

Agenda
Rural Community of Fundy Shores
Regular Council Meeting
Community Building
October 7, 2026 – 6:00 pm

- 1. Call To Order**
- 2. Roll Call**
- 3. Declaration of Conflict of Interest**
- 4. Addition, Deletion, or Approval of the Agenda**
- 5. Approval of the Minutes**
Regular Council Meeting – September 2, 2026
Committee of the Whole – September 23, 2026
- 6. Presentation to Council**
- 7. Business Arising from the Minutes/Old Business**

a. Tourism Accommodation Levy – By-Law

This item was brought forward at the previous Regular Council Meeting. Since September's Council Meeting, the businesses known to Fundy Shores/Synergi, which would be impacted by this by-law, were mailed an information package, and the by-law has been posted to the Fundy Shores website.

No comments have been received to date. If Council wishes to proceed with the first reading by title the following motion should be made:

Possible Motion: "be it resolved to have the first reading by title of by-law D-1-2026, a by-law relating to the Tourism Accommodation Levy in the Rural Community of Fundy Shores."

If the motion above passes, a member of Council can provide the following title.

"First reading by title – By-Law No. D-1-2026 – Tourism Accommodation Levy."

b. Subdivision By-Law Draft – Council Report & Draft By-Law

Council reviewed the proposed Subdivision By-Law at the Committee of the Whole meeting on September 23, 2026. If Council wishes to proceed with this by-law review the next step is to send it to the PRAC for review and allow consultation from relevant Provincial Agencies.

Possible Motion: "be it resolved that Council refer the draft Subdivision By-Law to the PRAC and other relevant provincial agencies to provide written reviews and comment."

c. Rural Plan Amendment – Council Report & Draft By-Law

The Rural Plan amendment being reviewed is in relation to data centres in Fundy Shores. Building appropriate frameworks and definitions for considerations of data centres, electrical supply, on-site power generation, setbacks, decommissioning and etc. This item was requested by Council to be brought forward from the Committee of the Whole meeting to the Regular Council meeting. There are a series of motions required by Council to moved forward and they must be completed in the following order:

1. *Possible Motion "be it resolved that Council refer draft By-Law No. C-2-2026 to PRAC to provide its written views and comments."*
2. *Possible Motion "be it resolved that Council, under paragraph 111(1)(a) of the Community Planning Act, fix November 17, 2026, at 6:00 o'clock in the pm at 1270 Route 790, Dipper Harbour, at Musquash Fire Station 2 as the time and place for the public hearing of objections to proposed By-Law No. C-2-2026."*
3. *Possible Motion "WHEREAS Council has under consideration proposed zoning provisions in its rural plan, to be made by By-law No. C-2-2026, a by-law to amend By-law No. C-2-2024, being the Rural Plan By-law for the Rural Community of Fundy Shores, which would define a data centre and restrict that use to the Integrated Development (ID) Zone, which would require making a rezoning application to Council;*

AND WHEREAS Council has, under paragraph 111(1)(a) of the Community Planning Act, fixed the 17th day of November, 2026 at 6 o'clock in the pm at 1270 Route 790, Dipper Harbour at Musquash Fire Station 2, as the time and place for the consideration of objections to the proposed zoning provisions;

AND WHEREAS Council considers it necessary to prohibit the development of data centres in the area affected by the proposed zoning provisions until those provisions become valid or fail to become valid;

NOW THEREFORE BE IT RESOLVED THAT, under section 114 of the Community Planning Act:

1. *The definitions to be contained in the proposed rural plan by-law amendment are as follows:*

(a) "data centre" means the use of land, buildings or structures to house computer servers, data storage equipment or data processing equipment, together with the associated electrical supply, backup power, cooling and network equipment, and includes a facility used for the training or operation of artificial intelligence models, a facility that provides computing capacity to persons other than the owner or operator, and a facility used for the mining or validation of cryptocurrency or of other distributed ledger transactions, but does not include equipment that is accessory to a main use on the same lot where that equipment occupies a gross floor area of 200 square metres or less and the electrical service to that equipment is rated at 500 kilowatts or less.

- 2. The development of a data centre is prohibited on all land within the Rural Community of Fundy Shores, being the area affected by the proposed zoning provisions.*
- 3. No development permit, building permit or other approval shall be issued for the development of a data centre in the Rural Community of Fundy Shores while this resolution is in effect.*
- 4. This resolution takes effect on the day it is passed and remains in effect until the proposed zoning provisions become valid, or fail to become valid because of the operation of subsection 111(8) of the Act or because Council does not meet the requirement of paragraph 112(1)(b) of the Act within a reasonable time.*
- 5. Council directs the Clerk to cause the notice of intention to consider the making of By-law No. C-2-2026 to be published under subsection 111(1) of the Act no later than 14 days from the day this resolution is passed."*

d. Trails Applications

i. Cherry Tree Trails

As described in the memo to Council, a decision was made to help move this project forward. The trails application has been submitted to the technical review committee, and a response should be available within 3 weeks.

ii. Lepreau Falls (East & West)

Due to conflicting deadlines and priorities in September, I was unable to process an application for the proposed trail system.

8. Department Reports

a. General Government

- i. Mayor's Report –
- ii. Councillor's Report
 1. Deputy Mayor Heather Saulnier – Report Submitted Online
 2. Councillor Anne Laurie – Report Submitted Online
 3. Councillor Rachel Clark – Report Submitted Online
 4. Councillor Tina Dealy – Report Submitted Online
 5. Councillor Lorraine Thompson – Report Submitted Online
- iii. CAO Report to Council – Report Submitted Online

b. Planning & Inspection

- i. Planning Director – Report Submitted Online & Spreadsheet

c. Public Safety

- i. Fire Department – Report Submitted Online

d. Economic Development

- i. Synergi – Report Submitted Online

9. Standing Committee Reports

- a. Community Development Committee**
- b. Economic Development Committee**
- c. PRAC Committee** – Report Submitted Online
- d. Public Safety Committee**

- e. **Recreation Committee** – Report Submitted Online
- f. **Tourism Committee**

10. Correspondence

a. Correspondence Received-

- i. **Letter from Premier Susan Holt** – Tariff Impacts on Canadian Goods
- ii. **Letter from Minister of Transportation** – Response on Roads Complaints
- iii. **Letter from ADM Jennifer Wilkins** – Local Governance Resource Manual

b. Correspondence Issued-

- i. **Letter to Ian Lee, MLA** – Submission of Wetmore Creek Petition

11. Approval of Payments

General Government – Invoices

12. Approval of Accounts

Income & Expense Report – October 1, 2026

13. New Business

a. Year-End Transfers

To begin the year-end process, staff have recommended Council complete the following transfers to reserve funds.

i. Capital Fund Transfer

Council budgeted \$100,000 to be placed in the Capital Reserve Fund for 2026. A motion approving this transfer will need to be made.

Possible Motion “be it resolved to transfer \$100,000 from the General Operating Budget to the Capital Reserve Fund for the Rural Community of Fundy Shores.”

ii. Operating Fund Transfer

Council budgeted \$5,000 to be placed in the Operating Reserve Fund for 2026. Due to the nature of the fund, Council is limited to the total overall investment to a maximum of 5% of the annual operating budget. Therefore, this \$5,000 is to top up the fund. A motion approving this transfer will need to be made.

Possible Motion: “be it resolved to transfer \$5,000 from the General Operating Fund to the Operating Reserve Fund for the Rural Community of Fundy Shores.”

b. CCBF Transfer

Fundy Shores, received a CCBF payment in the amount of \$44,986.00. These funds need to be transferred from the General Operating Fund to the CCBF Fund until its use. A motion approving this transfer will need to be made.

Possible Motion: “be it resolved to transfer \$44,986.00 from the General Operating Fund to the Canada Community Building Fund Account”

c. Outdoor Rink Maintenance Proposal - Proposal

A brief discussion was had regarding the future of the outdoor rink located at 31 Malcolm Meehan Road, particularly around its installation and maintenance. Due to

maintenance issues in the past two years and at the request of Council to determine a costing for service. Staff have prepared a financial option, allowing for the employment of a single individual to maintain the ice surface for the winter months.

From an operational perspective if this option is chosen, staff will prepare a job description and advertise for the position prior to the end of October, with a mid-November start date.

d. Volunteer Recognition Application/Program - Form

A volunteer recognition program was discussed briefly during Committee of the Whole on September 23. Councillor Dealy and CAO Sullivan Brown prepared the attached form, for individuals to be recognized at the 2026 Community Tree Lighting Ceremony in Chance Harbour.

Applications would only be accepted for individuals living in Fundy Shores, from October 15 to November 16, with names announced on November 27. Staff would advertise through Social Media Channels and website this opportunity.

e. Standing Committee Appointments – 2026 Committee Appointments

Following the completion of the Committee Registration Forms on September 18, 2026 – 12 responses were received. Staff completed a review of current standing committees with the addition of new registration and provided the attached spreadsheet for consideration.

f. New Brunswick Municipal Employee Pension Plan – Memo & Notice

Per the NBMEPP each participating employer can appoint one employee and one employer representative. We must notify the NBMEPP by October 16, 2026. The Pension Committee is scheduled to meet (in-person/virtually) on October 29 at 1:30pm.

Possible Motion: "be it resolved to appoint (COUNCIL MEMBER) as the Employer Representative and CAO Linda Sullivan Brown as the Employee Representative for the Rural Community of Fundy Shores – New Brunswick Municipal Employee Pension Plan."

14. Open Session

15. Closed Session

16. Next Meetings

- a. Initial Budget Meeting
Community Building
October 14, 2026 – 6:00 pm
- b. Committee of the Whole
Community Building
October 21, 2026– 6:00 pm
- c. Regular Council Meeting
Community Building

November 4, 2026 – 6:00 pm

17. Announcements

18. Adjournment

Minutes
Rural Community of Fundy Shores
Regular Council Meeting
Community Building
September 5, 2026 – 6:00 pm

Call to Order

Mayor Cogswell called the meeting to order at 6:01pm

Roll Call

Mayor George (Denny) Cogswell, Deputy Mayor Heather Saulnier, Councillor Rachel Clark, Councillor Anne Laurie, Councillor Tina Dealy, Councillor Lorraine Thompson, Chief Administrator Officer/Clerk Linda Sullivan Brown, Hollis Bartlett- Executive Director of Southwest New Brunswick Regional Service Commission (SNBSC), Andrew Logan – Partner at Teed Saunders Doyle, NB RCMP Staff Sergeant Geoff Peterson, NB RCMP Sergeant Christopher Henderson, Vern Faulkner- Southwest New Brunswick Regional Service Commission Senior Building Inspector (6:14 PM)

Declaration of Conflict of Interest

None.

Additions, Deletions and Approval of the Agenda

2026.09.05.101 Moved by Councillor Clark, **seconded** by Deputy Mayor Saulnier to approve the agenda and additions.

Items added to the agenda:

- A) 2026 Fundy Shores Volunteer Appreciation Dinner
- B) Sponsorship of the Eastern Charlotte Chamber of Commerce Golf Tournament

Motion Unanimously Carried

Approval of the Minutes

2026.09.05.102 Moved by Councillor Dealy, **seconded** by Councillor Thompson to approve the minutes of the August 5, 2026 Regular Council meeting and the August 19, 2026 Committee of the Whole meeting as written.

Motion Unanimously Carried

Presentation to Council

a. RCMP Presentation

RCMP Staff Sgt. Geoff Peterson spoke to Council and Staff about information found in the J Division Quarterly Report. Stg. Peterson described the police priorities within the division (road safety, community engagement, crime reduction) and crime types and occurrences. Stg. Peterson also spoke of

challenges and issues within the community and the proposed solutions to them.

b. Auditors Presentation

Teed Saunders Doyle Partner, Andrew Logan, spoke to Council and staff about the 2025 Fundy Shores financial audit results. Mr. Logan explained his role at Teed Saunders Doyle and his process of analyzing the financial workings of the municipality.

Mr. Logan was overall impressed with the financial status of the Community of Fundy Shores, mentioning the current budget surplus, strong cash position, and low municipal debt.

i. Approval of the Audited Statement

2026.09.05.103 Moved by Councillor Dealy, **seconded** by Councillor Laurie to approve the financial audit report.

Motion Unanimously Carried

c. Southwest NB Service Commission – Budget Presentation

Executive Director of the SNBSC Hollis Bartlett gave a presentation to Council and staff on the Regional Service Commission budget for Fundy Shores. Hollis gave a breakdown of the differences between this year and last year, solid waste operation information, and proposed changes.

