

Minutes
Rural Community of Fundy Shores
Committee of the Whole Meeting
Community Building
February 18, 2026 – 6:00 pm

Call to Order

Mayor Cogswell called the meeting to order at 6:00 pm

Roll Call

Mayor George (Denny) Cogswell, Deputy Mayor Heather Saulnier, Councillor Deanna Bent, Councillor Tina Dealy, Councillor Lorraine Thompson (online), Chief Administrator Officer/Clerk Linda Sullivan Brown, Administrative Assistant Jillian Holland, Executive Director of Synergi – Brian Cooke, Economic Development Officer of Synergi – Wade Greenlaw, Cross River Infrastructure Partners Managing Director – Rishi Jain (online), Cross River Infrastructure Partners CEO – Andrew Wilder (online), Cross River Infrastructure Partners Senior Operating Partner – Scott Jarnagin (online)

Declaration of Conflict of Interest

None

Presentation to Council

- a. Cross Rivers Infrastructure Partners gave a presentation to council during closed session. Council returned to open session at 7:04pm.

Topics

a. Residential & Commercial Incentive

Council and Synergi discussed a newly proposed residential and commercial incentive program. This program focuses on creating a development incentive grant to support strategic commercial and residential development aimed at revitalizing the municipality's economic base, improving housing availability, and enhancing quality of life for current and future residents. These initiatives align with Fundy Shores' *Open for Business* 5-year economic development plan, and are designed to foster sustainable growth, attract new private and public sector investments, and support a vibrant, inclusive rural community.

Council agreed to revisit this matter at a future meeting following further research and discussion.

b. Tourism Accommodation Levy

Council and Brian Cooke from Synergi discussed the ongoing tourism accommodation levy. CAO Brown advised that the matter would be brought forward at the next Council meeting and referred to legal counsel for review.

c. Human Resources Manual Review

Council reviewed the newly developed Human Resources documents, including the Rural Community of Fundy Shores Employee Handbook, the CAO and Administrative Assistant job descriptions, the base pay scale document, and the Compensation Recommendations document.

Council suggested changes to the document and will review it at the next Regular Council Meeting.

d. Event Coordinator Position Review

Council reviewed the newly developed Event Coordinator position document, which outlined the potential hiring of an Event Coordinator to organize and deliver several community events throughout the year. Councillor Dealy and Councillor Thompson suggested that these events instead be organized and carried out by community committee volunteers.

Council discussed the advantages and disadvantages of having volunteers organize community events and considered whether stipends should be provided. Council will revisit this topic at the next Regular Council meeting.

e. Paramedic Clinical Pilot Project

Council reviewed documentation related to the Paramedicine Clinical Practice Pilot Project. Mayor Denny advised that the Paramedics Association of New Brunswick has expressed no concerns with the project. He indicated that the pilot is intended to begin as a preventative care clinic and transition into a collaborative care clinic.

Although it is anticipated that the clinic will ultimately be located within the new community complex, the facility will not be ready in time for the initial launch. Once constructed, the clinic is expected to relocate to the new complex.

Council agreed to proceed with the next steps of the Pilot Project. CAO Brown will present the project documentation to the Department of Health.

f. Community Complex Design & Costing

Council reviewed and discussed the current layout and design of the proposed community complex. CAO Brown presented the financial considerations associated with the project, including initial capital construction costs, available capital funding, potential federal funding opportunities, fundraising options, mortgage repayment scenarios, and the use of municipal reserve funds.

CAO Brown brought forward the anticipated operational costs of the proposed facility for Council's consideration. She discussed potential staffing requirements and associated wages, projected power consumption, and the possibility of securing funding through the Green Municipal Infrastructure Fund. She also outlined additional operational expenses, including building maintenance, staff roles and responsibilities, and equipment needs such as vehicles, trailers, and landscaping equipment.

CAO Brown outlined the potential revenue streams associated with the proposed community complex and their projected impact on the overall financial viability of the project. She also discussed anticipated future tax-based growth resulting from the development and the estimated additional income the complex could generate.

Next Meetings

- a. Committee of the Whole
Community Building
March 4, 2025 – 6:00pm

- b. Regular Council Meeting
Community Building
March 18, 2025 – 6:00 pm

Adjournment

This meeting was adjourned at 9:17 pm.

George (Denny) Cogswell
Mayor
Rural Community of Fundy Shores

Linda Sullivan Brown
CAO/Clerk – Treasurer
Rural Community of Fundy Shores

