.00	30,000.00	26,080.00	13.07	
E 01-2121-9110	Office Telephone	0.00	0.00	\$0.00	7,000.00	7,000.00	0.00	
E 01-2121-9130	Office IT	3,511.31	48.39	\$3,559.70	17,000.00	13,440.30	20.94	
E 01-2121-9160	Photocopier Supplies	81.87	0.00	\$81.87	2,500.00	2,418.13	3.27	
E 01-2121-9170	Office Supplies	221.74	0.00	\$221.74	5,000.00	4,778.26	4.43	
E 01-2121-9180	Miscellaneous	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2121-9200	Accounting Software Fees	16,709.54	0.00	\$16,709.54	18,000.00	1,290.46	92.83	
E 01-2122-0000	Financial Management	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2122-5000	External Audit	0.00	0.00	\$0.00	17,000.00	17,000.00	0.00	
E 01-2122-9000	Accounting Services	852.54	0.00	\$852.54	14,000.00	13,147.46	6.09	
E 01-2125-0000	Common Services	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2125-2000	Civic Relations	0.00	0.00	\$0.00	7,500.00	7,500.00	0.00	
E 01-2126-0000	Cost of Assessment	0.00	0.00	\$0.00	135,531.00	135,531.00	0.00	
E 01-2127-0000	Collaborative Services RSC	629.83	629.83	\$1,259.66	7,558.00	6,298.34	16.67	
E 01-2128-0000	Travel & Training Council	35.77	0.00	\$35.77	17,500.00	17,464.23	0.20	
E 01-2128-2000	Travel & Training Staff	312.86	0.00	\$312.86	16,000.00	15,687.14	1.96	
E 01-2190-0000	Other General Adm Services	0.00	0.00	\$0.00	12,000.00	12,000.00	0.00	