Business Arising from the Minutes/Old Business

a. Lepreau Falls Proposal (East West)

2026.09.05.104 Moved by Councillor Laurie, **seconded** by Councillor Clark to approve the discussion of the development of trail systems in Lepreau Falls. Additionally, Deputy Mayor Saulnier requested monthly reports on this topic to be discussed at future Regular Council Meetings.

Motion Unanimously Carried

b. Incentive Program

2026.09.05.105 Moved by Councillor Thompson, no seconder, to discuss implementing a proposed Commercial and Residential Incentive Program.

Motion Defeated

c. Tourism Accommodation Levy (TAL)

2026.09.05.106 Moved by Councillor Laurie, **seconded** by Councillor Dealy to accept the changes made to the Tourism Accommodation Levy draft by-law and further discuss its implementation. CAO Brown stated to Council that steps towards enacting this by-law (three readings, then enactment) would be carried out.

Yes Votes: Mayor Denny Cogswell, Councillor Tina Dealy, Councillor Lorraine Thompson, Councillor, Rachel Clark, Councillor Anne Laurie

No Votes: Deputy Mayor Heather Saulnier

Motion Carried

Deputy Mayor Saulnier disagreed with the implementation of the TAL because the majority of the money that would be collected from this levy would come from the New River Beach Campground. The Tourism Accommodation Levy

goes against the wishes of the original landowner of New River Beach, Marjorie Knight, who donated the property to the community and requested that people could enjoy the beach with ease.

d. Grant Policy – Sponsorship Application

2026.09.05.107 Moved by Deputy Mayor Heather Saulnier, **seconded** by Councillor Laurie to accept changes made to the current Fundy Shores Grant Application Form to provide a more in-depth budget breakdown of funds requested.

Motion Unanimously Carried

e. Subdivision By-Law Draft

2026.09.05.108 Moved by Councillor Clark, **seconded** by Councillor Laurie to table the Subdivision By-Law Draft until SNBSC Planning Director Alex Hederson is available to discuss this topic with council.

Motion Unanimously Carried

Department Reports

a) General Government

- i) Mayor's Report- Mayor Cogswell submitted his reports online. Additionally, Mayor Cogswell told Council and staff that he met with 15-year-old Finn Holland and presented him with a certificate of appreciation for his bravery after rescuing a beached shark in Maces Bay in August 2026. Also, Mayor Cogswell shared that long-time Fundy Shores resident, Jim Trynor, passed away. Mayor Cogswell expressed his condolences to Jim's family and friends.

ii) Councillor's Reports

1. Deputy Mayor Heather Saulnier- Deputy Mayor Saulnier submitted her report online. Additionally, the Deputy Mayor attended a zoom meeting to discuss the recent Community Fair in St. Stephen.
2. Councillor Anne Laurie- Councillor Laurie's report was submitted online. Additionally, Councillor Laurie attended a meeting via Zoom in recapping the recent Community Fair in St. Stephen.
3. Councillor Rachel Clark- Councillor Clark's report was submitted online.
4. Councillor Tina Dealy- Councillor Dealy submitted her reports online.
5. Councillor Lorraine Thompson- Councillor Thompson submitted her reports online. Additionally, Councillor Thompson attended a recent meeting of the Charlotte County Chamber of Commerce where membership was discussed, as well as the request for sponsorship for an upcoming golf tournament.

iii) **CAO Report to Council**

2026.09.05.109 Moved by Councillor Clark, **seconded** by Councillor Laurie to approve the CAO report as submitted.

Motion Unanimously Carried

b) **Planning and Inspection**

2026.09.05.1010 Moved by Councillor Thompson, **seconded** Deputy Mayor Saulnier to approve the SNBSC Planning and Inspection for August 2026 report as submitted.

Motion Unanimously Carried

c) **Public Safety**

i. **Fire Department**

2026.09.05.111 Moved by Deputy Mayor Saulnier, **seconded** by Councillor Clark to approve the Musquash Fire Department Report for August 2026 as submitted online.

Motion Unanimously Carried

d) **Economic Development**

i. **2026.09.05.112 Moved** by Councillor Laurie, **seconded** by Councillor Clark to approve the Synergi Report for June 2026 and August 2026 as submitted online.

Motion Unanimously Carried

Standing Committee Reports

a) **Community Development Committee**

No reports were submitted.

b) **Economic Development Committee**

No reports were submitted.

c) **PRAC Committee**

PRAC report was submitted online.

d) **Public Safety Committee**

No reports were submitted.

e) **Recreation Committee**

Recreation Committee report was submitted online.

f) **Tourism Committee**

No reports were submitted.

Correspondence

a) **Correspondence Received**

a. **Correspondence Received**

i. Mayor Cogswell received a letter from NB Power regarding

concerns about a recent unplanned power outage following a motor vehicle accident.

- ii. Mayor Cogswell received a letter from the Province of New Brunswick regarding supportive housing and its role in community planning.
- iii. Mayor Cogswell received a letter from the YMCA of Eastern Charlotte and Fundy Shores thanking Council for the generous support and funding that made the 2026 Summer Camp Program possible.

b) Correspondence Issued

- i. Mayor Cogswell issued a letter to the New Brunswick Department of Transportation and Infrastructure reviewing the need for a second access route from the Thompson Subdivision and the West Branch Road in Musquash in case of emergency.

Approval of Payments

2026.09.05.113 Moved by Councillor Dealy, **seconded** by Councillor Clark to accept payment of General Government Invoices of August 2026.

Motion Unanimously Carried

Approval of Accounts

2026.09.05.114 Moved by Councillor Thompson, **seconded** by Deputy Mayor Saulnier to approve the Expense Report for August 2026.

Motion Unanimously Carried

New Business

a. Proclamation Request – Oak’s Tree of Love

Upon receiving a request from Kristin Pichoskie, Founder of Oak's Tree of Love, a Northern Ontario initiative, Council proclaimed October 15, 2026 Pregnancy and Infant Loss Awareness Day and October 2026 Pregnancy and Infant Loss Awareness Month in Fundy Shores.

b. Proclamation Request – Developmental Language Disorder (DLD) Awareness Day

Upon receiving a request from Fundy Shores Councillor Dr. Anne Laurie, Founder of Tricoast Education and DLD Specialist, Council proclaimed October 16, 2026 Developmental Language Disorder Awareness in Fundy Shores.

c. 2026 Fundy Shores Volunteer Appreciation Dinner

Council decided to host the 2nd annual Appreciation Dinner for committee volunteers within the community.

d. Golf Tournament Sponsorship

2026.09.05.115 Moved by Councillor Clark, **seconded** by Councillor Thompson to donate \$500 to the Eastern Charlotte Chamber of Commerce Golf Tournament at The Hollows Golf Club in St. George on October 23, 2026. The sponsorship funds will come from the Community Development Committee and the Economic Development Committee budgets.

Closed Session

- a. 2026.09.05.116 Moved** by Deputy Mayor Saulnier, **seconded** by Councillor Clark to go to closed session at 8:03 PM to discuss Unsightly Premises Enforcement with Southwest NB Service Commission.

Next Meetings

- a) Committee of the Whole
Community Building
September 23, 2026 – 6:00 PM
- b) Regular Council Meeting
Community Building
October 7, 2026 – 6:00 PM

Announcements

None.

Adjournment

2026.09.05.117 Moved by Councillor Dealy, **seconded** by Councillor Laurie to adjourn the meeting at 8:35 PM.

Motion Unanimously Carried

George (Denny) Cogswell
Mayor
Rural Community of Fundy Shores

Linda Sullivan Brown
Chief Administrative Officer/Clerk
Rural Community of Fundy Shores

Minutes
Rural Community of Fundy Shores
Committee of the Whole
Community Building
September 23, 2026 – 6:00 pm

Call To Order

Mayor Cogswell called the meeting to order at 6:30pm.

Roll Call

Mayor George (Denny) Cogswell, Deputy Mayor Heather Saulnier, Councillor Tina Dealy, Councillor Lorraine Thompson, Councillor Rachel Clark, Councillor Anne Laurie, Chief Administrator Officer/Clerk Linda Sullivan Brown, Administrative Assistant Jillian Holland Executive Director of Synergi – Brian Cooke, Director of Planning – Southwest New Brunswick Service Commission Alex Henderson, Planning Lead – FBM Consulting Kieron Hunt, Junior Planner – FBM Consulting Kim Molyneaux

Declaration of Conflict of Interest

None.

Presentation

a. Business Park Study

FBM Planning Lead, Kieron Hunt, and Junior Planner, Kim Molyneaux, provided Council and staff with a presentation regarding a Business Park Feasibility Study for Fundy Shores. The presenters shared findings on two potential interchange sites (Exit 86 at Lepreau and Exit 103 at Prince of Wales) along New Brunswick Highway 1, analyzing regional context, demographics, labor force availability, and market demand projections.

The study identified target industries including transportation, logistics, seafood processing, nuclear energy, and cold storage facilities, with different development approaches recommended for each site location.

Mr. Hunt and Ms. Molyneaux explained the study's second phase planned to provide more detailed concept plans and costing, to be provided to Council in the near future.

b. Digital Infrastructure Study

Executive Director of Synergi, Brian Cooke, presented the results of the recent digital infrastructure survey conducted among Fundy Shores community members. The survey was intended to gather information on the availability, quality, and reliability of internet and telephone services throughout the community.

The survey results will help Fundy Shores and Synergi in lobbying efforts to government and industry to make strategic investments in upgrading digital infrastructure throughout the community.

Topics

a. Subdivision By-Law

Southwest New Brunswick Service Commission Director of Planning Alex Henderson gave a presentation to Council and staff about the proposed subdivision by-law for Fundy Shores. The draft subdivision by-law implements the Rural Plan's policies on traffic circulation, wildfire-smart cul-de-sac design, emergency egress, recreation trail facilities, and land for public purposes.

If desired, Mr. Henderson recommended that Council begin the adoption process by referring the by-law draft to the Planning Review and Adjustment Committee (PRAC) and directing the Planning Director to begin consultations with the relevant Provincial agencies.

b. Rural Plan Update Discussion Regarding Data Centres

Southwest New Brunswick Service Commission Director of Planning Alex Henderson gave a presentation to Council and staff regarding a proposed amendment to the current Rural Plan By-Law to incorporate regulations pertaining to data centres.

Mr. Henderson suggested that amendments regarding data centres address potential impacts on sensitive environments, well water supplies, dark skies and nighttime lighting, and noise; the adequacy of the electrical supply and any potential impacts on the electrical supply available to residents and existing businesses; any on-site electricity generation and its potential effect on greenhouse gas emissions; appropriate separation distances from existing dwellings, schools, etc., and the decommissioning and restoration of the site, including the financial security proposed to ensure these obligations are fulfilled.

It was recommended that Council adopt the amendments to the Rural Plan By-Law prohibiting the development of a data centres in the Rural Community of Fundy Shores until the proposed zoning provisions become valid or fail to become valid.

c. Community Complex Update

Council and staff were presented with an updated design for the Community Complex by Dillon Consulting Ltd., incorporating revisions to floor plan areas, layout, parking, and the specific features and amenities proposed for inclusion in the facility.

d. Volunteer Appreciation

Council discussed organizing an event to recognize Committee Volunteers. An appreciation dinner will be on November 7, 2026, and committee chairs can invite members of their committees. Additionally, it was requested a Volunteer Recognition Nomination Form be drafted, allowing residents to nominate individuals who have demonstrated outstanding commitment and made a positive difference in the area. If Council approves this program, the nomination form will be shared on the Fundy Shores social media and nominees will be recognized at the Community Tree Lighting Event in November 2026.

Next Meetings

- a. Regular Council Meeting
Community Building
October 7, 2026 – 6:00 pm
- b. Committee of the Whole Meeting
Community Building
October 21, 2026 – 6:00 pm

Adjournment

The meeting adjourned at 9:00 pm.

George (Denny) Cogswell
Mayor
Rural Community of Fundy Shores

Linda Sullivan Brown
CAO/Clerk
Rural Community of Fundy Shores

By-Law No. D – 1 – 2026

A By-Law Relating to the Tourism Accommodation Levy in the Rural Community of Fundy Shores

Pursuant to subsection 101.1(2) of the Local Governance Act, S.N.B., 2017 c.18, amendments thereto and regulations adopted thereunder, the Council of the Rural Community of Fundy Shores hereby enacts as follows:

1. Title

This by-law may be referred to as the “Tourism Accommodation Levy”.

2. Definitions

For the purposes of this By-Law:

“Guest” includes persons who contract for sleeping accommodation in a lodging establishment for a continuous period not exceeding 31 days.

“Levy” means the tourism accommodation levy.

“Operator” means a person who, in the normal course of the persons business sells, offers to sell, provides, and offers to provide tourism accommodation in the Rural Community of Fundy Shores.

