

Minutes
Rural Community of Fundy Shores
Regular Council Meeting
Community Hall
April 5, 2023 - 6:30 pm

Call to Order: Mayor Cogswell called the meeting to order at 6:30 pm.

Roll Call: Mayor George (Denny) Cogswell, Deputy Mayor Susan Farquharson, Councillor Deanna Bent, Councillor Lorraine Thompson, Councillor Heather Saulnier, Councillor Tina Dealy, CAO/Clerk - Treasurer Linda Sullivan Brown, Planning Director Alex Henderson (6:50pm), 2 Members of the Public

Declaration of Conflict of Interest:

None

Additions, Deletions or Approval of the Agenda:

2023.04.05.39 Moved by Councillor Bent, **seconded** by Councillor Saulnier to approve the agenda amending the rates charged by the Fundy Bay 50+ Club.

Motion Unanimously Carried

Approval of the Minutes:

2023.04.05.40 Moved by Deputy Mayor Farquharson, **seconded** by Councillor Thompson to approve the minutes of March 1st and 15th, 2023 as presented.

Motion Unanimously Carried

Business Arising from the Minutes:

Synergi Board Appointment

Written confirmation was received prior to the meeting.

Terms of Reference

2023.04.05.41 Moved by Councillor Bent, **seconded** by Councillor Thompson to accept the updated document as presented to Council.

Motion Unanimously Carried

Committee Appointments

2023.04.05.42 Moved by Councillor Bent, **seconded** by Councillor Dealy to approve the appointments as presented.

Motion Unanimously Carried

Community Hall Rental

2023.04.05.43 Moved by Councillor Dealy, **seconded** by Councillor Bent to set the rental rates for the Community Hall at \$30 for half day rental, \$50 for a whole day rental, \$30 per day basement rental, \$20 per rental cleaning deposit, to be refunded upon inspection.

Motion Unanimously Carried

The tenting request will not be considered as the insurance does not cover this type of usage.

Working Document Public Release

2023.04.05.44 Moved by Deputy Mayor Farquharson, **seconded** by Councillor Bent to host a meet and greet at the Community Hall at 6:30 pm on April 26, 2023.

Motion Unanimously Carried

Department Reports:

General Government -

Mayor's Report – Mayor Cogswell reviewed his report with Council, discussed the results from the Pocologan Sawmill application, complaints of speeding in Thompson Subdivision, and Provincial funding for associated transition costs.

Councillor Reports

Councillor Lorraine Thompson – Councillor Thompson reported the stop sign at the Chance Harbour intersection had been replaced with a temporary sign until a permanent sign could be installed.

Deputy Mayor Susan Farquharson – Deputy Mayor Farquharson requested an update from Planning Director Alex Henderson regarding the Pocologan Development. Mr. Henderson indicated there was nothing new to report at this time.

Councillor Tina Dealy – Councillor Dealy indicated she would have information available during the Standing Committee section of the agenda.

Councillor Heather Saulnier – Councillor Saulnier also indicated she would have information to provide during the Standing Committee section of the agenda.

CAO Report

2023.04.05.45 Moved by Councillor Bent, **seconded** by Councillor Saulnier to approve the CAO's report for the month of March.

Motion Unanimously Carried

Planning/Inspection Report

Planning Director's Report

Planning Director Alex Henderson provided his report on the monthly planning activities for Fundy Shores.

Update on Rural Plan By-Law Background Document

Planning Director Henderson provided Council with a copy of the maps that are being used in relation to the background document and explained the completed report should be available late May or early June.

Update on PRAC Decision

Planning Director Henderson explained the decision of the PRAC in relation to the Sawmill Temporary Variance. He explained that the temporary variance was denied as the property owner indicated that it was not a commercial operation and only used for personal use. Therefore the application was not necessary.

Portable sawmill's in Rural New Brunswick are permitted under accessory property uses.

The property will be monitored if complaints are presented, however in any and all cases of enforcement there has to be very clear evidence of breaching the by-law. As with any complaints provided Council will need to determine the difference between civil matters and municipal enforcement issues.

Council thanked Mr. Henderson for his time.

Standing Committee Reports:

Community Development

Councillor Bent provided the monthly report from Community Development. The first meeting was held on April 22nd, as a meet and greet for its members and local services were discussed. It was important to note the number of services that are available that are not publicly known. The Committee Members were asked to walk through their day and consider items that could be used to make their lives easier.

