

Minutes
Rural Community of Fundy Shores
Regular Council Meeting
Community Building
October 1, 2025 – 6:00 pm

Call to Order

Mayor Cogswell called the meeting to order at 6:00pm

Roll Call

Mayor George (Denny) Cogswell, Deputy Mayor Heather Saulnier, Councillor Deanna Bent, Councillor Tina Dealy, Councillor Lorraine Thompson, Chief Administrator Officer/Clerk Linda Sullivan Brown, Administrative Assistant Jillian Holland

Declaration of Conflict of Interest

None

Additions, Deletions and Approval of the Agenda

- a) Mayor Cogswell presented a letter from Minister Kennedy regarding the Regional Service Commission Review. The letter stated that the government has commissioned an independent review of the Regional Services Delivery Model. The purpose of the review is to conduct an in-depth and objective analysis of the Regional Service Commission (RSC) and Rural District models with the goal of providing evidence-based recommendations to support stronger outcomes for regional collaboration and service delivery across New Brunswick.
- b) Mayor Cogswell presented a letter from the Association of Occupational Therapy requesting that Fundy Shores recognize October as Occupational Therapy Month. See **New Business**.

2025.10.01.128 Moved by Councillor Dealy Deputy, **seconded** by Mayor Saulnier to approve the additions to the agenda.

Motion Unanimously Carried

Approval of the Minutes

Regular Council Meeting- September 3, 2025
Committee of the Whole- September 17, 2025

2025.10.01.129 Moved by Councillor Bent, **seconded** by Councillor Thompson to approve the minutes as written.

Motion Unanimously Carried

Presentation to Council

None.

Business Arising from the Minutes/Old Business

- a) **Mutual Aid agreement- Fire Department**
CAO Linda Brown stated that the mutual aid legal review was submitted for legal review and due to changes and additions made, the document was sent to NB Emergency Management Organization for revision. CAO Brown said the document is not ready for approval at this time but hopes it will be ready in the near future.

b) Fire Truck Tender- Update

Fundy Shores is now compliant with the Municipal Capital Borrowing Board to proceed with the tender and financing process for the new fire truck. Staff sought Council's permission to proceed with the tender process and then prepare a recommendation document for award.

2025.10.01.130 Moved by Councillor Dealy, **seconded** by Deputy Mayor Heather Saulnier to proceed with the tender process.

Motion Unanimously Carried

Department Reports

a) General Government

i) Mayor's Report- Mayor Cogswell submitted his reports online. Denny also mentioned that the issue of a school bus in Fundy Shores needing to make a route change to accommodate a student with a disability has been resolved. Mayor Denny thanked Councillor Thompson for handling this issue.

ii) Councillor's Reports

1. Deputy Mayor Heather Saulnier- Deputy Mayor submitted her reports online.
2. Councillor Deanna Bent- Councillor Bent submitted her reports online.
3. Councillor Tina Dealy- Councillor Dealy submitted her reports online.
4. Councillor Lorraine Thompson- Councillor Thompson submitted her reports online, along with the PRACC report for this month.

iii) 2025.10.01.131 Moved by Councillor Thompson, **seconded** by Councillor Dealy to approve the CAO report as submitted.

Motion Unanimously Carried

b) Planning and Inspection

i. Planning Director's Report **None.**

c) Public Safety

i. Fire Department- submitted online by Firefighter Phil Melanson
2025.10.01.132 Moved by Councillor Dealy, **seconded** by Councillor Bent to accept the Public Safety report.

Motion Unanimously Carried

d) Economic Development

i. Synergi Report- submitted online
2025.10.01.133 Moved by Deputy Mayor Saulnier, **seconded** by Councillor Thompson to approve the Synergi report as submitted.

Motion Unanimously Carried

Standing Committee Reports

a) Community & Economic Empowerment Committee Submitted online.

b) PRAC Committee Submitted online

- c) **Safe Community & Emergency Preparedness Committee** No reports submitted, but a meeting was held to discuss the Take Action on Radon testing kits, and an update was received from the RCMP and the Regional Service Commission regarding a potential community RCMP information session in November 2025.
- d) **Recreation & Destination Committee** Submitted online.

Correspondence

- a) **Correspondence Received**
Ministerial Task Force on Homelessness
Mayor Cogswell received a letter from the Office of the Premiere regarding the establishment of a cross-departmental body dedicated to taking action on homelessness in New Brunswick. Denny met with Minister Gauvin, and he announced that a full report is being developed and will be unveiled before the end of the year.
- b) **Correspondence Issued**
None.

Approval of Payments

2025.10.01.134 Moved by Deputy Mayor Saulnier, **seconded** by Councillor Thompson to approve the General Government payment report of September 25, 2025 as provided.

Motion Unanimously Carried

Approval of Accounts

2025.10.01.135 Moved by Councillor Bent, **seconded** by Deputy Mayor Saulnier to approve the Expense Report for September 20, 2025. Councillor Dealy mentioned she would like to see janitorial services implemented at Musquash Fire Station #2. Councillor Dealy also sought clarification on the payments of the summer students in our community for the summer programs. CAO Brown explained that the summer students are paid by the SEED program, the Canada Summer Jobs Program, and the municipality.

Motion Unanimously Carried

New Business

- a) **Cyber Security- Incident Response Plan**
2025.10.01.136 Moved by Councillor Thompson, **seconded** by Councillor Dealy to approve the Cyber Security- Incident Response Plan. CAO Brown and BrunNet have drafted an incident response plan for cyber security issues for 2025.
Motion Unanimously Carried
- b) Mayor Cogswell presented a letter from the New Brunswick Association of Occupational Therapy requesting that Fundy Shores recognize October as Occupational Therapy Month. Council approved the request, and Denny made the following declaration: "I, Denny Cogswell, Mayor of Fundy Shores, do hereby proclaim October as Occupational Therapy Month in the Rural Community of Fundy Shores."
- c) Mayor Cogswell received a letter from Minister Aaron Kennedy announcing that Mr. Yves Gagnon of Consultation Gagnon Strategic Consulting Inc. and Dr. Christine Palmer of the Université de Moncton have been retained to lead the review of the Regional Service Commission. This review will occur in the Spring of 2026.

Closed Session

None.

Next Meetings

- a) Tourism Accommodation Levy – Stakeholders Meeting
Musquash Fire Station 1- 35 Malcolm Meehan Road
October 15, 2025- 6:00 pm
- b) Committee of the Whole
Community Building
October 22, 2025- 6:00 pm
- c) Regular Council Meeting
Community Building
November 5, 2025- 6:00 pm

Announcements

None.

Adjournment

2025.10.01.137 Moved by Councillor Dealy, **seconded** by Deputy Mayor Heather Saulnier to adjourn. The meeting adjourned at 6:21 pm.

Motion Carried

George (Denny) Cogswell
Mayor
Rural Community of Fundy Shores

Linda Sullivan Brown
Chief Administrative Officer/Clerk
Rural Community of Fundy Shores