“Purchase Price” means the price for which accommodation is purchased, including the price in money, the value of services rendered, and other considerations accepted by the operator in return for the accommodation provided, but does not include the harmonized sales tax (HST)

“Rural Community of Fundy Shores” means the Rural Community of Fundy Shores and may be referred to as the “Community”.

“Tourism Accommodation” means the provision of lodging in any premises operated to provide, for remuneration, temporary sleeping accommodation for the travelling public or for the use of public engaging in recreational activities and includes campgrounds, glamping, Airbnb and trailer parks for a continuous period not exceeding 31 days.

“Tourism Development” means planning and implementation of strategies, infrastructure, or other projects deemed appropriate by the council to support tourism with the objective of developing the tourism sector to increase the attractiveness of a destination and thereby attract more tourists.

“Tourism Promotion” means activities, operations, and expenditures designed to increase the number of visitors at a destination and to maximise the utilized capacity of a tourist business including but not limited to advertising, publicizing, or otherwise distributing information for the purposes of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and to fund the marketing of or the operation of special events and festivals designed to attract tourists.

3. Application of the Levy

- a) A guest shall, at the time of purchasing tourism accommodation, pay a levy in the amount of 3.5% of the purchase price of the tourism accommodation. An operator shall include on every invoice or receipt for the purchase of such accommodation a separate item for the amount of levy imposed on the purchase.
- b) Where an operator sells accommodation in combination with meals and other packaged services for an all-in-one price, the purchase price of the accommodation shall be deemed to be the purchase price of the accommodation when such accommodations are offered for sale in the same tourism establishment without such specialized services.

4. Exemptions

This levy shall not apply to:

- a) A student who is accommodated in a building owned or operated by a post-secondary institution while the student is registered at and attending that post-secondary institution;
- b) A person who is accommodated in a room for more than 31 consecutive days;
- c) Hotel or motel rooms provided by the community or province, or their agents, for emergency shelter accommodation purposes;
- d) A person and/or member of the person's family, accommodated while the person and/or a member of the person's family is receiving medical treatment at a hospital or provincial health-care centre or seeking specialist medical advice, provided the person or member of the person's family provides the operator with a written statement from a hospital, provincial health-care centre or physician licensed to practice medicine in the Province of New Brunswick that the person and/or member of the person's family is receiving medical treatment, that as a result the person or member of the person's family is in need of accommodation, and the time period for which such accommodation is required.

5. Collection by Operator

Operators shall collect the levy from the guest at the time the accommodation is purchased and shall remit the levy to the Community at the times and manner set forth in this By-Law.

6. Report and Remittance

- a) Subject to the provisions of subsection b), unless otherwise provided, all operators shall make separate quarterly reports to the Community, on the prescribed report form, of tourism accommodation sales and levy collected.
- b) The Community may at any time require an operator to provide a report of sales and levy collected, such report to cover any period or periods.
- c) A separate report shall be made for each place of business, unless a consolidated report has been approved by the Community.
- d) The reports by operators shall be made to the Community by the 28th day of the month following the ending of each quarter period regarding the collection of the levy by the operator, and the levy shall be remitted no later than 30 days from the date the report is due.

- e) If an operator during the preceding period has not collected any levy, he shall nevertheless make a report to that effect on the prescribed report form.
- f) Where an operator ceases to carry on or disposes of his business, he shall make the report and remit the levy collected within 20 days of the date of discontinuance or disposal.

7. Records

- a) Every operator shall keep books of account, records and documents sufficient to furnish the Community with the necessary particulars of:
 - a. sales of tourism accommodation,
 - b. amount of levy collected, and
 - c. disposal of levy.
- b) Every operator shall retain any book of account, record, or other document referred to in this section for a minimum period of the current year plus six (6) years.

8. Use of Funds

- a) A minimum of 30% of the funds collected through the Tourism Accommodation Levy by Fundy Shores proprietors will be kept in the Community as incremental revenue to be put towards event funding for the Fundy Shores area.
- b) Remaining proceeds raised by the Tourism Accommodation Levy may be used for the following:
 - a. to promote Fundy Shores as a tourist destination.
 - b. to construct and maintain shared used facilities owned by Fundy Shores including trail networks, recreation spaces, public washrooms etc.
 - c. to attract special events that have a direct impact related to tourism enhancement and promotion and the potential to raise new revenues for the Rural Community.
 - d. at Council's discretion funds collected may also be used to pay for mandated service fee for the Regional Tourism by the Regional Service Commission
 - e. and/or help offset the cost associated with administering the collection of the levy.
- c) All of the funds collected will be allocated to a special fund, administered through the Fundy Shores Treasurer.

9. Inspection, Audit, Assessment

- a) A person appointed by Fundy Shores may enter at a reasonable time the business premise or the premises where the person's records are kept.
- b) To determine whether or not the person is an operator, or the premises are accommodations within the meaning of this bylaw;
- c) To determine whether or not this bylaw is being and has been complied with, or
- d) To inspect, audit and examine books of accounts, records, or documents.

10. Interest

Interest payable under the by-law shall be payable at the Bank of Canada's prime interest rate plus two percent.

11. Enforcement

Any by-law enforcement officer, whom has been appointed by council, is hereby authorized to take such actions, exercise such powers and perform such duties, as may be set out in this by-law or in the Local Governance Act and as they may deem to be necessary to enforce any provisions of this by-law.

12. Offences

- a) Any person who violates any provision of this by-law is guilty of an offence and is liable on conviction to a fine.
- b) The minimum fine for an offence committed under this by-law is one hundred and forty dollars (\$140) and the maximum fine for an offence committed under this by-law is two thousand one hundred dollars (\$2,100).
- c) If an offence committed under this by-law continues for more than one (1) day:
 - a. the minimum fine that may be imposed is the minimum fine established in this by-law multiplied by the number of days during which the offence continues; and,
 - b. the maximum fine that may be imposed is the maximum fine established in this by-law multiplied by the number of days during which the offence continues.

13. Effective Date

This by-law shall come into effect on the date of enactment there from:

First Reading by Title: _____

Second Reading by Title and Summary: _____

Third Reading by Title and Enactment: _____

George (Denny) Cogswell
Mayor
Rural Community of Fundy Shores

Linda Sullivan Brown
CAO/Clerk – Treasurer
Rural Community of Fundy Shores

APPENDIX 1 –
TOURISM ACCOMMODATION LEVY
PROPERTY REGISTRATION FORM

RURAL COMMUNITY OF FUNDY SHORES
31 MALCOLM MEEHAN ROAD, MUSQUASH NB, E5J 2G2
TEL: 506-693-0207
WWW.FUNDYSHORES.CA

Section 1:

CORPORATION NAME _____ (if applicable)

OPERATING NAME _____

RENEWAL If there are no changes from the previous year, check here ☐ then skip to section 2

CONTACT NAME AND TITLE _____

TELEPHONE () - ____ - _____

EMAIL: _____

MAILING ADDRESS _____

ACCOMMODATION ADDRESS _____
(if different from mailing address)

NUMBER OF RENTAL UNITS _____

YEAR ROUND ☐

SEASONAL ☐

(Check the box)

Provide Open and Close Dates: _____

Section 2:

AUTHORIZED SIGNING OFFICER NAME (PLEASE PRINT) _____

By signing and dating this document, you agree to collect and submit the Tourism Accommodation Levy on behalf of this property and the Rural Community of Fundy Shores, by virtue of issuing a registration number, agree to keep all specific property financial information confidential unless required for audit purposes per By-Law D-1-2026, A By-Law of the Rural Community of Fundy Shores Regarding Tourism Accommodation Levy.

DATE: _____

SIGNING AUTHORITY SIGNATURE: _____

Once complete, please email this form to: linda.sullivanbrown@fundyshores.ca or print and drop off in person or mail to: Community Office at the address above.

FOR OFFICE USE ONLY

DATE RECEIVED: BY: _____

APPENDIX 2 –
RURAL COMMUNITY OF FUNDY SHORES
REMITTANCE FORM

REPORTING PERIOD: FROM: TO:

CORPORATE NAME (if applicable):

OPERATING NAME:

CONTACT PERSON:

TELEPHONE:

EMAIL:

REGISTRATION NUMBER (assigned by Annually):

TOURISM LEVY CALCULATION FOR THE REPORTING PERIOD

1. Total Number of Bookings _____
2. Total Number of Guests _____
3. Gross Revenue (Before HST and Levy) from Accommodation _____
4. Amount of Guaranteed No-Show Refunds, Rebates, & Bad Debts _____
5. Revenue from Accommodation Room Rentals Exempt from Levy _____
6. Net Rental Revenue (Line 3 minus Lines 4 and 5) _____
7. Tourism Levy Due: 3.5% of Line 6 (Line 6 X 0.035) _____
8. Amount Remitted with this Form _____

If Amount Remitted does not equal Levy Due, please explain:

I CERTIFY THAT INFORMATION GIVEN ON THIS TAL RETURN IS CORRECT AND COMPLETE. SUPPORTING RECORDS WILL BE KEPT

AS PER BY-LAW D-1-2026 AND SUBJECT TO AUDIT, AS WELL THE ABOVE SPECIFIC PROPERTY FINANCIAL INFORMATION WILL REMAIN CONFIDENTIAL UNLESS REQUIRED FOR AUDIT PURPOSES.

Authorized Person Signature: _____ Date: _____

For instructions on filling out this form, please see reverse.

INSTRUCTIONS

1. This is the number of bookings completed in the period. If a guest books a room/rental for multiple nights, that would be considered one booking. Please do not include any cancellations in this number.
2. Ensure you include the total number of guests for each booking. If the same guest books multiple separate stays, count each stay as a separate guest.
3.
 - a) Total Amount of Revenue collected for bookings in the reporting period before any discounts or rebates are deducted.
 - a) Any fees charged and/or amounts kept as a result of a no-show or a cancellation after the free cancellation period should be included.
 - b) If a guest cancels their booking during their free-cancellation period and is fully refunded, do not include that amount in this number.
4.
 - a) No-show refunds would be any amounts (full or partial) refunded to the guests in the event they did not cancel and did not show up for their prepaid booking.
 - b) If a guest cancels their booking during their free cancellation period and is fully refunded, do not include that amount in this number.
 - c) If any other discounts or rebates are given, or any bad debts are written off, please include in this number.
5. Any amounts collected from qualifying situations under the Exemption List below.
6. Net Rental Revenue is Gross Revenue less refunds/discounts, less exempt accommodations (Line 3 minus Line 4 minus Line 5).
7. Tourism Levy Due is 3.5% of Net Rental Revenue (Line 6 X 0.035).
8. Amount Remitted should match the Tourism Levy Due. In some circumstances your remittance may include adjusted amounts from a previous period, or if there are any bookings you are still awaiting payment for in the current remitting period that are not included in your remittance.

Exemptions:

1. A student who is accommodated in a building owned or operated by a post-secondary educational institution while the student is registered at and attending a post-secondary educational institution.
2. A person who is accommodated in a room for more than 31 consecutive days.
3. Medical Classification.
4. Hotel or Motel rooms provided by for emergency shelter accommodation purposes.

If you need any clarification pertaining to the completion of this form, please call the Community Office at 1 (506) 693-0207.