The Rural Community of Fundy Shores

Fiscal Year Period January 01,2026 To February 28,2026

Income & Expense Statement

Printed: 10:29:25AM

02/25/2026

Page 2 of 5

		Fiscal YTD					
account	AcctName	Period YTD	Current Month		Annual Budget	Variance	% Used
E 01-2193-0000	Liability Insurance	39,093.00	0.00	\$39,093.00	25,000.00	(14,093.00)	156.37 **
E 01-2194-0000	Municipal Association Memberships	6,690.51	0.00	\$6,690.51	11,000.00	4,309.49	60.82
E 01-2195-0100	Donations to Organizations	1,500.00	0.00	\$1,500.00	10,000.00	8,500.00	15.00
E 01-2200-0000	Protective Services	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2210-0000	Stipends	0.00	0.00	\$0.00	80,000.00	80,000.00	0.00
E 01-2210-1000	Worksafe NB Coverage	0.00	0.00	\$0.00	2,000.00	2,000.00	0.00
E 01-2210-1001	Firefighters Legislative Coverage	0.00	0.00	\$0.00	11,000.00	11,000.00	0.00
E 01-2210-1002	Liability Insurance	0.00	0.00	\$0.00	2,000.00	2,000.00	0.00
E 01-2210-1100	Clothing	73.21	0.00	\$73.21	5,000.00	4,926.79	1.46
E 01-2210-1200	Recognition Dinner	0.00	0.00	\$0.00	4,000.00	4,000.00	0.00
E 01-2210-1300	Membership Fees	0.00	0.00	\$0.00	1,200.00	1,200.00	0.00
E 01-2210-2000	Travel Lodging	0.00	624.39	\$624.39	1,500.00	875.61	41.63
E 01-2210-2100	Travel - Mileage	0.00	0.00	\$0.00	500.00	500.00	0.00
E 01-2210-2200	Travel - Meals	0.00	37.98	\$37.98	3,000.00	2,962.02	1.27
E 01-2210-2300	Meeting Registration	0.00	0.00	\$0.00	1,500.00	1,500.00	0.00
E 01-2210-2400	Training Materials	0.00	0.00	\$0.00	3,000.00	3,000.00	0.00
E 01-2210-2500	Training Courses	0.00	0.00	\$0.00	17,000.00	17,000.00	0.00
E 01-2210-3110	Telephone	0.00	0.00	\$0.00	8,400.00	8,400.00	0.00
E 01-2210-3120	Advertising	1,926.09	0.00	\$1,926.09	6,000.00	4,073.91	32.10
E 01-2210-3130	Office Equipment & IT Support	0.00	0.00	\$0.00	2,000.00	2,000.00	0.00
E 01-2210-3160	Office Supplies & Postage	0.00	0.00	\$0.00	800.00	800.00	0.00
E 01-2210-4110	Janitorial Services	0.00	0.00	\$0.00	10,000.00	10,000.00	0.00
E 01-2210-4120	Heating	599.19	0.00	\$599.19	5,000.00	4,400.81	11.98
E 01-2210-4125	Lights & Power	0.00	0.00	\$0.00	20,000.00	20,000.00	0.00
E 01-2210-4130	Building Repairs & Maintenance	214.81	0.00	\$214.81	12,000.00	11,785.19	1.79
E 01-2210-4135	Snow Removal	1,251.43	1,643.57	\$2,895.00	7,000.00	4,105.00	41.36
E 01-2210-4140	General Supplies	132.40	17.87	\$150.27	7,000.00	6,849.73	2.15
E 01-2210-4170	Building Insurance	0.00	0.00	\$0.00	15,000.00	15,000.00	0.00
E 01-2210-5000	Contracted Dispatch Services	11,615.99	0.00	\$11,615.99	46,464.00	34,848.01	25.00
E 01-2210-5100	Alarm Systems	2.07	127.18	\$129.25	1,500.00	1,370.75	8.62
E 01-2210-5200	Communication Maintenance	0.00	0.00	\$0.00	500.00	500.00	0.00
E 01-2210-5300	Radio License	0.00	0.00	\$0.00	800.00	800.00	0.00
E 01-2210-5400	Cylinder Refills	0.00	0.00	\$0.00	1,000.00	1,000.00	0.00
E 01-2210-5500	Small Equipment Repairs	0.00	2,151.69	\$2,151.69	17,000.00	14,848.31	12.66

