

Agenda
Rural Community of Fundy Shores
Regular Council Meeting
Community Building
January 4, 2023 – 6:30 pm

- 1. Call To Order**
- 2. Roll Call**
- 3. Declaration of Conflict of Interest**
- 4. Addition, Deletion, or Approval of the Agenda**
- 5. Approval of the Minutes**
Swearing In of Council - December 15, 2022
- 6. Presentation to Council**
 - a. 2023 Approved General Operating Budget
- 7. Business Arising from the Minutes**
(There is business arising from the minutes)
- 8. Department Reports**
 - a. General Government
(No Reports for January 2023.)
- 9. Standing Committee Reports**
(Standing Committees have not been established.)
- 10. Correspondence**
(There is no correspondence to date.)

11. Approval of Payments

Vender Name	Invoice Description	Amount
Cain Insurance Ltd.	Annual Insurance Premium	\$18,575.00
TownSuite	Accounting Software (\$20,650 + \$3097.50)	\$23,747.50
TownSuite	Annual Fees (\$14,837 + \$2225.55)	\$17,062.55
Xplore	Internet Service/Installation (\$174.99 + 26.25)	\$ 201.24
	Total	\$59,586.29

- 12. Approval of Accounts**
(First deposits should be received January 1, 2023.)

- 13. New Business**
 - a. Election of Deputy Mayor

As per the Procedural By-Law, Council shall elect a Deputy Mayor at its first Council Meeting. Mayor Cogswell to conduct the election of the Deputy Mayor.

- b. Appointment of Senior Staff
Linda Sullivan Brown has been appointed the CAO/Clerk - Treasurer for Fundy Shores by the Minister of Local Government. While it is not necessary for business to carry on, it would be appropriate for Council to make a similar appointment.
- c. Signing Officers – Banking (Document Attached)
Per section 77 (1) of the Local Government Act, Council shall appoint signing officers for the Local Government. The document attached identifies the Mayor, Deputy Mayor and Chief Administrative Officer of Fundy Shores to be the signing officers for the Local Government. Cheques must be signed by one elected official and one appointed official to be considered legal tender.
- d. IT Use Policies
Three draft IT use policies have been circulated for Council’s consideration. (Paperless Council, E-Mail Policy, Internet User Policy). If Council considers them complete, they may make a motion to implement the policies into action.
- e. Benefits Policies
The establishment of group benefits policies for staff.
- f. Community Funding Application
Staff have drafted an application for the creation of a Recreation Library. The description of the project is much like a regular library, just like people borrow books and return them. The Recreation Library would allow people to borrow recreation equipment (snowshoes, walking poles, lawn games etc) and return them after a set period of time. The goal of the program would be to give people the opportunity to use equipment they otherwise would not have had access to. These programs are typically matched with a local library system, however since a public library is not available in Fundy Shores, the Community Hall would serve as a good fit. Phase 1 of the project is approximately \$8500 for materials, labour and marketing. The application will be for the cost of materials only \$5620.00 (+/- HST), with Fundy Shores and other donors to offer the remaining ‘in-kind’ funding. (A second phase of the project has been reviewed with another funding body that supports this application, a second phase will be drafted for April 2023. Phase 2 to include more accessible options and a defibrillator for the Community Hall.)

14. Closed Session

(No Topics)

15. Next Meetings

- a. Committee of the Whole
Community Building
January 11, 2023 – 6:30 pm
- b. Regular Council Meeting
Community Building
February 1, 2023 – 6:30 pm

16. Adjournment