RURAL COMMUNITY OF FUNDY SHORES

BY-LAW NO. XX

SUBDIVISION BY-LAW

The Council of the Rural Community of Fundy Shores, under the authority vested in it by section 75 of the *Community Planning Act*, S.N.B. 2017, c. 19, and amendments thereto, enacts as follows:

1. Definitions

1.1 In this By-law:

“Act” means the *Community Planning Act*, S.N.B. 2017, c. 19, and amendments thereto;

“advisory committee” means the planning committee established by the Commission under the *Regional Service Delivery Act*;

“Commission” means the Southwest New Brunswick Service Commission;

“Council” means the Mayor and Councillors of the Rural Community of Fundy Shores;

“developer” means a person seeking approval of a subdivision plan, or who enters into a subdivision agreement with the Rural Community;

“development officer” means the development officer within the meaning of the Act, being the planning director as defined in the *Regional Service Delivery Act*, or a person to whom the powers of the development officer are delegated under the Act;

“land for public purposes” means land, other than streets, for the recreational or other use or enjoyment of the general public, including:

- (a) a pedestrian trail, motorized trail, or boat launch to a watercourse or the Bay of Fundy;
- (b) a building lot dedicated to the Rural Community for a public sector led development;
- (c) a sensitive environmental or conservation area, such as wetlands for habitats and drinking water aquifer recharge;
- (d) a Rural Community park or greenbelt;
- (e) a pedestrian trail to a school, recreational area or other community facility; or
- (f) land for a community hall, institutional use, recreational use or other similar community facility;

“lot” means one parcel of land described in a deed, transfer, or subdivision plan, used or proposed to be used as the site of a building, structure or use;

“market value of the land” means the assessed value of the original lot, block or other parcel of land being subdivided, according to its latest Property Assessment Notice as provided by Service New Brunswick, with the percentage of any lands intended to be occupied by public streets or encumbered by public trail easements under section 9 deducted from that value;

“Minimum Standards” means the latest edition of the *Minimum Standards for the Construction of Subdivision Roads and Streets* published by the New Brunswick Department of Transportation and Infrastructure;

“Minister” means the Minister of Transportation and Infrastructure;

“non-residential property” means a lot or other parcel of land used, or intended to be used, exclusively for one or more of the following main uses, as those uses are defined in and subject to the applicable provisions of the Rural Plan:

- a) agricultural use;
- b) extractive industrial use;
- c) forestry use;
- d) parks & open space use;
- e) private utility use;
- f) resource excavation use;
- g) water-dependent fishery use; and,
- h) a pre-existing use, in the form of a camp or cabin under 58.06 square metres in gross floor area;

“other access” means any form of access other than a public street or private street, and includes a shared driveway (Class B) and a natural resource access (Class C) as provided in sections 7 and 8;

“previously approved private access” means a private street or other access approved on a subdivision plan and registered in the land registration office before the coming into force of this By-law;

“private street” means a private street (Class A) shown on a subdivision plan that is constructed to the Minimum Standards, is owned and maintained by a road owners association, and is capable of conversion to a public street;

“public street” means a street vested in the Crown or the Rural Community and maintained at public expense;

“Recreation Corridor” means the planned trail network proposed in section 1.9 of the Fundy Shores Rural Plan By-law;

“Rural Community” means the Rural Community of Fundy Shores.

“Rural Plan” means the Rural Plan By-law of the Rural Community of Fundy Shores and amendments thereto;

“Type 1 subdivision” means a subdivision of land that is not a Type 2 subdivision;

“Type 2 subdivision” means a subdivision of land that requires the development of:

- (a) one or more public streets; or

- (b) a form of access other than a public street and approved by the advisory committee as being advisable for the development of the land;

2. Purpose

- 2.1 The purpose of this By-law is to regulate the subdividing of land in the Rural Community of Fundy Shores.

3. Streets and Other Accesses: General

- 3.1 In a subdivision, unless otherwise stipulated by the Minister, public streets shall be laid out and constructed in accordance with the standards contained in this By-law.
- 3.2 Notwithstanding anything contained in this By-law, a proposed subdivision street that is to connect to a road, street or highway under the control of the Minister, and that is not vested in the Rural Community under section 32 of the *Highway Act*, is subject to the Minimum Standards.
- 3.3 Where entry to a Type 2 subdivision will be gained by means of a public non-maintained street, as classified by the Minister, the developer shall bring that existing public non-maintained street to the standard required for streets within the rest of the proposed subdivision, at the developer's full cost.
- 3.4 Reserve strips abutting a street in a subdivision are prohibited, except where such strips are vested in the Rural Community.
- 3.5 In arriving at a recommendation or decision with respect to the location of public streets, private streets or other accesses in a proposed subdivision, the advisory committee shall consider the relationship between the proposed access location and:
 - (a) the topography of the land;
 - (b) the provision of lots suitable for the intended use;
 - (c) street intersections and interceptions being as nearly as possible at right angles;
 - (d) convenient access to the proposed subdivision and to lots within it; and
 - (e) the convenient further subdividing of the land or adjoining land.
- 3.6 The names of streets and other accesses in a subdivision are subject to the approval of Council.
- 3.7 Notwithstanding anything contained in this By-law, where a developer proposes a subdivision of one or more lots on a previously approved private access, that access is deemed to be an access approved by the advisory committee as being advisable for the development of land, provided there is no extension to the length of the previously approved private access and the resulting subdivision would otherwise meet all applicable requirements and access standards of this By-law and of the Rural Plan.

4. Classes of Streets and Other Accesses

- 4.1 Every street or other access laid out in a subdivision shall belong to one of the following classes:

- (a) Public Street;
- (b) Private Street, Class A;
- (c) Other Access, Class B (Shared Driveway); or
- (d) Other Access, Class C (Natural Resource Access).

4.2 The class of every street or other access shall be identified on the tentative plan and on the final subdivision plan.

5. Public Street

5.1 The purpose of a public street is to provide the ultimate, year-round access to property, maintained and guaranteed by government, and capable of supporting high traffic volumes and emergency vehicles.

5.2 A public street shall be engineered and constructed in accordance with the Minimum Standards, including the drainage facilities required under those standards:

- (a) Certification by a Professional Engineer retained by the developer at their own expense shall be submitted in support of the tentative subdivision plan for all road and drainage design and construction.

5.3 Unless otherwise stipulated by the Minister:

- (a) the length of a block shall be not less than 120 metres and not more than 240 metres;
- (b) the length of a cul-de-sac shall not exceed 365 metres; and
- (c) the width of the right of way shall be not less than 24 metres.

5.4 An intersection of a public street with another public street shall conform to Tables A10.1 and A10.2 of the Minimum Standards.

5.5 There is no limit on the number of lots that may be served by a public street.

5.6 A Type 2 subdivision served by a public street is subject to the setting aside of land for public purposes in the amount of 8%, as provided in section 11.

6. Private Street, Class A

6.1 The purpose of a private street is to provide private, year-round access to property, maintained by a road owners association, that is engineered to support higher-traffic volumes and emergency vehicles, and capable of conversion into a public street in the future.

6.2 Subsections 5.2, 5.3, and 5.4 apply *mutatis mutandis* to a private street.

6.3 The number of lots that may be served by a private street is subject to the Rural Plan By-law.

6.4 A Type 2 subdivision served by a private street is subject to the setting aside of land for public purposes in the amount of 8%, as provided in section 11.

6.5 A road association is required to be established for a Private Street, Class A subdivision a private street shall be identified on the final subdivision plan and registered in the land registration office prior to the development officer approving any lots that front onto that private street.

6.6 One public trail easement to the Bay of Fundy or a watercourse shall be provided where required under section 9.

7. Other Access, Class B (Shared Driveway)

7.1 The purpose of a shared driveway is to provide a year-round, short, and easily maintained right of way to properties without public road frontage, managed by several neighbours on a private basis. A shared driveway is not designed to be converted to a public street and is only intended to support limited traffic.

7.2 Shared driveways are not verified as suitable year-round accesses for emergency vehicles; therefore, the length of the right of way shall not extend beyond the firefighting access route limits in the *National Building Code of Canada*, as adopted under the *Building Code Administration Act*, S.N.B. 2020, c. 8.

7.3 A shared driveway shall conform to the following requirements:

- (a) no more than 3 lots shall be served by the shared driveway;
- (b) the length of the right of way shall not exceed 90 metres;
- (c) the width of the right of way shall be not less than 10 metres; and,
- (d) the intersection with a public street requires an access permit, including a driveway culvert, if applicable.

7.4 No engineering standard of construction applies to a shared driveway, and its construction and maintenance are a private responsibility, and to this effect, the development officer may require a note be placed on any final plans of subdivision as a caveat to future lot owners.

7.5 A Type 2 subdivision served by a shared driveway is exempt from the setting aside of land for public purposes.

7.6 One public trail easement to the Bay of Fundy or a watercourse shall be provided where required under section 9.

8. Other Access, Class C (Natural Resource Access)

8.1 The purpose of a natural resource access is to provide a seasonal, long, and lightly maintained right of ways to give access to non-residential property without public road frontage. A natural resource access is not intended to be traversed by emergency vehicles.

8.2 A natural resource access shall conform to the following requirements:

- (a) no more than 3 lots shall be served by the access;
- (b) no maximum length applies to the access;
- (c) the width of the right of way shall be not less than 6 metres; and,

- (d) the intersection with a public street requires an access permit, including a driveway culvert.

- 8.3 No engineering standard of construction applies to a natural resource access, and its construction and maintenance are a private responsibility, and to this effect, the development officer may require a note be placed on any final plans of subdivision as a caveat to future lot owners.
- 8.4 A natural resource access shall be used only to subdivide lots that are non-residential property.
- 8.5 A Type 2 subdivision served by a natural resource access is subject to the setting aside of land for public purposes in the amount of 8%, as provided in section 11.
- 8.6 One public trail easement to the Bay of Fundy or a watercourse shall be provided where required under section 9.

9. Public Trail Easements

- 9.1 A purpose of this By-law is to require facilities, in the form of public trail easements, for certain classes of subdivision to create, ensure and preserve public access to the shoreline along the Bay of Fundy or to a watercourse at the time of subdivision.
- 9.2 As a condition of approval of a Type 2 subdivision (Class A, B, or C), a public trail easement not less than 3 metres in width, connecting a public road to the shore of the Bay of Fundy or to a watercourse, shall be set out and identified on the plan where:
 - (a) the boundaries of the proposed subdivision abut the Bay of Fundy or a watercourse; and
 - (b) no other public access point to the Bay of Fundy or watercourse exists within 250 metres of the boundaries of the proposed subdivision.
- 9.3 A public trail easement under subsection 9.2 is not required for a Type 2 subdivision where:
 - (a) public trail easement connection to a public road is not possible in the opinion of the development officer; or
 - (b) an existing public access point to the Bay of Fundy or watercourse is located within 250 metres of the boundaries of the proposed subdivision, or a public access point to the Bay of Fundy or watercourse is provided by a public street or land for public purposes within the proposed subdivision itself.
- 9.4 For the purposes of this section, a public access point means a publicly owned street or right of way, land for public purposes, a public trail easement, or any other publicly held interest in land that provides the general public with pedestrian access to the shore of the Bay of Fundy or to a watercourse.
- 9.5 For the purposes of this section, distance shall be measured in a straight line from the nearest point of the boundaries of the subdivision to the nearest point of the existing public access point.
- 9.6 A proposed location of an easement required under this section shall be reviewed by the development officer and approved by the advisory committee after consideration of the topography of the land and the safety and convenience of the proposed pedestrian access to the shore.

10. Lots, Blocks and Other Parcels

- 10.1** Every lot, block and other parcel of land in a subdivision shall abut a public street, or such other street or other access as may be approved by the advisory committee as being advisable for the development of land.
- 10.2** The dimensions and area of a lot in a subdivision are subject to the requirements of the Rural Plan.

11. Land for Public Purposes

- 11.1** Subject to subsection 11.4, as a condition of approval of a Type 2 subdivision plan, land in the amount of 8% of the area of the proposed subdivision, exclusive of public streets and any area of land encumbered by a public trail easement under section 9, shall be set aside as land for public purposes and indicated as such on the plan.
- 11.2** Council may, at its discretion, accept in lieu of land set aside under subsection 11.1 a sum of money equal to 8% of the market value of the land in the proposed subdivision, at the time of submission of the subdivision plan for approval, to be paid to the Rural Community and used to acquire land for public purposes.
- 11.3** Nothing in this section prevents an applicant from proposing a payment of cash in lieu of land, provided the aggregate value to the Rural Community is not less than that provided under subsection 11.1 or 11.2.
- 11.4** Notwithstanding subsections 11.1, 11.2 and 11.3, where a Type-2 subdivision is proposed on a lot, block and other parcel of land that is part of or adjacent to the mapped Recreation Corridor, land for public purposes shall be required to facilitate this planned trail network.
- 11.5** Notwithstanding subsections 11.1, 11.2 and 11.3, land for public purposes is not required for the following types of subdivisions:
- (a) in the case of a Type 1 subdivision involving a lot with frontage along an existing, maintained public street;
 - (b) in the case of a parcel of land created for the purpose of being added to, and forming part of, an adjoining parcel;
 - (c) in the case of a subdivision plan that involves the assembly of land for future subdivision;
 - (d) in the case of a lot created abutting a previously approved private access, pursuant to subsection 3.7;
 - (e) in the case of any Type 2 subdivision involving an Other Access, Class B (Shared Driveway), that meets all dimensional requirements in subsection 7.3; and
 - (f) in the case of a lot created for the purpose of being conveyed to the Rural Community.
- 11.6** Where, as a condition of approval of a subdivision plan, land has been set aside or money paid under subsection 11.1, 11.2 or 11.3, no further setting aside of land for public purposes or payment of additional sums shall be required as a condition of approval of any further subdividing of the land in respect of which the land was set aside or the sum paid.