Economic Development

Deputy Mayor Farquharson hosted the first Economic Development Committee meeting on April 4 at the Lepreau Church. The committee discussed its priority areas including a business hub, day care centres, seniors needs, special care facilities. The Committee wanted their work to keep a rural “feel” to it, no strip malls. Zoning was discussed as was business attraction and retention. The Committee Members were asked to review the current business directory and help identify any gaps, as well as identify areas where commercial business would not be considered responsible development.

Public Safety Committee

Mayor Denny Cogswell provided an update on the meeting held. The Committee discussed the terms of reference and committee mandate. RCMP and other Public Services were discussed. Mayor Cogswell was asked by Committee Members that at the Public Safety meeting to be hosted in Oak Bay, that communication over TMR radios be discussed and if frequency sharing between various organization has been implemented.

Recreation Committee

Councillor Tina Dealy provided a Recreation Committee report. The committee had its first meeting on May 29 with 9 out of the 12 members present. The Committee reviewed the terms of reference and mandates. A presentation was made on the Coastal Link Trail and where it would be appropriate to recommend the connection. They began gathering information on the local recreation assets and events. The committee was interested in hosting Fundy Fishermen’s Day, however it may be a to large a task for this year. So they are focusing on a single day event in June or September. A local recreation facility was mentioned during the meeting as well.

Tourism Committee

Councillor Heather Saulnier presented the Tourism Committee report. The first meeting was held on April 4, 2023, to have an opportunity to meet all the members. They Committee reviewed the current inventory list and the need for local stores to support the natural tourism assets in the Community. The opportunity for an electric vehicle charging station was discussed, the committee thought one being close to the fire station might be a good option as it is close to the highway and in a well-lit area. The Committee also discussed the need tourism facilities to be open year-round, including New River Beach for community uses, including geo caching, hiking etc. The Coastal Link Trail was also discussed at the tourism committee, and they would like to see the longest routing possible, to help increase stays in the community. The next committee meeting will be held in two weeks.

Correspondence:

Regional Service Commission – Tipping Fees

Council discussed the changes in tipping fees and the potential savings of \$5400 annually for the Community.

Proclamation

2023.04.05.46 Moved by Deputy Mayor Farquharson, **seconded** by Councillor Bent to approve proclamations on a case by case basis after staff review the organization and their activities.

Motion Carried

Yes Votes: Mayor Denny Cogswell, Deputy Mayor Susan Farquharson, Councillor Deanna Bent

No Votes: Councillor Tina Dealy and Councillor Heather Saulnier.

- **The Councillors indicating no, wanted it on the record that they voted no because the overwhelming number of proclamations received in other jurisdictions and the time it will take Council and staff to review all and ensure that the appropriate action is taken.**

Canada Community – Building Fund

Council reviewed the letter and committees are asked to review if it can be used in their projects.

Atlantic Canada Opportunities Agency

Council reviewed the letter attached.

Approval of Payments:

2023.04.05.47 Moved by Deputy Mayor Farquharson, **seconded** by Councillor Thompson to approve the payments for a total of \$41,565.13.

Motion Unanimously Carried

Approval of Accounts

2023.04.05.48 Moved by Deputy Mayor Farquharson, **seconded** by Councillor Bent to approve the revenue and expense report as presented.

Motion Unanimously Carried

New Business:

Right to Privacy and Protection of Personal Information Appointment

2023.04.05.49 Moved by Councillor Bent, **seconded** by Councillor Dealy be it resolved to appoint CAO Linda Sullivan Brown as the individual within the Rural Community of Fundy Shores organizational structure to be responsible for any requests made under the Right to Information and Protection of Privacy Act.

Motion Unanimously Carried

Lottery License

2023.04.05.50 Moved by Deputy Mayor Farquharson, **seconded** by Councillor Saulnier to allow CAO Linda Sullivan Brown to obtain a lottery license and raffle license on behalf of the Rural Community of Fundy Shores for hosting monthly bingos and 50/50 at the bingos at the Community Hall. With all net proceeds at year end to be invested in the Recreation Committee programs.

