

Minutes
Rural Community of Fundy Shores
Regular Council Meeting
Community Building
November 5, 2025 – 6:00 pm

Call to Order

Mayor Cogswell called the meeting to order at 6:00pm

Roll Call

Mayor George (Denny) Cogswell, Deputy Mayor Heather Saulnier, Councillor Deanna Bent, Councillor Tina Dealy, Councillor Lorraine Thompson, Chief Administrator Officer/Clerk Linda Sullivan Brown, Administrative Assistant Jillian Holland, Vern Faulkner- Building Inspector, Member of the Public 1

Declaration of Conflict of Interest

None

Additions, Deletions and Approval of the Agenda

2025.11.05.138 Moved by Councillor Dealy, **seconded** Deputy Mayor Saulnier by to approve the agenda with the addition of welcoming Finn Holland to the meeting for Harbour View High School's Take Your Kid to Work Day.

Motion Unanimously Carried

Approval of the Minutes

2025.11.05.139 Moved by Councillor Dealy, **seconded** by Councillor Bent to approve the minutes of the October 22, 2025 Committee of the Whole meeting as written.

Motion Unanimously Carried

Presentation to Council

a) Vern Faulkner- Building Inspector

i. Building By-Law

Mr. Faulkner spoke on behalf of Alex Henderson, Director of Planning Services with the Southwest Regional Service Commission, and recommended the implementation of a fee by-law. This by-law would include a list of proposed service fees provided by the Southwest Regional Service Commission. He noted that this is standard practice that would enable the municipality to recover a portion of the costs associated with planning services.

Mr. Faulkner recommended the adoption of a municipal building by-law that would align with existing provincial legislation, with two proposed amendments.

The first proposed change is to establish a time limit on the validity of building permits. Currently, under provincial regulations, permits do not expire, which can create issues as zoning and building codes may change over time. Mr. Faulkner noted that while the province may address this concern, it is unlikely to occur before the fall of 2026. He suggested that permits should require construction to begin within a specified timeframe and that projects not started or abandoned within that period would result in the permit being terminated.

The second proposed amendment is to double the administrative fees for projects that continue in defiance of an order to comply or stop-work order. This increase would account for the additional staff time required to conduct follow-up inspections and serve as a deterrent against non-compliance.

Council reviewed the draft by-law, and CAO Brown recommended that Council take a month to consider it further, post the draft on the municipal website, and revisit the matter in December.

ii. Uniform Fees By-Law

Mr. Faulkner proposed the development of a by-law to establish permit fees to match other local jurisdictions.

Council agreed to revisit the topic of building by-laws and uniform permit fees at the Committee of the Whole meeting in November, with the intention of bringing the matter forward for consideration and voting at the next regular Council meeting.

Business Arising from the Minutes/Old Business

None

Department Reports

- a) General Government
 - i) Mayor's Report- Mayor Cogswell submitted his reports online and also spoke about the recent media release regarding the Intergovernmental Relationship with the Province of New Brunswick and our energy file and nuclear matters. Mayor Cogswell noted that he has meetings in the following weeks with NB Power, Point Lepreau Nuclear Generating Station, and other media forms

regarding the lack of consultation in decisions affecting local infrastructure.

ii) Councillor's Reports

1. Deputy Mayor Heather Saulnier- Deputy Mayor Saulnier submitted her report online.
2. Councillor Deanna Bent- Councillor Bent submitted her reports online.
3. Councillor Tina Dealy- Councillor Dealy submitted her reports online.
4. Councillor Lorraine Thompson- Councillor Thompson submitted her reports online.

iii) **CAO Report to Council**

2025.11.05.140 Moved by Councillor Dealy, **seconded** by Deputy Mayor Saulnier to approve the CAO report as submitted.

Motion Unanimously Carried

b) Planning and Inspection

2025.11.05.141 Moved by Councillor Thompson, **seconded** by Councillor Bent to approve the report as submitted.

Motion Unanimously Carried

c) Public Safety

2025.11.05.142 Moved by Councillor Dealy, **seconded** by Deputy Mayor Saulnier to approve the Musquash Fire Department Report for October 2025.

Motion Unanimously Carried

d) Economic Development

2025.11.05.143 Moved by Councillor Dealy, **seconded** by Councillor Bent to approve the Synergi report as submitted online.

Motion Unanimously Carried

Standing Committee Reports

- a) **Community & Economic Empowerment Committee** No report.
- b) **PRAC Committee** Submitted online.
- c) **Safe Community & Emergency Preparedness Committee** No report.
- d) **Recreation & Destination Committee** Submitted online.

Correspondence

- a) **Correspondence Received**
 - i. CUPW- Postal Service Cuts

Mayor Cogswell read a letter from Jan Simpson, National President- Canadian Union of Postal Workers asking for the municipality of Fundy Shores to pass or update the resolution to:

- 1) Demand an immediate halt to the service cuts, to look instead for ways to increase services and revenues in other areas, and that no mandate review takes place until Canada Post returns to stabilized operations,
- 2) Ask the Government to commit to a fully transparent, public process for the upcoming mandate review involving input and hearings from all stakeholders in all regions, and;
- 3) Make a written and/or oral submission to the mandate review – if you have the capacity and depending upon how the review is structured.

Mayor Cogswell suggested that Council revisit this matter at the next Committee of the Whole Meeting and further discuss it at the next Regular Council meeting for resolution.

2025.11.05.144 Moved by Councillor Thompson, **seconded** by Councillor Dealy to table the discussion until the next Regular Council meeting on December 3, 2025.

Motion Unanimously Carried

- ii. Department of Transportation- Highway Assets Requests Submissions
No questions.

b) Correspondence Issued

- i. Statement on Intergovernmental Relations- Department of Energy

Approval of Payments

2025.11.05.145 Moved by Councillor Bent, **seconded** by Deputy Mayor Saulnier to accept payment of General Government Invoices of October 2025.

Motion Unanimously Carried

Approval of Accounts

2025.11.05.146 Moved by Councillor Dealy, **seconded** by Councillor Thompson to approve the Expense Report for October 2025.

Motion Unanimously Carried

New Business

None.

Closed Session

2025.11.05.147 Moved by Councillor Bent, **seconded** by Deputy Mayor Saulnier to move to closed session to discuss:

- a. **Land Acquisition-** Local Governance Act 68 (1) (d) “the proposed or pending acquisition or disposition of land.
- b. **Building Official Enforcement Files Review-** Local Governance Act 68 (1) (g) “litigation or *potential litigation* affecting the local government”

Motion Unanimously Carried

Council moved to closed session at 6:36 pm.

- a. **Land Acquisition-** During closed session Council provided direction to the CAO in regards to the potential land acquisition.
- b. **Building Official Enforcement Files Review-** The Building Official provided an overview on files in the community, no action was directed by Council. Council returned to regular session at 7:03 pm.

Next Meetings

- a) RCMP Meeting
Fundy Bay 50+ Club
November 18, 2025- 6:00 pm
- b) Committee of the Whole
Community Building
November 19, 2025- 6:00 pm
- c) Regular Council Meeting
Community Building
December 3, 2025- 6:00 pm

Announcements

None.

Adjournment

2025.11.05.148 Moved by Councillor Dealy, **seconded** by Councillor Thompson to adjourn. Meeting adjourned at 7:05 pm.

Motion Carried

George (Denny) Cogswell

Linda Sullivan Brown

Mayor
Rural Community of Fundy Shores

Chief Administrative Officer/Clerk
Rural Community of Fundy Shores