11.7 A developer may propose to Council a payment of money in lieu of land under subsection 11.2 or 11.3 by delivering the proposal to the development officer at the time of the subdivision application together with a certified cheque, payable to the Rural Community of Fundy Shores, in the amount proposed. The Commission shall hold the certified cheque uncashed until Council decides whether to accept the proposal, and:

- (a) where Council accepts the proposal, the certified cheque shall be released to the Rural Community and the money paid into the account required under the Act, to be used to acquire land for public purposes elsewhere; and
- (b) where Council rejects the proposal, the certified cheque shall be returned to the developer, and land shall be set aside in accordance with subsection 11.1.

12. Subdivision Agreements & Facilities

12.1 In a Private Street, Class A subdivision, other than a subdivision referred to in subsection 11.5, the developer proposing to subdivide land shall, at their own expense, hire a professional engineer who will oversee, inspect, and certify the construction the access. The developer shall be responsible to pay for and provide within that subdivision the facilities required by the Minimum Standards, and the development officer shall not approve the plan unless that person enters into an agreement with the Rural Community, binding on that person's heirs, successors and assigns, to construct and pay the cost of the required facilities, and deposits with the Rural Community a sum of money, performance bond or other security sufficient to guarantee the faithful performance of the agreement.

12.2 In a class of subdivision where a public trail easement is required under section 9, the easement shall be identified on the final subdivision plan as a public trail easement and be filed with an easement document that shall run with the land for the benefit of the Rural Community and the general public by extension.

13. Conditions Precluding Subdivision Approval

13.1 The development officer shall not approve a subdivision plan if, in the opinion of the development officer and the advisory committee:

- (a) the land is not suited to the purpose for which it is intended, or may not reasonably be expected to be used for that purpose within a reasonable time after the plan is approved;
- (b) the proposed manner of subdividing will prejudice the possibility of further subdividing the land or the convenient subdividing of adjoining land; or
- (c) the proposed manner of subdividing contravenes the Act, any other applicable provincial regulation or any municipal by-law.

14. Fees

14.1 A person who applies to the development officer for approval of a tentative plan shall pay the following fee:

- (a) for a Type 1 subdivision, \$200 plus \$25 for each lot in the subdivision;

- (b) for a Type 2 subdivision, \$500 plus \$50 for each lot in the subdivision; or
- (c) for a re-application, an administration fee of \$100.

IN WITNESS WHEREOF the Rural Community of Fundy Shores has caused the corporate seal of the Rural Community to be affixed to this By-law the day of , 2026.

First Reading:

, 2026

Second Reading:

, 2026

Third and Final Reading:

, 2026

Mayor

Clerk

BY-LAW NO. C-2-2026

A BY-LAW TO AMEND BY-LAW NO. C-2-2024, BEING THE RURAL PLAN BY-LAW FOR THE RURAL COMMUNITY OF FUNDY SHORES

The Council of the Rural Community of Fundy Shores, under the authority of the Community Planning Act, makes the following amendments to its rural plan by-law:

- 1. By-law No. C-2-2024, the Rural Plan By-law for the Rural Community of Fundy Shores, is amended by adding the following section immediately after section 1.6.1:***

1.6.2 Proposals

- (1) It is proposed that a data centre not be a permitted use in any zone other than the Integrated Development (ID) Zone, and that a data centre be permitted only where Council both places the land in the ID Zone by amendment to the Zoning Map and adopts a specific proposal for that development under sections 58 and 59 of the Community Planning Act, so that each proposal is considered by Council on its own merits, following the public notice and objection procedures required by that Act, and is authorised by a development agreement or resolution of Council imposing terms and conditions specific to that proposal.
- (2) It is proposed that, in addition to all of the considerations set out in section 1.1.1(4) of this Rural Plan By-law, including but not limited to impacts on sensitive environments, well water supplies, dark skies at night, and noise, Council shall, when considering any application to re-zone land to permit a data centre, also have regard to the following:
 - (a) the adequacy of the electrical supply to serve the proposal, and the effect of the proposal on the electrical supply available to residents and to existing businesses;
 - (b) any on-site electricity generation proposed, its effect on greenhouse gas emissions, and the measures proposed to mitigate those effects;
 - (c) the adequacy of the proposed separation distance of the site from any existing dwellings, schools, places of worship, parks and beaches, and from any Settlement Area mapped in this By-law; and
 - (d) the adequacy of the proposed arrangements for decommissioning and restoring the site, and of the financial security proposed to secure those arrangements.

- 2. Section 2.0 is amended by adding the following definition in alphabetical order:***

DATA CENTRE means the use of land, buildings or structures to house computer servers, data storage equipment or data processing equipment, together with the associated electrical supply, backup power, cooling and network equipment, and includes a facility used for the training or operation of artificial intelligence models, a facility that provides computing capacity to persons other than the owner or operator, and a facility used for the mining or validation of cryptocurrency or of other distributed ledger transactions, but does not include equipment that is

accessory to a main use on the same lot where that equipment occupies a gross floor area of 200 square metres or less and the electrical service to that equipment is rated at 500 kilowatts or less.

Read the first time this _____ day of _____, 20____

Read the second time this _____ day of _____, 20____

Read the third time and enacted this _____ day of _____, 20____

Denny (George) Cogswell, Mayor

Linda Sullivan Brown, Clerk

September 11, 2026

Dear colleagues,

The latest escalation of U.S. tariffs on Canadian goods is another reminder that although we cannot control what President Trump does, we can control what we do here at home.

Our government is taking steps to use our purchasing power to support New Brunswick and Canadian jobs, products, and businesses.

Effective October 1, we will prohibit the procurement of U.S. goods and services for contracts valued over \$5 million, other than in exceptional circumstances. I am asking your organization to join us.

Please take a fresh look at your supply chains in order to identify opportunities to choose New Brunswick products wherever possible. Where there is no New Brunswick option, I encourage you to look to Canadian alternatives.

Our businesses support our communities, help drive our economy, and employ our friends, family members, and neighbours. Every purchasing decision is an opportunity to support the businesses and workers who support New Brunswick each and every day.

We are stronger when we stand together, and I hope you will join us in supporting New Brunswick and Canadian businesses through this period of ongoing uncertainty.

With gratitude,

A handwritten signature in black ink, appearing to read "S. Holt", with a long horizontal flourish extending to the right.

Susan Holt
Premier of New Brunswick

September 11, 2026

Chères collègues,
Chers collègues,

La récente escalade des tarifs douaniers américains sur les produits canadiens nous rappelle une fois de plus que, même si nous ne pouvons pas contrôler les décisions du président Trump, nous pouvons contrôler ce que nous faisons ici, chez nous.

Notre gouvernement prend des mesures pour utiliser son pouvoir d'achat afin de soutenir les emplois, les produits et les entreprises du Nouveau-Brunswick et du Canada.

À compter du 1er octobre, nous interdirons l'achat de biens et de services américains pour les contrats d'une valeur supérieure à 5 millions de dollars, sauf dans des circonstances exceptionnelles. Je demande à votre organisation de se joindre à nous.

Je vous invite à réexaminer vos chaînes d'approvisionnement afin de trouver des occasions de choisir des produits du Nouveau-Brunswick dans la mesure du possible. Lorsqu'aucune option du Nouveau-Brunswick n'est disponible, je vous encourage à privilégier des alternatives canadiennes.

Nos entreprises soutiennent nos communautés, contribuent à faire croître notre économie et emploient nos amis, les membres de nos familles et nos voisins. Chaque décision d'achat est une occasion de soutenir les entreprises et les travailleurs qui soutiennent le Nouveau-Brunswick jour après jour.

Nous sommes plus forts lorsque nous faisons front commun, et j'espère que vous vous joindrez à nous pour soutenir les entreprises du Nouveau-Brunswick et du Canada pendant cette période d'incertitude qui se poursuit.

Avec toute ma gratitude,



Susan Holt
Première ministre du Nouveau-Brunswick

File No.: M/26/412

September 9, 2026

George Cogswell
Mayor, Fundy Shores
mayor@fundyshores.ca

Mayor Cogswell:

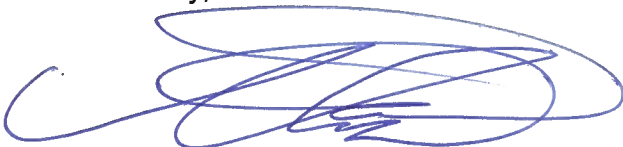
Thank you for your follow-up letter regarding the condition of provincially maintained roads within the Rural Community of Fundy Shores. I appreciate your continued advocacy on behalf of your Council and residents, and I acknowledge the critical importance of these routes to your community and its industries.

The Department of Transportation and Infrastructure (DTI) recognizes the challenges posed by the current condition of Lepreau Cemetery Road, Little Lepreau Road, Dipper Harbour Road, Chance Harbour Road, and Route 790. These roads remain part of DTI's ongoing assessment, maintenance, and capital planning processes. Projects are prioritized based on the condition of assets, safety factors, and provincial infrastructure needs.

While current funding is allocated based on criteria in our multi-year Capital Investment Plan, as noted in our previous response, DTI will continue to monitor these roads closely and maintain them to ensure safe operating conditions for all users. Please be assured that the concerns raised by your Council and residents will be considered during future planning and decision-making processes.

Thank you again for your letter and for your dedication to your community.

Sincerely,



Hon. Chuck Chiasson
Minister

c.c. Ian Lee, MLA, Fundy-The Isles-Saint John Lorneville
Kelly Cain, Deputy Minister
Christian Morris, Regional Director, District 4 (Saint John)
Marci Gould, Director, Capital Planning Branch

Date : September 14, 2026 / le 14 septembre 2026

To / Dest. : Local Government Administrators / Administrateurs des gouvernements locaux
Regional Service Commission CEOs / Premiers dirigeants des Commissions de services régionaux
Rural District Managers / Gestionnaires des districts ruraux

From / Exp. : Jennifer Wilkins, Assistant Deputy Minister, Local Government / Sous-ministre adjointe, Gouvernements locaux

Copy to / Copies : Municipal Associations / Associations municipales

Subject / Objet: **Local Government Resource Manual / Manuel des ressources pour les gouvernements locaux**

On behalf of the Local Government Division, I am pleased to advise you of the release of the [Local Government Resource Manual](#), a reference guide for local government employees and elected officials.

Au nom de la Division des gouvernements locaux, j'ai le plaisir de vous informer du lancement du [Manuel des ressources pour les gouvernements locaux](#), un guide de référence destiné aux employés des gouvernements locaux et aux élus.

The manual was developed jointly between the Department of Environment and Local Government, the Association of Municipal Administrators of New Brunswick, and several subject matter experts in local governance and related fields. It includes a comprehensive overview of the [Local Governance Act](#) and other legislation affecting local governments.

Le manuel a été élaboré conjointement par le ministère de l'Environnement et des Gouvernements locaux, l'Association des administrateurs municipaux du Nouveau-Brunswick et plusieurs experts en gouvernance locale et dans des domaines connexes. Il comprend un aperçu exhaustif de la [Loi sur la gouvernance locale](#) ainsi que d'autres lois touchant les gouvernements locaux.

The content of this manual may not represent current or future initiatives in New Brunswick. Please be aware that the manual is subject to updates without prior notice. If updates to the manual occur without direct communication, the cover page date on the PDF version will be updated to reflect the changes.

Le contenu de ce manuel ne reflète pas nécessairement les initiatives actuelles ou futures du Nouveau-Brunswick. Veuillez noter que le manuel est sujet à des mises à jour sans préavis. Si des mises à jour sont apportées au manuel sans communications directe, la date figurant sur la page couverture de la version PDF sera mise à jour pour refléter les changements.

I am pleased to further advise that a modernized Local Government Financial Reporting Manual will be released later this week. It will be shared with you by the Community Finances team and will be another excellent resource for you.

Please share this information with the appropriate staff as well as members of council. It is our hope that these manuals will be trusted tools to support elected and non-elected officials in your essential work in serving your communities.

Sincerely,

J'ai le plaisir de vous informer qu'une version mise à jour du Manuel sur la présentation de l'information financières des gouvernements locaux sera publiée dans le courant de cette semaine. Elle vous sera transmise par l'équipe chargée des Finances communautaires et constituera pour vous une ressource très utile.

Veuillez partager cette information avec le personnel concerné ainsi qu'avec les membres du conseil. Nous espérons que les manuels seront des outils de référence fiables pour appuyer les élus et les non-élus dans votre travail essentiel au service de vos communautés.

Cordialement,

(Original signed by/Original signé par)

Jennifer Wilkins
Assistant Deputy Minister / Sous-ministre adjointe
Local Government / Gouvernements locaux

September 22, 2026

Ian Lee, MLA
250 Main Street, Unit 1
Upper L'Etang
E5C 3V1

Dear Mr. Lee

On behalf of Council, for the Rural Community of Fundy Shores, I am writing to provide you with a petition from members of the local community regarding concerns related to transportation services and infrastructure in our area.