The Rural Community of Fundy Shores

Fiscal Year Period January 01,2026 To February 28,2026

Income & Expense Statement

Printed: 10:29:25AM

02/25/2026

Page 3 of 5

		Fiscal YTD						
account	AcctName	Period YTD	Current Month		Annual Budget	Variance	% Used	
E 01-2210-5600	Other Non-Related Rescue	0.00	0.00	\$0.00	10,000.00	10,000.00	0.00	
E 01-2210-5700	Contract Services from Other Districts	0.00	0.00	\$0.00	70,884.00	70,884.00	0.00	
E 01-2210-5800	Accident Insurance	0.00	0.00	\$0.00	6,500.00	6,500.00	0.00	
E 01-2210-6000	Vehicle Repairs	993.97	0.00	\$993.97	20,000.00	19,006.03	4.97	
E 01-2210-6100	Gas & Oil - Vehicle	0.00	0.00	\$0.00	16,000.00	16,000.00	0.00	
E 01-2210-6200	Licensing - Vehicle	0.00	0.00	\$0.00	1,500.00	1,500.00	0.00	
E 01-2210-6300	Insurance - Vehicle	0.00	0.00	\$0.00	15,000.00	15,000.00	0.00	
E 01-2210-7000	Communication Equipment - Capital	0.00	0.00	\$0.00	10,000.00	10,000.00	0.00	
E 01-2210-7100	Capital from Operating Fund - Fire	0.00	0.00	\$0.00	15,000.00	15,000.00	0.00	
E 01-2210-7200	New Equipment - Capital	42,402.69	0.00	\$42,402.69	49,000.00	6,597.31	86.54	
E 01-2210-8000	Lease Payments - Fire	70,966.77	0.00	\$70,966.77	71,000.00	33.23	99.95	
E 01-2210-9000	Other Recoverable Expenses	0.00	0.00	\$0.00	2,000.00	2,000.00	0.00	
E 01-2250-0000	Emergency Measures	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2250-0100	EMO - Other	3,128.58	0.00	\$3,128.58	3,500.00	371.42	89.39	
E 01-2250-0200	EMO - Training & Development	0.00	0.00	\$0.00	2,500.00	2,500.00	0.00	
E 01-2290-0000	Protection Services Committee (RSC)	1.92	1.92	\$3.84	23.00	19.16	16.70	
E 01-2290-0100	Public Safety Committee - Local	0.00	0.00	\$0.00	1,000.00	1,000.00	0.00	
E 01-2293-9000	Animal Control/SPCA	4,059.60	0.00	\$4,059.60	21,000.00	16,940.40	19.33	
E 01-2300-0000	Transportation Dept Expenses	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2310-0000	Transportation Services (RSC)	33.50	33.50	\$67.00	402.00	335.00	16.67	
E 01-2326-1000	Street Signs	0.00	0.00	\$0.00	3,000.00	3,000.00	0.00	
E 01-2400-0000	Environmental Health Expense	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2432-0000	Solid Waste Collection Contract	20,523.66	0.00	\$20,523.66	260,000.00	239,476.34	7.89	
E 01-2433-9000	Solid Waste Disposal (Tipping Fees)	4,637.36	0.00	\$4,637.36	70,000.00	65,362.64	6.62	
E 01-2490-0000	Other Environmental Health	0.00	0.00	\$0.00	15,000.00	15,000.00	0.00	
E 01-2600-0000	Environmental Development Serv	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2610-0100	Environmental Trust Fund Project	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2611-0000	Planning & Inspection Services (RSC)	16,562.42	16,562.42	\$33,124.84	198,749.00	165,624.16	16.67	
E 01-2611-0100	Unightly/Dangerous Premise Enforcement (RSC)	0.00	0.00	\$0.00	10,000.00	10,000.00	0.00	
E 01-2620-0000	Community Development	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2624-0000	Community Development (RSC)	41.25	41.25	\$82.50	495.00	412.50	16.67	
E 01-2624-0001	Community Development Local Committee	0.00	0.00	\$0.00	3,000.00	3,000.00	0.00	
E 01-2629-0000	Other Environmental Developmen	0.00	0.00	\$0.00	2,500.00	2,500.00	0.00	
E 01-2670-0000	Economic Development Services	0.00	0.00	\$0.00	0.00	0.00	0.00	

