

Minutes
Rural Community of Fundy Shores
Regular Council Meeting
Community Building
February 4, 2026 – 6:00 pm

Call to Order

Mayor Cogswell called the meeting to order at 6:00pm

Roll Call

Mayor George (Denny) Cogswell, Deputy Mayor Heather Saulnier, Councillor Deanna Bent, Councillor Tina Dealy, Councillor Lorraine Thompson, Chief Administrator Officer/Clerk Linda Sullivan Brown, Administrative Assistant Jillian Holland, 1 Member of the Public

Declaration of Conflict of Interest

None.

Additions, Deletions and Approval of the Agenda

2026.02.04.14 Moved by Councillor Dealy, **seconded** Councillor Bent to approve the agenda.

Motion Unanimously Carried

Approval of the Minutes

2026.02.04.15 Moved by Councillor Thompson, **seconded** by Councillor Bent to approve the minutes of the January 14, 2026 Regular Council and the January 21, 2026 Committee of the Whole meeting as written.

Motion Unanimously Carried

Presentation to Council

- a. Community Member Lorraine Justason presented to Council regarding a proposed community busing program. Lorraine presented a proposal for a wheelchair-accessible community bus serving the Southwestern New Brunswick region, intended to provide transportation for seniors and individuals with disabilities to community events, doctor appointments, etc.

Ms. Justason shared her business plan and financial objectives. She noted that a funding application has been submitted to Eastern Charlotte and that she has met with Nick Curtis in St. Stephen, who has completed an application to the Regional Development Corporation on her behalf to help fund the purchase of a secondhand bus.

Ms. Justason further outlined the proposed funding sources for the project, including community crib tournaments and supper fundraisers. She noted that she has retained legal, and accounting support, as well as insurance, and has registered the organization, and identified the current project officers, including a treasurer, secretary, and vice-president.

Ms. Justason also advised Council that she is scheduled to meet with Ken Stanic, Mayor of McAdam, to learn more about how McAdam community acquired its bus and to seek advice. Additionally, she indicated her intention to meet with a regional nursing home to explore a potential partnership for transporting seniors.

Ms. Justason advised Council that the proposed service would charge transportation fees on a per-kilometer basis. She noted that funds raised through fundraising efforts would be set aside to subsidize transportation for individuals unable to pay, ensuring equitable access to the service.

Ms. Justason indicated that the bus would have seating for 17 passengers, accommodate up to two wheelchairs, and allow service animals. Lorraine also advised Council that all volunteer and hired bus drivers would be required to undergo criminal record checks.

Mayor Cogswell wished Ms. Justason well in her efforts and expressed his interest in receiving updates on the progress of the initiative. He also advised that Fundy Shores staff will assist in promoting future fundraising activities on social media.

Business Arising from the Minutes/Old Business

a. Building By-Law

2026.02.04.16 Moved by Councillor Bent, seconded by Deputy Mayor Saulnier to declare that the by-law C-4-2026 being the Building By-Law for the Rural Community of Fundy Shores be read for the third time by title and enacted.

Motion Unanimously Carried

The following was read by Councillor Bent: *"By-Law No. C-4-2026 being the Building By-Law for the Rural Community of Fundy Shores"*.

b. Universal Building Fees By-Law

2026.02.04.17 Moved by Deputy Mayor Saulnier, seconded by Councillor Thompson to declare that the by-law C-3-2026 being the Universal Fees By-Law for the Rural Community of Fundy Shores be read for the third time by title and enacted.

Motion Unanimously Carried

The following was read by Deputy Mayor Saulnier: *"By-Law C-3-2026 being the Universal Fees By-Law for the Rural Community of Fundy Shores"*.

c. Code of Conduct By-Law Update

2026.02.04.18 Moved by Councillor Dealy, seconded by Councillor Bent to declare that the by-law A-6-2026 being the Code of Conduct By-Law for the Rural Community of Fundy Shores be read for the third time by the title and enacted.

Motion Unanimously Carried

The following was read by Councillor Dealy: *"By-Law A-6-2026 being the Code of Conduct By-Law for the Rural Community of Fundy Shores"*.

d. Remuneration By-Law

2026.02.04.19 Moved by Councillor Thompson, seconded by Deputy Mayor Saulnier to declare that the by-law A-5-2026 being the Remuneration By-Law for the Rural Community of Fundy Shores be read by the title for the third time and enacted.