The petition reflects concerns raised by community members regarding intersection of Wetmore Creek Road (Route 795) and Route 790. The community group believes through its lived experiences, that this route suffers from severe safety concerns, related to inadequate signage, sight lines and traffic patterns. The group believes that these concerns warrant further consideration and discussion at the provincial level.

Fundy Shores' staff have spoken with local members from the Department of Transportation and Infrastructure identifying this specific area, as a safety concern, however, to date safety concerns have not been addressed or scheduled to be addressed in the Departments 5-Year Plan. Therefore, we are respectfully asking that you receive this petition and, where appropriate, bring the concerns raised by residents forward through the Legislative Assembly and/or to the appropriate Minister or department.

The petition represents the voices of residents who would appreciate having their concerns formally acknowledged and considered. We recognize that transportation responsibilities may involve different departments, and our intention is to ensure that the concerns identified by the community reach the appropriate decision-makers. Attached is the petition, including the signatures and supporting information collected by the group.

We appreciate your willingness to receive the petition and to assist in bringing this matter forward on behalf of the residents who have expressed their concerns. Thank you for your time and consideration.

Sincerely,

George (Denny) Cogswell
Mayor
Rural Community of Fundy Shores



NOMINATE A COMMUNITY STAR! ✨

Rural Community of Fundy Shores

Community Volunteer Recognition Program

Know someone who gives their time, heart and energy to our community?

Tell us about them — because great volunteers deserve to be celebrated!

WHO ARE YOU NOMINATING?

(Nominees must live in Fundy Shores)

Volunteer's Name: _____

Community / Area: _____

Organization, Committee, Group or Cause (if applicable): _____

WHO IS NOMINATING THEM?

Your Name: _____

Phone / Email: _____

Organization / Group (if applicable): _____

Relationship to the Nominee: _____

TELL US ABOUT THIS COMMUNITY STAR!

What does this volunteer do? Tell us about their volunteer work, the people they help, or the causes they support.

What difference do they make in Fundy Shores?

WHAT MAKES THEM SPECIAL?

Check any that apply:

- ☐ Inspires others ☐ Goes above and beyond ☐ Brings people together
☐ Makes a difference every day ☐ Gives generously of their time ☐ Helps behind the scenes
☐ Other: _____

THEIR VOLUNTEER STORY

In your own words, why should we recognize this person?

Area(s) of volunteer service:

- ☐ Community Events ☐ Recreation & Sport ☐ Youth
☐ Seniors ☐ Culture & Heritage ☐ Fundraising
☐ Environment ☐ Community Support ☐ Other: _____

A LITTLE EXTRA SPARKLE

Want to share a favourite story, special moment, photo, letter or testimonial? Please attach it if you can!

Supporting information attached: ☐ Yes ☐ No

READY TO CELEBRATE THEM?

Nominator's Signature: _____

Date: _____

Nomination Deadline: November 4, 2026

SUBMIT YOUR NOMINATION TO:

Email: jillian.holland@fundyshores.ca | Drop-off / Mail To: 31 Malcolm Meehan Road, Musquash NB E5J 2G2

Thank you for helping us shine a light on the people who make Fundy Shores special!

All stars to be announced at the Mayor's Tree Lighting
November 27, 2026 at 6:00 pm
Chance Harbour Bouy Tree

"Join us to publicly thank and celebrate people who have contributed their time and energy to the community"

NBMEPP

New Brunswick Municipal Employees
Pension Plan Board

RPEMNB

Commission du régime de pension des
employés municipaux du Nouveau-Brunswick

MEMORANDUM

To : Clerks, Treasurer, CAO's – New Brunswick Municipal Employees Pension Plan (NBMEPP) Participating Employers

From : Emil Olsen, Secretary-Treasurer, NBMEPP

Date : September 18, 2026

Subject : **ACTION REQUIRED** - Establishment of a Pension Committee and Election of Four Employer Representatives and One Employee Representative to the Pension Board of NBMEPP

Each Participating Employer under the NBMEPP can appoint one Employee representative and one Employer representative to attend the Pension Committee meeting being held every second year.

The *New Brunswick Regulation 2021-1* states the following with respect to the Pension Committee composition and meeting:

- 9(2) *The committee shall consist of two representatives from each participating body.*
- 9(3) *One of the representatives referred to in subsection (2) shall be appointed by the employer and shall be designated as the "employer representative".*
- 9(4) *One of the representatives referred to in subsection (2) shall be appointed by the employees of the participating body who are members of the plan and shall be designated as the "employee representative".*
- 9(5) *Every employer representative and employee representative shall notify the Secretary-Treasurer of their appointment and their address.*
- 10(1) *The Chair of the committee shall call a meeting of the committee during the month of October, 2026, and every second year during the month of October following that meeting.*
- 10(2) *At a meeting called in accordance with subsection (1), the committee shall do the following:*
 - (a) *elect representatives from the committee to the Board as required;*
 - (b) *review the annual report of the Board; and*
 - (c) *consider matters raised by the representatives or by an interested person concerning the operation of the plan.*

For this year's election, the size of the Pension Board has been increased to include four Employer representatives and four Employee representatives. Prior to this year, the Pension Board included three Employer representatives and three Employee representatives.

This year, the term of the three current Employer representatives is ending, and therefore, four Employer representatives will have to be elected, each for a four-year term. Furthermore, the election of one Employee representative will also take place for a two-year term, in order to fill the extra seat created by the expansion of the Pension Board until the next election of Employee representatives scheduled for 2028. Please note this staggered process is being followed in order to ensure that experienced Pension Board members are not all replaced at the same time.

As mentioned above, each Participating Employer under the NBMEPP can appoint one Employee representative and one Employer representative to attend the Pension Committee meeting being held every second year to conduct the above elections.

You are asked to provide the following information for your organization:

Name of Employer representative	Name of Employee representative
Address	Address
Telephone number	Telephone number
Email address	Email address
Virtual or in person attendance	Virtual or in person attendance

Please advise Gloria Brown of TELUS Health (third party hired to assist in this process on behalf of the Secretary-Treasurer) at gloria.brown@telushealth.com of the above two names (and coordinates) for your organization prior to October 16, 2026 to attend the Pension Committee that will be held on October 29, 2026 at the Delta Fredericton (and virtually for those who are unable to attend in person).

Only the Employee and Employer representatives that have been nominated and recorded by October 16, 2026 will be authorized to vote at the Pension Committee meeting of October 29, 2026 (virtual voting will be authorized).

If you have any questions, please reach out to Gloria Brown at gloria.brown@telushealth.com.

Best regards,

Emil Olsen, Secretary-Treasurer, NBMEPP

NBMEPP

New Brunswick Municipal Employees
Pension Plan Board

RPEMNB

Commission du régime de pension des
employés municipaux du Nouveau-Brunswick

MEMORANDUM

To : Participating Employers under the New Brunswick Municipal Employee Pension Plan (NBMEPP)

From : Emil Olsen, Secretary-Treasurer, NBMEPP

Date : September 18, 2026

Subject : Notice of Meeting – Pension Committee – Election of Four Employer Representatives and One Employee Representative to the Pension Board of NBMEPP

**Please distribute this Memorandum to all active plan members
giving notice of a meeting of the Pension Committee for the NBMEPP**

The Pension Committee for the New Brunswick Municipal Employees Pension Plan (NBMEPP) meets every second year in order to elect Pension Board members for a four-year term.

One Employee representative and one Employer representative can be nominated for each Participating Employer to attend and cast a vote at the Pension Committee meeting. The terms are usually for a period of four years and are staggered between Employer and Employee representatives in order to ensure that there is continuity on the Pension Board.

For this year's election, the size of the Pension Board has been increased to include four Employer representatives and four Employee representatives. Prior to this year, the Pension Board included three Employer representatives and three Employee representatives.

This year, the term of the three current Employer representatives is ending, and therefore, four **Employer** representatives will have to be elected, each for a four-year term. Furthermore, the election of one **Employee** representative will also take place for a two-year term, in order to fill the extra seat created by the expansion of the Pension Board until the next election of Employee representatives scheduled for 2028. Please note this staggered process is being followed in order to ensure that experienced Pension Board members are not all replaced at the same time.

The Pension Committee meeting will be held in person at the **Delta Fredericton** on **October 29, 2026** (virtual attendance will also be allowed).

The details of the meeting are as follows:

Date and Time: Thursday, October 29, 2026, at 1:30 p.m.

Location: Delta Fredericton
225 Woodstock Road, Fredericton, NB, E3B 2H8
Telephone: (506) 457-7000

Virtual Option: Employee and Employer representatives will be able to attend virtually and cast their vote virtually as well, through TEAMS (a link will be provided to registered representatives in due course)

Who can vote?: One Employee representative and One Employer representative from each Participating Employer

Purpose: a) To elect:

- four Employer representatives for 4-year terms; and
- one Employee representative for a two-year term,

from the group of representatives attending the Pension Committee meeting.

b) To review annual reports of the Pension Board.

c) To consider matters which may be raised by the representatives present or any interested person concerning the operation of the Plan.

Questions: If you have any questions, please forward those in writing to gloria.brown@telushealth.com

Best regards,

Emil Olsen, Secretary-Treasurer, NBMEPP

The Rural Community of Fundy Shores

Fiscal Year Period January 01,2026 To October 31,2026

Income & Expense Statement

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		Fiscal YTD						
account	AcctName	Period YTD	Current Month		Annual Budget	Variance	% Used	
INCM	REVENUE							
IN01	Income							
I 01-1121-0100	Warrant - Property Taxes	\$ 1,016,237.34	\$ 0.00	\$1,016,237.34	\$ 2,168,005.00	\$ 1,151,767.66	46.87	
I 01-1122-0100	Community Funding & Equalization Grant	21,169.02	0.00	\$21,169.02	42,338.00	21,168.98	50.00	
I 01-1317-4000	Recreational Cost Sharing - RSC	58,902.75	0.00	\$58,902.75	78,537.00	19,634.25	75.00	
I 01-1500-0000	Other Revenue Own Source	4,803.36	0.00	\$4,803.36	1,500.00	(3,303.36)	320.22 **	
I 01-1517-0000	Building Permits	1,249.96	0.00	\$1,249.96	20,000.00	18,750.04	6.25	
I 01-1530-0000	Building Rentals	0.00	0.00	\$0.00	0.00	0.00	0.00	
I 01-1534-0200	Copies and Scans	0.00	0.00	\$0.00	0.00	0.00	0.00	
I 01-1550-0000	Return on Investments	2,105.50	0.00	\$2,105.50	1,500.00	(605.50)	140.37 **	
I 01-1551-0000	Interest	0.00	0.00	\$0.00	0.00	0.00	0.00	
I 01-1590-0000	Miscellaneous	10,203.37	0.00	\$10,203.37	0.00	(10,203.37)	0.00	
I 01-1592-0000	Contributions (Gifts, Donations)	0.00	0.00	\$0.00	0.00	0.00	0.00	
I 01-1600-0000	Unconditional Transfers	0.00	0.00	\$0.00	0.00	0.00	0.00	
I 01-1700-0000	Conditional Transfers	12,514.00	0.00	\$12,514.00	0.00	(12,514.00)	0.00	
I 01-1700-0200	CCBF Revenue	44,986.00	0.00	\$44,986.00	0.00	(44,986.00)	0.00	
I 01-1700-0300	Capital Renewal Grant	19,407.12	0.00	\$19,407.12	0.00	(19,407.12)	0.00	
I 01-1911-0000	Surplus Second Previous Year	0.00	0.00	\$0.00	109,907.00	109,907.00	0.00	
I 01-1930-0000	Transfers from Own Reserves and Allowances	0.00	0.00	\$0.00	0.00	0.00	0.00	
I 01-1991-0100	PILT Adjustment	0.00	0.00	\$0.00	0.00	0.00	0.00	
Totals For:	IN01	1,191,578.42	0.00	1,191,578.42	2,421,787.00	1,230,208.58	49.20	
Totals For:	INCM	1,191,578.42	0.00	1,191,578.42	2,421,787.00	1,230,208.58	49.20	
EXPN	EXPENSES							
EX01	Expense							
E 01-2100-0000	General Government Expenses	\$ 0.00	\$ 0.00	\$0.00	\$ 0.00	\$ 0.00	0.00	
E 01-2111-0000	General Government - Mayor Honourarium	13,683.09	0.00	\$13,683.09	26,814.00	13,130.91	51.03	
E 01-2111-0100	General Government - Mayor Other	1,126.63	0.00	\$1,126.63	2,500.00	1,373.37	45.07	
E 01-2113-0000	General Government - Councillor Honourarium	31,529.55	0.00	\$31,529.55	57,985.00	26,455.45	54.38	
E 01-2113-0100	General Government - Councillor Other	1,655.21	0.00	\$1,655.21	7,500.00	5,844.79	22.07	
E 01-2119-0000	General Government - Other Legislative Costs	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2120-0000	General Government - General Administrative	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2121-1000	General Government - Chief Administrative Officer	81,725.00	0.00	\$81,725.00	106,361.00	24,636.00	76.84	
E 01-2121-2301	General Government - Payroll Deductions	19,389.78	0.00	\$19,389.78	27,000.00	7,610.22	71.81	
E 01-2121-4000	General Government - Office Building	0.00	0.00	\$0.00	0.00	0.00	0.00	
E 01-2121-4110	General Government - Janitorial Services	1,344.88	0.00	\$1,344.88	3,000.00	1,655.12	44.83	