The Rural Community of Fundy Shores

Fiscal Year Period January 01,2026 To February 28,2026

Income & Expense Statement

Printed: 10:29:25AM

02/25/2026

Page 4 of 5

		Fiscal YTD					
account	AcctName	Period YTD	Current Month		Annual Budget	Variance	% Used
E 01-2671-5000	Economic Development (RSC)	161.58	161.58	\$323.16	1,939.00	1,615.84	16.67
E 01-2671-5001	Economic Development Local Committee	0.00	0.00	\$0.00	1,000.00	1,000.00	0.00
E 01-2671-5010	Other Economic Development - Synergi	6,333.33	6,333.33	\$12,666.66	76,000.00	63,333.34	16.67
E 01-2690-0000	Other Development Services	0.00	0.00	\$0.00	45,000.00	45,000.00	0.00
E 01-2691-0000	Tourism	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2691-1800	Tourism Promotion (RSC)	1,613.08	1,613.08	\$3,226.16	19,357.00	16,130.84	16.67
E 01-2691-1801	Tourism Promotion Local Committee	0.00	0.00	\$0.00	1,000.00	1,000.00	0.00
E 01-2691-9000	Other Tourism	0.00	0.00	\$0.00	5,000.00	5,000.00	0.00
E 01-2700-0000	Recreation and Culture	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2712-0000	Community Center	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2712-0010	Community Centre - Administration	0.00	0.00	\$0.00	46,000.00	46,000.00	0.00
E 01-2712-0020	Community Centre - Summer Staff	0.00	0.00	\$0.00	7,500.00	7,500.00	0.00
E 01-2712-0030	Community Centre- Payroll Deductions	0.00	0.00	\$0.00	6,000.00	6,000.00	0.00
E 01-2712-0040	Community Centre - Travel & Training & Members	0.00	0.00	\$0.00	1,500.00	1,500.00	0.00
E 01-2712-0050	Community Centre - Local Committee	0.00	0.00	\$0.00	1,000.00	1,000.00	0.00
E 01-2712-0100	Community Centre Telephone	0.00	0.00	\$0.00	2,000.00	2,000.00	0.00
E 01-2712-0300	Community Centre Supplies	0.00	0.00	\$0.00	1,500.00	1,500.00	0.00
E 01-2712-0400	Community Centre Advertising	0.00	0.00	\$0.00	2,500.00	2,500.00	0.00
E 01-2712-0600	Community Centre Repairs/Miscellaneous	341.99	3,114.02	\$3,456.01	7,500.00	4,043.99	46.08
E 01-2712-0605	Community Centre - Power	0.00	0.00	\$0.00	4,500.00	4,500.00	0.00
E 01-2712-0610	Community Centre - Building Insurance	0.00	0.00	\$0.00	3,000.00	3,000.00	0.00
E 01-2712-0650	Community Event	0.00	263.85	\$263.85	26,000.00	25,736.15	1.01
E 01-2712-1300	Recreation & Cultural Plan Development	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2712-1400	Recreational Cost Sharing (RSC)	7,963.75	7,963.75	\$15,927.50	95,565.00	79,637.50	16.67
E 01-2712-1450	Recreation/Cultural Library Supplies	0.00	0.00	\$0.00	9,000.00	9,000.00	0.00
E 01-2712-1460	Recreation/Culture Library Phase 3	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2712-1465	New Horizons Project	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2712-3000	Community Centre - LGR Project	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2755-0000	Other Recreational & Cultural Services	0.00	0.00	\$0.00	4,000.00	4,000.00	0.00
E 01-2759-0000	Fiscal Services	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2759-1000	Banking Fees	0.00	0.00	\$0.00	1,710.00	1,710.00	0.00
E 01-2759-2000	Deficit Second Previous Year	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2759-3000	Capital Projects	0.00	0.00	\$0.00	166,000.00	166,000.00	0.00
E 01-2759-3500	Transfer to Capital Reserve Fund	0.00	0.00	\$0.00	100,000.00	100,000.00	0.00

The Rural Community of Fundy Shores
Fiscal Year Period January 01,2026 To February 28,2026

Income & Expense Statement

Printed: 10:29:25AM 02/25/2026

Page 5 of 5

		Fiscal YTD					
account	AcctName	Period YTD	Current Month		Annual Budget	Variance	% Used
E 01-2759-4000	Operating Reserve Fund	0.00	0.00	\$0.00	5,000.00	5,000.00	0.00
E 01-2999-9999	Rounding Account	0.00	0.00	\$0.00	0.00	0.00	0.00
Totals For:	EX01	277,632.21	62,629.65	340,261.86	2,421,787.00	2,081,525.14	14.05
Totals For:	EXPN	277,632.21	62,629.65	340,261.86	2,421,787.00	2,081,525.14	14.05
Total Income:		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00
Total Expenses:		277,632.21	62,629.65	340,261.86	\$ 2,421,787.00	2,081,525.14	14.05
Totals:		<u><u>\$(277,632.21)</u></u>	<u><u>\$(62,629.65)</u></u>	<u><u>\$(340,261.86)</u></u>	<u><u>\$(2,421,787.00)</u></u>	<u><u>\$(2,081,525.14)</u></u>	<u><u>-14.05</u></u>

Note: The items marked with ** are over budget