Motion Unanimously Carried

The following was read by Councillor Thompson: *"By-Law A-5-2026 being the Remuneration By-Law for the Rural Community of Fundy Shores"*.

Department Reports

a) General Government

- i) Mayor's Report- Mayor Cogswell submitted his reports online. Denny also Mayor Cogswell thanks Councillor Dealy for her fundraising efforts to raise money for the St. George Food Bank last month. He also thanked community members and council for their donations of food and money. Denny reiterated the importance of donating to the St. George Food Bank as this organization serves Fundy Shores as well.

ii) Councillor's Reports

- 1. Deputy Mayor Heather Saulnier- Deputy Mayor Saulnier submitted her report online.
- 2. Councillor Deanna Bent- Councillor Bent submitted her reports online.
- 3. Councillor Tina Dealy- Councillor Dealy submitted her reports online.
- 4. Councillor Lorraine Thompson- Councillor Thompson submitted her reports online.

iii) CAO Report to Council

2026.02.04.14 Moved by Councillor Dealy, seconded by Councillor Bent to approve the CAO report as submitted.

Motion Unanimously Carried

b) Planning and Inspection

- i. **2026.02.04.20** Moved by Councillor Dealy, seconded by Councillor

Thompson to approve the Planning Director's Report for January 2026 as submitted online.

c) Public Safety

- i. **2026.02.04.21 Moved** by Councillor Bent, **seconded** by Deputy Mayor Saulnier to approve the Musquash Fire Department Report for January 2026 as submitted online.

Motion Unanimously Carried

d) Economic Development

- i. **2026.02.04.22 Moved** by Councillor Dealy, **seconded** by Councillor Thompson to approve the Synergi Report for January 2026 as submitted online.

Motion Unanimously Carried

Standing Committee Reports

a) Community & Economic Empowerment Committee

No report.

b) PRAC Committee

Councillor Thompson was unable to attend the PRAC Committee, but there was no information concerning Fundy Shores at the meeting.

c) Safe Community & Emergency Preparedness Committee

No report submitted. CAO Brown informed Council that community members can drop off their completed radon test kits at the Fundy Shores office during the week of February 16-20, 2026. This information will be shared with the public in the next week.

d) Recreation & Destination Committee

The committee did not have a formal meeting last month, however, Councillor Dealy informed council that the January 9 Bingo Event in Musquash was successful and the next bingo event will be February 13, 2026 at Musquash Fire Station #1.

Correspondence

a) Correspondence Received

- i. **Capital Renewal Fund- Approved**
Submitted Online.

b) Correspondence Issued

None.

Approval of Payments

2026.02.04.23 Moved by Councillor Bent, **seconded** by Councillor Dealy to accept

payment of General Government Invoices of January 2026.

Motion Unanimously Carried

Approval of Accounts

2026.02.04.24 Moved by Councillor Dealy, **seconded** by Councillor Thompson to approve the Expense Report for January 2026.

Motion Unanimously Carried

New Business

- a. **2026.02.04.25** Moved by Councillor Bent, seconded by Deputy Mayor Saulnier to declare that the by-law A-7-2026 a by-law for the Rural Community of Fundy Shores regulating the proceedings of Council be read by the title.

Title: *"By-Law A-7-2026 a by-law for the Rural Community of Fundy Shores
"Procedural By-Law".*

Motion Unanimously Carried

Closed Session

None.

Next Meetings

- a) Committee of the Whole
Community Building
February 18, 2026- 6:00 pm
- b) Regular Council Meeting
Community Building
March 4, 2026- 6:00 pm

Announcements

None.

Adjournment

2026.02.04.26 Moved by Councillor Dealy, **seconded** by Deputy Mayor Saulnier to adjourn. Meeting adjourned at 6:29 pm.

Motion Carried

George (Denny) Cogswell
Mayor
Rural Community of Fundy Shores

Linda Sullivan Brown
Chief Administrative Officer/Clerk
Rural Community of Fundy Shores