The Rural Community of Fundy Shores

Fiscal Year Period January 01,2026 To October 31,2026

Income & Expense Statement

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				Fiscal YTD			
account	AcctName	Period YTD	Current Month		Annual Budget	Variance	% Used
E 01-2121-4120	General Government - Office Building Power	1,463.81	0.00	\$1,463.81	6,000.00	4,536.19	24.40
E 01-2121-4130	General Government - Building Repairs/Maintenance	5,527.91	0.00	\$5,527.91	8,000.00	2,472.09	69.10
E 01-2121-4160	General Government - Property Taxes	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2121-4170	General Government - Office Building Insurance	925.50	0.00	\$925.50	1,750.00	824.50	52.89
E 01-2121-4200	General Government - Solicitor/Legal Fees	3,077.48	0.00	\$3,077.48	12,500.00	9,422.52	24.62
E 01-2121-9000	General Government - Other Administrative Services	17,934.00	0.00	\$17,934.00	30,000.00	12,066.00	59.78
E 01-2121-9110	General Government - Office Telephone	2,351.64	0.00	\$2,351.64	7,000.00	4,648.36	33.59
E 01-2121-9130	General Government - Office IT	11,353.52	0.00	\$11,353.52	17,000.00	5,646.48	66.79
E 01-2121-9160	General Government - Photocopier Supplies	678.52	0.00	\$678.52	2,500.00	1,821.48	27.14
E 01-2121-9170	General Government - Office Supplies	2,150.99	0.00	\$2,150.99	5,000.00	2,849.01	43.02
E 01-2121-9180	General Government - Miscellaneous	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2121-9200	General Government - Accounting Software Fees	16,709.54	0.00	\$16,709.54	18,000.00	1,290.46	92.83
E 01-2122-0000	General Government - Financial Management	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2122-5000	General Government - External Audit	12,827.18	0.00	\$12,827.18	17,000.00	4,172.82	75.45
E 01-2122-9000	General Government - Accounting Services	3,125.98	0.00	\$3,125.98	14,000.00	10,874.02	22.33
E 01-2125-0000	General Government - Common Services	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2125-2000	General Government - Civic Relations	2,448.99	0.00	\$2,448.99	7,500.00	5,051.01	32.65
E 01-2126-0000	General Government - Cost of Assessment	0.00	0.00	\$0.00	135,531.00	135,531.00	0.00
E 01-2127-0000	General Government - Collaborative Services RSC	5,668.47	0.00	\$5,668.47	7,558.00	1,889.53	75.00
E 01-2128-0000	General Government - Travel & Training Council	7,246.07	0.00	\$7,246.07	17,500.00	10,253.93	41.41
E 01-2128-2000	General Government - Travel & Training Staff	8,283.72	0.00	\$8,283.72	16,000.00	7,716.28	51.77
E 01-2190-0000	General Government - Other General Adm Services	14,708.39	0.00	\$14,708.39	12,000.00	(2,708.39)	122.57 **
E 01-2193-0000	General Government - Liability Insurance	16,123.00	0.00	\$16,123.00	25,000.00	8,877.00	64.49
E 01-2194-0000	General Government - Municipal Association Memberships	8,288.32	0.00	\$8,288.32	11,000.00	2,711.68	75.35
E 01-2195-0100	General Government - Donations to Organizations	13,615.57	0.00	\$13,615.57	10,000.00	(3,615.57)	136.16 **
E 01-2200-0000	Protective Services - Expense	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2210-0000	Protective Services - Fire - Stipends	0.00	0.00	\$0.00	80,000.00	80,000.00	0.00
E 01-2210-1000	Protective Services - Fire Worksafe NB Coverage	2,481.42	0.00	\$2,481.42	2,000.00	(481.42)	124.07 **
E 01-2210-1001	Protective Services - Firefighters Legislative Coverage	7,050.01	0.00	\$7,050.01	11,000.00	3,949.99	64.09
E 01-2210-1002	Protective Services - Fire - Liability Insurance	0.00	0.00	\$0.00	2,000.00	2,000.00	0.00
E 01-2210-1100	Protective Services - Fire - Clothing	5,454.05	0.00	\$5,454.05	5,000.00	(454.05)	109.08 **
E 01-2210-1200	Protective Services - Fire - Recognition Dinner	0.00	0.00	\$0.00	4,000.00	4,000.00	0.00
E 01-2210-1300	Protective Services - Fire - Membership Fees	650.00	0.00	\$650.00	1,200.00	550.00	54.17
E 01-2210-2000	Protective Services - Fire - Travel Lodging	624.39	0.00	\$624.39	1,500.00	875.61	41.63

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				Fiscal YTD			
account	AcctName	Period YTD	Current Month		Annual Budget	Variance	% Used
E 01-2210-2100	Protective Services - Fire - Travel - Mileage	0.00	0.00	\$0.00	500.00	500.00	0.00
E 01-2210-2200	Protective Services - Fire - Travel - Meals	1,402.76	0.00	\$1,402.76	3,000.00	1,597.24	46.76
E 01-2210-2300	Protective Services - Fire - Meeting Registration	0.00	0.00	\$0.00	1,500.00	1,500.00	0.00
E 01-2210-2400	Protective Services - Fire - Training Materials	0.00	0.00	\$0.00	3,000.00	3,000.00	0.00
E 01-2210-2500	Protective Services - Fire - Training Courses	9,706.31	0.00	\$9,706.31	17,000.00	7,293.69	57.10
E 01-2210-3110	Protective Services - Fire - Telephone	4,855.22	0.00	\$4,855.22	8,400.00	3,544.78	57.80
E 01-2210-3120	Protective Services - Fire - Advertising	4,601.04	0.00	\$4,601.04	6,000.00	1,398.96	76.68
E 01-2210-3130	Protective Services - Fire - Office Equipment & IT Support	0.00	0.00	\$0.00	2,000.00	2,000.00	0.00
E 01-2210-3160	Protective Services - Fire - Office Supplies & Postage	593.86	0.00	\$593.86	800.00	206.14	74.23
E 01-2210-4110	Protective Services - Fire - Janitorial Services	2,913.49	0.00	\$2,913.49	10,000.00	7,086.51	29.13
E 01-2210-4120	Protective Services - Fire - Heating	2,373.31	0.00	\$2,373.31	5,000.00	2,626.69	47.47
E 01-2210-4125	Protective Services - Fire - Lights & Power	12,286.94	0.00	\$12,286.94	20,000.00	7,713.06	61.43
E 01-2210-4130	Protective Services - Fire - Building Repairs & Maintenance	12,924.81	0.00	\$12,924.81	12,000.00	(924.81)	107.71 **
E 01-2210-4135	Protective Services - Fire - Snow Removal	5,177.51	0.00	\$5,177.51	7,000.00	1,822.49	73.96
E 01-2210-4140	Protective Services - Fire - General Supplies	1,575.40	0.00	\$1,575.40	7,000.00	5,424.60	22.51
E 01-2210-4170	Protective Services - Fire - Building Insurance	7,151.00	0.00	\$7,151.00	15,000.00	7,849.00	47.67
E 01-2210-5000	Protective Services - Fire - Contracted Dispatch Services	34,847.97	0.00	\$34,847.97	46,464.00	11,616.03	75.00
E 01-2210-5100	Protective Services - Fire - Alarm Systems	412.57	0.00	\$412.57	1,500.00	1,087.43	27.50
E 01-2210-5200	Protective Services - Fire - Communication Maintenance	91.77	0.00	\$91.77	500.00	408.23	18.35
E 01-2210-5300	Protective Services - Fire - Radio License	0.00	0.00	\$0.00	800.00	800.00	0.00
E 01-2210-5400	Protective Services - Fire - Cylinder Refills	802.91	0.00	\$802.91	1,000.00	197.09	80.29
E 01-2210-5500	Protective Services - Fire - Small Equipment Repairs	7,194.18	0.00	\$7,194.18	17,000.00	9,805.82	42.32
E 01-2210-5600	Protective Services - Fire - Other Non-Related Rescue	5,418.52	0.00	\$5,418.52	10,000.00	4,581.48	54.19
E 01-2210-5700	Protective Services - Fire - Contract Services from Others	70,884.00	0.00	\$70,884.00	70,884.00	0.00	100.00
E 01-2210-5800	Protective Services - Fire - Personal Accident Insurance	5,534.00	0.00	\$5,534.00	6,500.00	966.00	85.14
E 01-2210-6000	Protective Services - Fire Vehicle Repairs	11,044.61	0.00	\$11,044.61	20,000.00	8,955.39	55.22
E 01-2210-6100	Protective Services - Fire - Vehicle Gas & Oil	5,610.20	0.00	\$5,610.20	16,000.00	10,389.80	35.06
E 01-2210-6200	Protective Services - Fire - Vehicle Licensing	76.00	0.00	\$76.00	1,500.00	1,424.00	5.07
E 01-2210-6300	Protective Services - Fire - Vehicle Insurance	13,558.00	0.00	\$13,558.00	15,000.00	1,442.00	90.39
E 01-2210-7000	Protective Services - Fire - Comm. Equipment - Capital	177.29	0.00	\$177.29	10,000.00	9,822.71	1.77
E 01-2210-7100	Protective Services - Fire - Capital from Operating Fund	1,750.67	0.00	\$1,750.67	15,000.00	13,249.33	11.67
E 01-2210-7200	Protective Services - Fire - New Equipment - Capital	47,743.38	0.00	\$47,743.38	49,000.00	1,256.62	97.44
E 01-2210-8000	Protective Services - Fire - Lease Payments	70,966.77	0.00	\$70,966.77	71,000.00	33.23	99.95
E 01-2210-9000	Protective Services - Fire - Other Recoverable Expenses	2,368.79	0.00	\$2,368.79	2,000.00	(368.79)	118.44 **