Motion Unanimously Carried

Regional Service Commission – Building Inspector Appointment

2023.04.05.51 Moved by Deputy Mayor Farquharson, **seconded** by Councillor Dealy that WHEREAS the Rural Community of Fundy Shores has contracted with the Southwest New Brunswick Service Commission to obtain professional building inspection services;

BE IT RESOLVED that John Raymond Cliff is a building inspector for the Rural Community of Fundy Shores;

BE IT FURTHER RESOLVED that John Raymond Cliff shall remain a building inspector for the Rural Community of Fundy Shores so long as he continues in the employ of the Southwest New Brunswick Service Commission; and,

BE IT FURTHER RESOLVED that John Raymond Cliff shall remain a building inspector for the Rural Community of Fundy Shores so long as the Southwest New Brunswick Service Commission remains contracted to provide building inspection services to the Rural Community of Fundy Shores.

Motion Unanimously Carried

Recreation/Leisure Library User Policy

2023.04.05.52 Moved by Councillor Dealy, **seconded** by Councillor Bent to accept the policy as presented.

Motion Unanimously Carried

(The policy was reviewed by Gorman Nason and Cain Insurance to ensure it was acceptable.)

Recreation/Leisure Library Phase 2

2023.04.05.53 Moved by Councillor Saulnier, **seconded** by Councillor Thompson to approve the application to the Community Investment Fund for \$5000, with an in-kind donation of \$2050 and \$605,96 in cash.

Motion Unanimously Carried

Live Streaming of Council Meeting

2023.04.05.54 Moved by Councillor Dealy, **seconded** by Councillor Saulnier to approve the live streaming of Regular Council Meetings only.

Motion Carried

Yes Votes: Deputy Mayor Susan Farquharson, Councillor Deanna Bent, Councillor Tina Dealy, Councillor Heather Saulnier, Councillor Lorraine Thompson

No Votes: Mayor Denny Cogswell

- **The no votes requested their reasoning be recorded in the minutes. They indicated their reason being they wanted the Committee of the Whole meetings to be live streamed as well.**

Mileage and Meal Allowances

2023.04.05.55 Moved by Deputy Mayor Farquharson, **seconded** by Councillor Dealy that the per kilometer rate be set at \$0.50; with a daily meal allowance of \$75 and \$30 for half day without the necessity of receipts. Receipts must be provided for incidentals.

Motion Carried

Yes Votes: Mayor Denny Cogswell, Deputy Mayor Susan Farquharson, Councillor Deanna Bent, Councillor Lorraine Thompson, Councillor Tina Dealy

No Votes: Councillor Heather Saulnier

- **The no vote asked that their reason be provided, as they would rather receipts be provided for all expenses.**

Community Branding

2023.04.05.56 Moved by Deputy Mayor Farquharson, **seconded** by Councillor Saulnier to table until the next meeting.

Motion Unanimously Carried

Closed Session

2023.04.05.57 Moved by Deputy Mayor Farquharson, **seconded** by Councillor Saulnier to adjourn into closed session.

Motion Unanimously Carried

This meeting adjourned into closed session at 8:59 pm.

Closed Session:

Contract Negotiations

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Transfer of Land

2023.04.05.58 Moved by Deputy Mayor Farquharson, **seconded** by Councillor Dealy to return to open session.

The meeting returned to open session at 9:14pm. Staff provided a quick overview of topics but given the late hour and deteriorating weather, Council requested these items be reviewed at the coming meetings.

Contract Negotiations – Sewerage Commission

2023.05.04.59 Moved by Councillor Dealy, **seconded** by Councillor Bent to appoint CAO Linda Sullivan Brown to a trustee role for the Thompson Sewerage Commission until a Commission Board can be appointed. Also allow CAO to pay the invoices as received and submit for reimbursement by the Commission Board once appointments are finalized.

Motion Unanimously Carried

Next Meetings

Committee of the Whole

Community Building

April 19, 2023 – 6:30pm

Regular Council Meeting

Community Building

May 3, 2023 – 6:30pm

Adjournment:

2023.04.05.60 Moved by Deputy Mayor Farquharson, **seconded** by Councillor Dealy to adjourn.

This meeting was adjourned at 9:17 pm.

George (Denny) Cogswell
Mayor

Linda Sullivan Brown
CAO/Clerk - Treasurer

Seal