The Rural Community of Fundy Shores

Fiscal Year Period January 01,2026 To October 31,2026

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		Fiscal YTD					
account	AcctName	Period YTD	Current Month		Annual Budget	Variance	% Used
E 01-2250-0000	Protective Services - EMO - Emergency Measures	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2250-0100	Protective Services - EMO - Other	3,128.58	0.00	\$3,128.58	3,500.00	371.42	89.39
E 01-2250-0200	Protective Services - EMO - Training & Development	0.00	0.00	\$0.00	2,500.00	2,500.00	0.00
E 01-2290-0000	Protection Services - Committee (RSC)	17.28	0.00	\$17.28	23.00	5.72	75.13
E 01-2290-0100	Protective Services - Other - Safety Committee - Local	0.00	0.00	\$0.00	1,000.00	1,000.00	0.00
E 01-2293-9000	Protective Services - Other - Animal Control/SPCA	12,178.80	0.00	\$12,178.80	21,000.00	8,821.20	57.99
E 01-2300-0000	Transportation Dept Expenses	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2310-0000	Transportation Services - Regional Service Comm.	301.50	0.00	\$301.50	402.00	100.50	75.00
E 01-2326-1000	Transportation Services - Street Signs	0.00	0.00	\$0.00	3,000.00	3,000.00	0.00
E 01-2400-0000	Environmental Health Services - Expense	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2432-0000	Environmental Health Ser. - Collection Contract	164,189.28	0.00	\$164,189.28	260,000.00	95,810.72	63.15
E 01-2433-9000	Environmental Health Services - Solid Waste Disposal	39,133.36	0.00	\$39,133.36	70,000.00	30,866.64	55.90
E 01-2490-0000	Environmental Health Services - Other	5,866.09	0.00	\$5,866.09	15,000.00	9,133.91	39.11
E 01-2600-0000	Environmental Development Serv	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2610-0100	Environmental Development Services - ETF Projects	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2611-0000	Environmental Dev. Service - Planning & Inspection	149,061.78	0.00	\$149,061.78	198,749.00	49,687.22	75.00
E 01-2611-0100	Environmental Dev. Ser. - Unsightly Premises Enf.	0.00	0.00	\$0.00	10,000.00	10,000.00	0.00
E 01-2620-0000	Community Development Expense	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2624-0000	Community Development Services - RSC	371.25	0.00	\$371.25	495.00	123.75	75.00
E 01-2624-0001	Community Development Services - Local Committee	250.00	0.00	\$250.00	3,000.00	2,750.00	8.33
E 01-2629-0000	Environmental Develop. Serv. - Other	0.00	0.00	\$0.00	2,500.00	2,500.00	0.00
E 01-2670-0000	Economic Development Services	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2671-5000	Economic Development Services - RSC	1,454.22	0.00	\$1,454.22	1,939.00	484.78	75.00
E 01-2671-5001	Economic Development Services - Local Committee	250.00	0.00	\$250.00	1,000.00	750.00	25.00
E 01-2671-5010	Economic Dev. Services - Synergi Contract	56,999.97	6,333.33	\$63,333.30	76,000.00	12,666.70	83.33
E 01-2690-0000	Economic Dev. Services - Other	0.00	0.00	\$0.00	45,000.00	45,000.00	0.00
E 01-2691-0000	Tourism Development & Promotion Expense	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2691-1800	Tourism Dev. & Promotion Services - RSC	14,517.72	0.00	\$14,517.72	19,357.00	4,839.28	75.00
E 01-2691-1801	Tourism Dev. & Promo Services - Local Committee	0.00	0.00	\$0.00	1,000.00	1,000.00	0.00
E 01-2691-9000	Tourism Dev. & Promo Services - Other	1,479.03	0.00	\$1,479.03	5,000.00	3,520.97	29.58
E 01-2700-0000	Recreation and Culture Services	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2712-0010	Recreation & Cultural Services - CC - Administration	0.00	0.00	\$0.00	46,000.00	46,000.00	0.00
E 01-2712-0020	Recreation & Cultural Services - CC- Summer Staff	9,838.92	0.00	\$9,838.92	7,500.00	(2,338.92)	131.19 **
E 01-2712-0030	Recreation & Cultural Services - CC- Payroll Deductions	2,527.27	0.00	\$2,527.27	6,000.00	3,472.73	42.12

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		Fiscal YTD					
account	AcctName	Period YTD	Current Month		Annual Budget	Variance	% Used
E 01-2712-0040	Recreation & Cultural Services - Travel/Training/Fees	0.00	0.00	\$0.00	1,500.00	1,500.00	0.00
E 01-2712-0050	Recreation & Cultural Services - CC - Local Committee	0.00	0.00	\$0.00	1,000.00	1,000.00	0.00
E 01-2712-0100	Recreation & Cultural Services - CC - Telephone	0.00	0.00	\$0.00	2,000.00	2,000.00	0.00
E 01-2712-0300	Recreation & Cultural Services - CC Cleaning Supplies	560.78	0.00	\$560.78	1,500.00	939.22	37.39
E 01-2712-0400	Recreation & Cultural Services - CC Advertising	0.00	0.00	\$0.00	2,500.00	2,500.00	0.00
E 01-2712-0600	Recreation & Cultural Services - CC Repairs/Miscellaneous	5,665.08	0.00	\$5,665.08	7,500.00	1,834.92	75.53
E 01-2712-0605	Recreation & Cultural Services - CC Power	1,463.80	0.00	\$1,463.80	4,500.00	3,036.20	32.53
E 01-2712-0610	Recreation & Cultural Services - CC - Building Insurance	1,335.50	0.00	\$1,335.50	3,000.00	1,664.50	44.52
E 01-2712-0650	Recreation & Cultural Services - Community Event	7,240.06	0.00	\$7,240.06	26,000.00	18,759.94	27.85
E 01-2712-1300	Recreation & Cultural Services - Plan Development	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2712-1400	Recreation & Cultural Services - RSC Cost Sharing	71,673.75	0.00	\$71,673.75	95,565.00	23,891.25	75.00
E 01-2712-1450	Recreation & Cultural Services - Rec Library Supplies	288.18	0.00	\$288.18	9,000.00	8,711.82	3.20
E 01-2712-1460	Recreation & Culture Services - Rec Library Phase 3	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2712-1465	Recreation & Cultural Services - New Horizons Project	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2712-3000	Recreation & Cultural Services- CCentre - LGR Project	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2755-0000	Recreational & Cultural Services - Other	0.00	0.00	\$0.00	4,000.00	4,000.00	0.00
E 01-2759-0000	Fiscal Services - Expense	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2759-1000	Fiscal Services - Banking Fees	177.05	0.00	\$177.05	1,710.00	1,532.95	10.35
E 01-2759-2000	Fiscal Services - Deficit Second Previous Year	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2759-3000	Fiscal Services - Capital Projects	93,634.21	0.00	\$93,634.21	166,000.00	72,365.79	56.41
E 01-2759-3200	Fiscal Services - CCBF Projects	1,953.85	0.00	\$1,953.85	0.00	(1,953.85)	0.00
E 01-2759-3250	Fiscal Services - CCBF Transfer to Reserve	133,158.00	0.00	\$133,158.00	0.00	(133,158.00)	0.00
E 01-2759-3300	Fiscal Services - Capital Renewal Projects	0.00	0.00	\$0.00	0.00	0.00	0.00
E 01-2759-3500	Fiscal Services - Transfer to Capital Reserve Fund	0.00	0.00	\$0.00	100,000.00	100,000.00	0.00
E 01-2759-4000	Fiscal Services - Operating Reserve Fund	0.00	0.00	\$0.00	5,000.00	5,000.00	0.00
E 01-2999-9999	Fiscal Services - Rounding Account	0.00	0.00	\$0.00	0.00	0.00	0.00
Totals For:	EX01	1,443,981.20	6,333.33	1,450,314.53	2,421,787.00	971,472.47	59.89
Totals For:	EXPN	1,443,981.20	6,333.33	1,450,314.53	2,421,787.00	971,472.47	59.89

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account	AcctName	Fiscal YTD			Annual Budget	Variance	% Used
		Period YTD	Current Month				
Total Income:		\$ 1,191,578.42	\$ 0.00	\$ 1,191,578.42	\$ 2,421,787.00	\$ 1,230,208.58	49.20
Total Expenses:		1,443,981.20	6,333.33	1,450,314.53	\$ 2,421,787.00	971,472.47	59.89
Totals:		<u><u>\$(252,402.78)</u></u>	<u><u>\$(6,333.33)</u></u>	<u><u>\$(258,736.11)</u></u>	<u><u>\$ 0.00</u></u>	<u><u>\$ 258,736.11</u></u>	<u><u>-10.68</u></u>

Note: The items marked with ** are over budget

Approval of Invoices
Month of: September 2026



Services	Vender	Description	Payment Method	Invoice Total	
General Government					
	Bell Aliant	Office and Fire Hall Telephones	E-transfer	\$ 540.46	
	BrunNet Inc	IT Services	Cheque	\$ 1,026.17	
	Canada Post	Mailier	VISA	\$ 193.55	
	Canadian Association of Government Finance Officers	Virtual Conference	VISA	\$ 632.50	
	Canoe Procurement	Office Supplies	Cheque	\$ 680.33	
	Canoe Procurement	Office Supplies	Cheque	\$ 73.87	
	Crown Plaza Hotel	Mayor's School	VISA	\$ 417.25	
	Dantech	Mailier	VISA	\$ 486.47	
	Dillon Consulting Ltd.	Business/Commercial Park Feasibility Studies (June 2026)	Cheque	\$ 27,312.50	
	Dillon Consulting Ltd.	Business/Commercial Park Feasibility Studies (July 2026)	Cheque	\$ 17,825.00	
	Dillon Consulting Ltd.	Waste Collection Contract Tender Support	Cheque	\$ 6,468.75	
	Dillon Consulting Ltd.	Business/Commercial Park Feasibility Studies (September 2026)	Cheque	\$ 18,112.50	
	Doane Grant Thornton	(May-June 2026) Financial Operations Suite Support	Cheque	\$ 1,378.85	
	Eastern Charlotte Chamber of Commerce	Membership	VISA	\$ 55.00	
	Facebook	Community Days Ad	VISA	\$ 18.39	
	Fantasia Wong	Council Photographs	Cheque	\$ 250.00	
	G. C. Trophies	Fundy Shores Clothing for Council and Staff	Cheque	\$ 516.00	
	Gorman Nason Lawyers	Professional Services	Cheque	\$ 345.00	
	NB Power	Office Power	E-transfer	\$ 315.56	
	Rentokil	Pest Control Services	Cheque	\$ 73.58	
	Southwest NB Service Commission	Member Charges for September	Cheque	\$ 27,007.33	
	Starlink	Office Internet	VISA	\$ 172.50	
	Synergi	Economic Development Services	Cheque	\$ 6,333.33	
	Teed Saunders Doyle	Audit of 2025 Financial Records	Cheque	\$ 13,800.00	
	Voila Cleaning	Office Cleaning	VISA	\$ 143.52	
	Voila Cleaning	Office Cleaning	VISA	\$ 143.52	
	Wix	Web Licencing	VISA	\$ 69.00	
	Wix	Website Fees	VISA	\$ 162.03	
	Wix	Monthly Website Fees	VISA	\$ 12.65	
	Xpert Office Products	Photocopier Fees	Cheque	\$ 63.62	
	Xpert Office Products	Photocopier Fees	Cheque	\$ 52.55	
			Subtotal	\$	124,681.78
Musquash Fire Department					
	314 Shields	Custom Radio Strap	Cheque	\$ 240.00	
	Bell Mobility	Cellular Services	E-transfer	\$ 199.41	
	Brian's Garage	Fire Rescue ATV Tires	Cheque	\$ 46.00	
	Brian's Garage	Fire Rescue Vehicle Services	Cheque	\$ 193.77	
	Canada Post	Stamp	VISA	\$ 1.66	
	Canadian Tire	Chainsaw Oil and Laundry Detergent	Cheque	\$ 58.63	
	Canadian Tire	Turtle Wax MaxPower Car Wash	Cheque	\$ 18.39	
	Canadian Tire	Laundry Detergent and Garbage Bags	Cheque	\$ 51.73	
	Canadian Tire	Power Bar	Cheque	\$ 43.69	
	Clear Power Solutions	Batteies	VISA	\$ 57.49	
	Cummings Fire & Safety Equipment Ltd.	Fire Suppression Agent	Cheque	\$ 3,897.53	
	Dave's Fire Pump Services	2 Tubes of Darley Packing Pellets	Cheque	\$ 402.50	
	Down East Powersports	ATV Repairs	VISA	\$ 379.88	
	Down East Powersports	Tire Installation and Service	Cheque	\$ 300.00	
	Fen's Market	Training Refreshments	Cheque	\$ 27.33	
	Flewelling Press Ltd.	Envelopes	Cheque	\$ 471.50	
	Home Hardware	Building Supplies	VISA	\$ 114.69	
	Irving	Supplies	VISA	\$ 13.79	
	Irving	Supplies	VISA	\$ 10.34	
	J. V. Rathburn Enterprises Ltd.	Mechanical Services	Cheque	\$ 1,003.81	
	Kent	Buildign Supplies	VISA	\$ 36.79	
	Kent	Wheelchair Ramp Building Materials	Cheque	\$ 86.48	
	L. E. Whittaker Co. Ltd.	Annual Fire Extinguisher Inspection & Maintenance	Cheque	\$ 115.87	
	McAfee	Antivirus Program	VISA	\$ 45.99	
	Myron Custom Gifts	Christmas Gifts	Cheque	\$ 290.00	
	Princess Auto	Supplies	Cheque	\$ 25.28	
	Royal Firefighters Association	Membership	Cheque	\$ 325.00	
	Saint John Energy	Heat Pump Rentals (Station #1 & #2)	E-transfer	\$ 290.55	
	Sobeys	Meals	VISA	\$ 12.78	
	Starlink	Fire Station Internet	VISA	\$ 172.50	
	The Esty Group	Promotional Clothing	Cheque	\$ 1,983.75	
	TimHorton's	Training Refreshments	Cheque	\$ 95.38	
	Voila Cleaning	Fire Stations Cleaning	VISA	\$ 191.36	
	Voila Cleaning	Fire Stations Cleaning	VISA	\$ 191.36	
	Xplore	Internet	VISA	\$ 120.74	
			Subtotal	\$	11,515.97
Community Services					
			Subtotal	\$	-
Solid Waste					
	Fero	Monthly Services	Cheque	\$ 22,632.20	
	Southwest NB Service Commission	Tipping Fees	Cheque	\$ 10,106.74	
			Subtotal	\$	32,738.94
			Total Invoices	\$	168,936.69